

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
TAX LEVY HEARING AT 6:45 / BOARD OF EDUCATION REGULAR MEETING
THURSDAY, DECEMBER 15, 2022
7:00 PM - LIBRARY
285 E. GRAND AVENUE
FOX LAKE, ILLINOIS 60020

AGENDA

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Roll Call	
IV.	Consent Agenda **	2
V.	Superintendent's Report – Recognition and Informational Items	
	A. Student Recognition	62
	B. New Course Proposals for 2024/25	63
	C. Fall Athletic Accomplishments	70
	D. New Athletic Proposals	81
	E. School Board Policy Modifications – First Reading	83
	F. Joint Conference Session Debrief	
	G. Principal's Report	194
	H. Student Representative's Report	196
VI.	Public Comment	
VII.	Superintendent's Report – Action Items	
	A. School Board Policy Modification **	197
	B. Athletic Proposals **	
	C. Foreign Language Trip Requests **	201
	D. Overnight Trip Requests **	209
	E. Personnel ** <u>REVISED</u>	211
VIII.	Business Affairs	
	A. Final 2022 Tax Levy **	212
	B. Coaching and Activities Meeting **	221
IX.	Other Business	
	A. FOIA Requests	223
X.	Closed Session	
	A. Student disciplinary cases 5 ILCS 120/2 (c)(9) **	
	B. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1) **	
	C. Collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2/(c)(2)	
XI.	Action items from closed session discussion	
	A. Potential Board action regarding placement of students **	
XII.	Adjourn	

** Indicates potential action item in open session

The next regular Board of Education meeting will be held on Thursday, January 19, 2023

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING NOVEMBER 17, 2022

CALL TO ORDER

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, November 17, 2022 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake.

PLEDGE OF ALLEGIANCE

All those in attendance stood to recite the Pledge of Allegiance.

ROLL CALL

On Roll Call, the following Members were found to be present:

Steve Hill, President
Kathy Kusiak, Vice President
John Jared, Secretary
Shelly Booth, Member
Ed Lescher, Member
Bob Yanik, Member

Members absent:

Ivy Fleming, Member

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Dr. Stacie Noisey, Dir. Curriculum, Instruction & Assessments

AUDIENCE

Christy Flaker, Vicki Shifley, Allie Barker, Tom Evans, Tysen Royer

CONSENT AGENDA

Minutes of regular meeting held October 20, 2022

Minutes of closed meeting held October 20, 2022

November Bills Payable

October Treasurer's Report

Destruction of closed meeting audio recording from May 20, 2021

** A motion was made by Mrs. Kusiak, second by Mr. Jared to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Kusiak, Jared, Booth, Lescher, Yanik

Nay: None

Absent: Fleming

Motion – **Passed**

SUPERINTENDENT'S REPORT – Recognition and Informational Items

Student Recognition

Dr. Sefcik informed the Board that the November Student of the Month, Ethan Ehrenhofer, was unable to attend tonight.

Faculty Recognition

Dr. Sefcik asked Principal Schmidt to introduce Allison Barker, the recipient of the first Excellence in Education Award of the 2022/23 school year. Mr. Schmidt read from the nomination from her peers that highlights why Allison is outstanding and deserving of the award. The Board and audience applauded Allie and she said how proud she was to receive the award but that it's about more than just one person, it takes a village.

Board Member Recognition

Dr. Sefcik said that November 15, 2022, was designated as School Board Member Day in Illinois. This year's School Board Members Day theme is "Partners in Excellence." On behalf of the entire Bulldog community, she thanked the Board for their steadfast leadership and support of our shared educational vision. A certificate for each Board Member and cupcakes were provided as a small token of appreciation and celebration.

Instructional Coaching Team Presentation

Dr. Sefcik introduced Dr. Stacie Noisey, Director of Curriculum, Instruction, and Assessments who introduced the Instructional Coaches, Tom Evans and Vicki Shifley. They provided the Board with information about supporting teachers through the Instructional Coaching program. They detailed the role of a coach, attributes of a successful coaching program, a Harvard study, outreach, accessibility, types of coaching, and the impact of the program on our teachers. They have identified the number of hours spent, the numbers of teachers supported, and the evolution of the program since its inception in school year 2015/16.

School Report Card Review

Dr. Sefcik outlined the report card highlights, including our 2022 designation of *Commendable*, ELA proficiency, math proficiency, science proficiency, comparative data from area districts, graduation rate, chronic absenteeism data, freshmen on track, and the climate survey.

Joint Annual Conference / IASB Resolutions Committee Report

Dr. Sefcik reminded the Board the Joint Annual Conference is this weekend. She noted that the Resolutions were included in the packet that will be discussed at the IASB Delegate Assembly. Mrs. Kusiak will represent our Board of Education at the Delegate Assembly. She and Mrs. Kusiak updated the Board on the resolutions being considered and how the District was planning to vote.

Gala Recap

Dr. Sefcik reported that the 26th annual Gala was held on Saturday, November 5, 2022. There were 212 attendees for dinner, silent and live auctions, and dancing. The amount raised at the event was approximately \$37,911, which is a slight decrease from the last Gala that was held in 2019. Considering this is the first event since coming back from the pandemic hiatus, it was a successful gala. Funds raised will continue to be utilized to support students in financial need and to provide student scholarships. She thanked the Board members that were able to attend.

Principal's Report

Mr. Schmidt presented his monthly report which included information on Elyssa's Mission, Medical Suspension Update, Parent-Student-Teacher Conferences, Community Engagement: Parent University, and Student Future Scheduling Requests.

Student Representative's Report

Nicole Kaminsky, the Student Representative to the Board, provided her monthly report which included what's happening in Student Council, NHS, Sophomore Class Council, Junior Class Council, Senior Class Council, SAALT, and Principal Advisory's Club.

PUBLIC COMMENT

None

SUPERINTENDENT'S REPORT – Action Items

Calendar 2023/2024

Dr. Sefcik recommended approval of the 2023/24 school calendar that is unchanged from presentation at last month's meeting.

** A motion was made by Mr. Yanik, second by Mrs. Booth to approve the 2023/24 school calendar, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Lescher, Yanik, Hill, Kusiak

Nay: None

Absent: Fleming

Motion – **Passed**

Pilot of Clubs

Dr. Sefcik presented a request for two pilot clubs, Bulldog Buddies, which seeks to increase inclusion among the GCHS community through the power of 1:1 friendship between students with and without disabilities; and Latinx/Hispanic Club, which seeks to create a welcoming and culturally relevant club for our students of Hispanic or Latino descent, as well as non-Latino members of our school community.

** A motion was made by Mrs. Kusiak, second by Mrs. Booth to approve the two pilot clubs, Bulldog Buddies and Latinx/Hispanic Club, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Lescher, Yanik, Hill, Kusiak, Jared

Nay: None

Absent: Fleming

Motion – **Passed**

Overnight Travel

Dr. Sefcik stated the Speech Team has requested to travel to the Varsity Speech Invitational held in Downers Grove on January 20 – 21, 2023, for approximately 28 students and two coaches. Board costs would include competition entry fees and fuel costs, accommodations will be paid with activity funds, and students will be responsible for meal costs.

** A motion was made by Mr. Lescher, second by Mrs. Booth to approve the overnight travel of the Speech Team, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Hill, Kusiak, Jared, Booth

Nay: None

Absent: Fleming

Motion – **Passed**

Personnel

Dr. Sefcik made the following personnel recommendations.

Employment of the following individuals:

- Vivian Hernandez, Shared District Bilingual Liaison, \$22/hr., starting 11/28/22
- Anthony Johnson, move from full-time credit recovery to full-time BDIPS teacher, effective 11/7/2022
- Virginia Voelker, full-time credit recovery teacher, effective 11/7/2022
- Greg Wodzien, Winter Event Coordinator
- Matthew Herre, Security, \$16/hr., starting 11/28/2022
- Charles Solomon, Security, \$16.50/hr., starting 11/28/2022
- Cindy Martin, Transportation, \$20.54/hr., starting 11/15/2022

Accept the resignation letters from the following:

- Andy Flaker, head varsity boys' soccer coach, effective immediately
- Chris Carlson, assistant varsity boys' soccer coach, effective immediately
- Katherine Garon, Transportation, effective January 7, 2023
- Debra Kossak, Business Office, effective December 2, 2022
- Brittany Kline, Paraprofessional, effective December 1, 2022

Notification of FMLA request for Mark Robson, Athletic Trainer, beginning December 20, 2022 - ending April 6, 2023

** A motion was made by Mrs. Kusiak, second by Mr. Lescher to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Kusiak, Jared, Booth, Lescher

Nay: None

Absent: Fleming

Motion – **Passed**

BUSINESS AFFAIRS

Property Tax Relief Grant

Mrs. Reich reported that one part of the evidenced-based funding from the state of Illinois is a property tax relief grant. The state provides these grants to eligible school districts. In return for abating a portion of taxes, qualifying districts receive a state grant that is a portion of the tax relief they provide. As in previous years, she recommended the District apply for this grant. We are eligible to abate \$1,977,825 and receive \$1,762,700, which represents 89% of the abatement.

** A motion was made by Mr. Jared, second by Mr. Yanik to approve the District to apply for the full amount of the Property Tax Relief Grant.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Kusiak, Jared, Booth, Lescher, Yanik

Nay: None

Absent: Fleming

Motion – **Passed**

2022 Tax Levy

Mrs. Reich presented information on the Tax Levy Options including the district's funding adequacy, tax rates, and equalized assessed value. She shared Grant High School's information compared to all other Lake County High School Districts. Finally, Mrs. Reich discussed possible levy amounts, estimated impact to the taxpayer for the estimated Grant High School portion, as well as projected impact to the District, and legal counsel observations. Mrs. Reich recommended the full levy at 7%, though she estimates the extension to be 5.81% overall with 5% on existing property.

- ** A motion was made by Mr. Lescher, second by Mr. Yanik to approve the tentative tax levy as recommended.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Lescher, Yanik, Hill
Nay: None
Absent: Fleming

Motion – **Passed**

Architect Recommendation

Mrs. Reich informed the Board that the District had retained Cannon Design as the district Architect for many years. Our master agreement with them expired within the last two years and the lead architects we worked with have left the firm. A committee of two Board members, two community members, and three administrators began the formal Request for Qualifications for Architecture Services process on Friday, September 9, 2022. After review, the recommendation for the Architect of Record for Grant Community High School is Wight and Company.

- ** A motion was made by Mr. Jared, second by Mr. Yanik to approve the recommendation of Wight and Company as the Architect of Record for Grant Community High School.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Lescher, Yanik, Hill, Kusiak
Nay: None
Absent: Fleming

Motion – **Passed**

Coaching Recommendation

Mrs. Reich notified the Board that as per the Agreement between the Board of Education and the Grant Council, a standing committee meets annually to discuss the number of coaches and sponsors assigned to athletics and co-curricular activities. Proposals were received from coaches and sponsors and comparison data from other districts was reviewed. Based on the information from 2021-22, the committee made the recommendation for one additional Assistant Wrestling, one Assistant Cheer, and one Assistant Badminton coach for the 2022-2023 school year, with the caveat that the same data will be reviewed again for these sports at the end of this year to confirm the student/coach ratio remained the same. The outcome of that data review will determine the number of coaches for the following year.

- ** A motion was made by Mr. Yanik, second by Mr. Lescher to approve the additional coach recommendations, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Lescher, Yanik, Hill, Kusiak, Jared
Nay: None
Absent: Fleming

Motion – **Passed**

Dental Insurance Renewal

Mrs. Reich reported that since moving to Guardian dental insurance in November of 2018, our rates have held steady. The initial renewal for the Guardian PPO plans this year was at almost 30%, but the cooperative negotiated it down to about 19%. The dental HMO plan reflects no increase and both will be in place for one year.

<u>PPO Plan</u>	<u>Current 21/22</u>	<u>Proposed 22/23</u>
Employee	\$ 31.23	\$ 37.16
Employee+1	\$ 70.75	\$ 70.75
Family	\$ 106.30	\$ 106.93

<u>DHMO</u>	<u>Current 21/22</u>	<u>Proposed 22/23</u>
Employee	\$ 17.82	\$ 17.82
Employee+1	\$ 34.52	\$ 34.52
Family	\$ 60.96	\$ 60.96

- ** A motion was made by Mr. Lescher, second by Mr. Jared to approve the Guardian dental insurance rates, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Hill, Kusiak, Jared, Booth

Nay: None

Absent: Fleming

Motion – **Passed**

OTHER BUSINESS

Dr. Sefcik referenced the envelopes that include their itinerary and badges for the IASB/IASA/IASBO Joint Annual Conference.

CLOSED SESSION

- ** At 8:37 p.m. a motion was made by Mr. Jared, second by Mrs. Kusiak to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1); and other matters relating to individual students 5 ILCS 120/2 (c)(10).

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Kusiak, Jared, Booth, Lescher

Nay: None

Absent: Fleming

Motion – **Passed**

- ** At 8:41 p.m. a motion was made by Mrs. Booth, second by Mr. Lescher to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Kusiak, Jared, Booth, Lescher, Yanik

Nay: None

Absent: Fleming

Motion – **Passed**

ACTION CLOSED SESSION

- ** A motion was made by Mr. Yanik, second by Mr. Jared to terminate the employment of Eric Bock, Security.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Lescher, Yanik, Hill

Nay: None

Absent: Fleming

Motion – **Passed**

ADJOURN

** At 8:42 p.m. a motion was made by Mrs. Kusiak, second by Mr. Lescher to adjourn the meeting.

Steve Hill, President

John Jared, Secretary

Grant Community High School District 124
AP Invoice Listing Report
December 15, 2022

Total Invoices:	394	\$1,424,843.71
-----------------	-----	----------------

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
22VETS L000	22Vets LLC	220316	3002300043	dk1222	AP	VMware software licensing renewal	F	B	11/15/2022	12/15/2022	R	\$13,790.50
								22-23				\$13,790.50
22VETS L000	22Vets LLC	220322	3002300028	dk1222	AP	Security Cameras	F	B	12/05/2022	12/15/2022	R	\$2,068.46
								22-23				\$2,068.46
NUMBER OF INVOICES: 2												\$15,858.96
A PARTS 000	A Parts Warehouse	173114	0000000000	DK1222	AP	Bus Dome Camera		B	12/01/2022	12/15/2022	R	\$250.00
								22-23				\$250.00
NUMBER OF INVOICES: 1												\$250.00
ACCURATE001	ACCURATE BIOMETRICS	198662211	0000000000	dk1222	AP	Fingerprinting NOV 22		B	11/30/2022	12/15/2022	R	\$643.50
								22-23				\$643.50
NUMBER OF INVOICES: 1												10 \$643.50
AGPARTS 000	AGParts Worldwide Inc	033645	3002300038	dk1222	AP	Chromebook MainBoard Repairs	F	B	11/07/2022	12/15/2022	R	\$1,299.35
								22-23				\$1,299.35
AGPARTS 000	AGParts Worldwide Inc	034302	3002300044	dk1222	AP	Acer Chromebook LCD Screens	F	B	11/10/2022	12/15/2022	R	\$659.70
								22-23				\$659.70
AGPARTS 000	AGParts Worldwide Inc	035018	3002300046	dk1222	AP	Chromebook Motherboards	F	B	11/16/2022	12/15/2022	R	\$899.75
								22-23				\$899.75
AGPARTS 000	AGParts Worldwide Inc	035526	3002300048	dk1222	AP	TSI - Chromebook Displays Parts	F	B	11/22/2022	12/15/2022	R	\$549.75
								22-23				\$549.75
AGPARTS 000	AGParts Worldwide Inc	035790	3002300047	dk1222	AP	Chromebook Parts Repair and Replacements	F	B	11/28/2022	12/15/2022	R	\$245.30
								22-23				\$245.30

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 5											\$3,653.85
AIRGAS U000	Airgas Usa, Llc	9992210501	0000000000	dk1222	AP	Cylinder Rental	B	10/31/2022	12/15/2022	R	\$102.18
							22-23				\$102.18
NUMBER OF INVOICES: 1											\$102.18
ALBERTSO000	Albertsons / Safeway	186151	0000000000	dk111522	AP	Jewel Prchs 100722-110222	H	11/10/2022	11/15/2022	R	\$1,240.27
							22-23			111732	\$1,240.27
NUMBER OF INVOICES: 1											\$1,240.27
ALEXIAN 000	Alexian Brothers Behavioral Health	124867779 OCT22	0000000000	dk1222	AP	102022-103122	B	10/31/2022	12/15/2022	R	\$640.00
							22-23				\$640.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8104271-2 OCT22	0000000000	dk1222	AP	100322-102422	B	10/31/2022	12/15/2022	R	\$720.00
							22-23				\$720.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8104659-1 (OCT2022)	0000000000	dk1222	AP	10/3/22-10/13/22	B	10/19/2022	12/15/2022	R	\$320.00
							22-23				\$320.00
NUMBER OF INVOICES: 3											\$1,680.00
ALPHA BA000	Alpha Baking Co., Inc.	NOV 22	0000000000	dk1222	AP	110322- 112922	B	11/30/2022	12/15/2022	R	\$1,535.14
							22-23				\$1,535.14
NUMBER OF INVOICES: 1											\$1,535.14
AMAZON 000	Amazon	6045787810169488	0002300023	dk1222	AP	Amazon purchases 2022-2023	B	11/10/2022	12/15/2022	R	\$9,398.01
							22-23				\$9,398.01
NUMBER OF INVOICES: 1											\$9,398.01
ANDERMIC002	Anderson, Michael D.	11172022	0000000000	dk1222	AP	Reimburse science supply	B	11/17/2022	12/15/2022	R	\$14.76
							22-23				\$14.76

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$14.76
ANDROPET000	Androus, Peter	11232022	0000000000	dk1222	AP	NLCC Boys V	B	11/23/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
ARNDTKRI000	Arndt, Kristen	EDCL 5577	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$450.00
							22-23				\$450.00
						NUMBER OF INVOICES: 1					\$450.00
ASCHAJOE000	Aschacher, Joe	12022022	0000000000	dk1222	AP	NLCC Girls V	B	12/02/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
ASSETWOR000	AssetWorks Risk Management Inc	INV000000000001499	0000000000	dk1222	AP	Claim Gen & Processing	B	11/14/2022	12/15/2022	R	\$360.05
							22-23				\$360.05
						NUMBER OF INVOICES: 1					\$360.05
ASSURED 000	Assured Healthcare Staffing	INV-18897	0000000000	dk1222	AP	Sub Nurse 11.18.2022	B	11/20/2022	12/15/2022	R	\$456.75
							22-23				\$456.75
						NUMBER OF INVOICES: 1					\$456.75
AT & T 001	AT & T	3856973702	0000000000	dk113022	AP	8310011444894 110722-120622	H	11/07/2022	11/30/2022	R	\$378.69
							22-23		111779		\$378.69
AT & T 001	AT & T	8826893708	0000000000	dk113022	AP	8310011444996 110722-120622	H	11/07/2022	11/30/2022	R	\$361.23
							22-23		111779		\$361.23
						NUMBER OF INVOICES: 2					\$739.92
AT&T 002	AT&T	847587259711	0000000000	dk113022	AP	84758725975566 11922-121822	H	11/19/2022	11/30/2022	R	\$7,530.51

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
AT&T	002 AT&T	847587259711		*****CONTINUED*****			22-23			111780	\$7,530.51
						NUMBER OF INVOICES: 1					\$7,530.51
ATHLETIC003	Athletic Equipment Repair Corp	11408	0000000000	dk1222	AP	Helmet Repairs	B	11/07/2022	12/15/2022	R	\$1,270.00
							22-23				\$1,270.00
						NUMBER OF INVOICES: 1					\$1,270.00
AVALON P000	Avalon Petroleum Co.	561863	0000000000	dk1222	AP	RFG 10% Ethanol	B	10/20/2022	12/15/2022	R	\$3,447.70
							22-23				\$3,447.70
AVALON P000	Avalon Petroleum Co.	584242	0000000000	dk1222	AP	RFG 10% Ethanol	B	10/28/2022	12/15/2022	R	\$3,885.89
							22-23				\$3,885.89
AVALON P000	Avalon Petroleum Co.	584247	0000000000	dk1222	AP	RFG 10% Ethanol	B	11/04/2022	12/15/2022	R	\$3,852.00
							22-23				\$3,852.00
AVALON P000	Avalon Petroleum Co.	584308	0000000000	dk1222	AP	RFG 10% Ethanol	B	11/11/2022	12/15/2022	R	\$3,224.41
							22-23				\$3,224.41
AVALON P000	Avalon Petroleum Co.	584326	0000000000	dk1222	AP	RFG 10% Ethanol	B	11/18/2022	12/15/2022	R	\$3,042.00
							22-23				\$3,042.00
						NUMBER OF INVOICES: 5					\$17,452.00
BAKER & 002	Baker & Taylor	5018082811	0000000000	DK1222	AP	World Almanac 2023	B	11/30/2022	12/15/2022	R	\$27.77
							22-23				\$27.77
						NUMBER OF INVOICES: 1					\$27.77
BALANCED000	Balanced Environments Inc	115222	0000000000	dk1222	AP	Nov22 Landscape Maint	B	11/30/2022	12/15/2022	R	\$6,121.00
							22-23				\$6,121.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
						NUMBER OF INVOICES: 1						\$6,121.00
BARCHKAT000	Barchman, Kathy	12012022	0000000000	dk1222	AP	NOV22 job site mileage reimbursement	B		12/01/2022	12/15/2022	R	\$208.75
							22-23					\$208.75
						NUMBER OF INVOICES: 1						\$208.75
BARGECHA000	Barger, Chad	11212022	0000000000	dk1222	AP	NLCC Boys V 7PM	B		11/21/2022	12/15/2022	R	\$77.00
							22-23					\$77.00
						NUMBER OF INVOICES: 1						\$77.00
BELVIDER001	Belvidere North High School	Entry# 567009	0000000000	dk120722	AP	Debate-Blue Thunder Invitational	H		12/06/2022	12/07/2022	R	\$50.00
							22-23			111794		\$50.00
						NUMBER OF INVOICES: 1						14 \$50.00
BENESDAN000	Benes, Dan	11182022	0000000000	dk1222	AP	Reimburse science supply	B		11/18/2022	12/15/2022	R	\$195.71
							22-23					\$195.71
						NUMBER OF INVOICES: 1						\$195.71
BENNY'S 000	Benny's Service Center Inc.	4209	0000000000	dk1222	AP	Move machine/tractor	B		09/22/2022	12/15/2022	R	\$200.00
							22-23					\$200.00
						NUMBER OF INVOICES: 1						\$200.00
BERNACAR000	Bernal, Carlos	ID 27010	0000000000	DK1222	AP	Credit balance refund	B		12/05/2022	12/15/2022	R	\$40.00
							22-23					\$40.00
						NUMBER OF INVOICES: 1						\$40.00
BERSCART000	Berschel, Art	11232022	0000000000	dk1222	AP	NLCC Boys V	B		11/23/2022	12/15/2022	R	\$77.00
							22-23					\$77.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$77.00
BERT JEF000	Bert, Jeff	11222022	0000000000	dk1222	AP	NLCC Boys V	B	11/22/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
BERT JEF000	Bert, Jeff	12022022	0000000000	dk1222	AP	NLCC Girls V	B	12/02/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 2											\$154.00
BLUM GER000	Blum, Gerard	12032022	0000000000	dk1222	AP	NLCC Girls V	B	12/03/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
BMO	000 Bmo	5550080001721955	0000000000	dk111522	AP	GEIST NOV22 STMT	H	11/05/2022	11/15/2022	R	\$673.45
							22-23			111737	\$673.45
BMO	000 Bmo	5550080001785679	0000000000	dk111522	AP	SEFCIK NOV22 STMT	H	11/05/2022	11/15/2022	R	\$2,562.42
							22-23			111737	\$2,562.42
BMO	000 Bmo	5550080001801856	0000000000	dk111522	AP	SCHMIDT NOV22 STMT	H	11/05/2022	11/15/2022	R	\$154.66
							22-23			111737	\$154.66
BMO	000 Bmo	5569350000572769	0000000000	dk111522	AP	SOENKSEN NOV22 STMT	H	11/05/2022	11/15/2022	R	\$1,307.70
							22-23			111737	\$1,307.70
BMO	000 Bmo	5569350000664095	0000000000	dk111522	AP	ROSS NOV22 STMT	H	11/05/2022	11/15/2022	R	\$801.25
							22-23			111737	\$801.25
BMO	000 Bmo	5569350124430787	0000000000	dk111522	AP	SCHOELL NOV22 STMT	H	11/05/2022	11/15/2022	R	\$2,059.43
							22-23			111737	\$2,059.43
BMO	000 Bmo	5569350155317523	0000000000	dk111522	AP	STAPLES NOV22 STMT	H	11/05/2022	11/15/2022	R	\$1,832.71
							22-23			111737	\$1,832.71

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
BMO	000 Bmo	5569350158380494	0000000000	dk111522	AP	KOSSAK NOV22 STMT	H	11/05/2022	11/15/2022	R	\$9,183.36
							22-23			111737	\$9,183.36
BMO	000 Bmo	5569350166158825	0000000000	dk111522	AP	GEIST K NOV22 STMT	H	11/05/2022	11/15/2022	R	\$-3.00
							22-23			111737	\$-3.00
BMO	000 Bmo	5569350184389972	0000000000	dk111522	AP	MILLER NOV22 STMT	H	11/05/2022	11/15/2022	R	\$2,281.36
							22-23			111737	\$2,281.36
BMO	000 Bmo	5569350192989003	0000000000	dk111522	AP	REICH NOV22 STMT	H	11/05/2022	11/15/2022	R	\$3,491.94
							22-23			111737	\$3,491.94
NUMBER OF INVOICES: 11											\$24,345.28
BOSS VAN000	Boss, Vanessa	11172022	0000000000	dk1222	AP	Reimburse classes	B	11/17/2022	12/15/2022	R	\$195.18
							22-23				\$195.18
NUMBER OF INVOICES: 1											16
											\$195.18
BOYKEJOH000	Boyke, John	11232022	0000000000	dk1222	AP	NLCC Boys V	B	11/23/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
BSN SPOR000	Bsn Sports	918997867	0502300033	dk1222	AP	BASKETBALL VOLLYEBALL SUPPLIES	F B	10/31/2022	12/15/2022	R	\$303.05
							22-23				\$303.05
BSN SPOR000	Bsn Sports	919070522	0502300030	dk1222	AP	GIRLS BASKETBALL COACHES GEAR	F B	11/03/2022	12/15/2022	R	\$305.69
							22-23				\$305.69
BSN SPOR000	Bsn Sports	919274757	0502300027	dk1222	AP	BOYS BASKETBALL COACHES GEAR	F B	11/15/2022	12/15/2022	R	\$2,192.77
							22-23				\$2,192.77

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 3					\$2,801.51
BUILDING000	Building Blocks For Kids Success	472	0000000000	dk1222	AP	Occup Therapy DEC22	B	12/02/2022	12/15/2022	R	\$3,222.00
							22-23				\$3,222.00
						NUMBER OF INVOICES: 1					\$3,222.00
BURRIS E001	Burris Equipment	RC2004547-1	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/02/2022	12/15/2022	R	\$620.00
							22-23				\$620.00
						NUMBER OF INVOICES: 1					\$620.00
CAREY EL000	Carey Electric Contracting, Inc	404305	0000000000	dk1222	AP	Wood Shop Relighting	B	10/31/2022	12/15/2022	R	\$24,819.00
							22-23				\$24,819.00
						NUMBER OF INVOICES: 1					\$24,819.00
CAROLDEB000	Carole, Debbie	11102022	0000000000	dk113022	AP	X-mas Luncheon	H	11/10/2022	11/30/2022	R	\$250.00
							22-23		111781		\$250.00
						NUMBER OF INVOICES: 1					\$250.00
CARTHAGE000	Carthage College	1116	0000000000	dk111522	AP	HAIR Show Tickets	H	10/30/2022	11/15/2022	R	\$120.00
							22-23		111738		\$120.00
						NUMBER OF INVOICES: 1					\$120.00
CDW GOVE000	CDW Government, Inc.	FH93097	1242300004	dk1222	AP	Replenish Toner-Fall Play Posters	F B	11/28/2022	12/15/2022	R	\$64.83
							22-23				\$64.83
CDW GOVE000	CDW Government, Inc.	FH95241	1242300004	dk1222	AP	Replenish Toner-Fall Play Posters	F B	11/28/2022	12/15/2022	R	\$64.83
							22-23				\$64.83

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 2					\$129.66
CERAMIC 000	Ceramic Supply Chicago	17926	0042300013	dk1222	AP	Ceramics Clay Order	F B	11/01/2022	12/15/2022	R	\$690.00
							22-23				\$690.00
						NUMBER OF INVOICES: 1					\$690.00
CHAIN O'001	Chain O' Lakes Transportation	0892	0000000000	dk1222	AP	SpecEd Trnsprt NOV22	B	11/30/2022	12/15/2022	R	\$2,880.00
							22-23				\$2,880.00
						NUMBER OF INVOICES: 1					\$2,880.00
CHANGE A000	Change Academy at Lake of the Ozar	INV055852	0000000000	dk1222	AP	Tuition OCT 2022	B	10/31/2022	12/15/2022	R	\$12,480.83
							22-23				\$12,480.83
						NUMBER OF INVOICES: 1					\$12,480.83
CHAVELIL000	Chavez, Liliana	ID#27365	0000000000	dk1222	AP	Refund 22/23 Registration	B	11/22/2022	12/15/2022	R	\$165.00
							22-23				\$165.00
						NUMBER OF INVOICES: 1					\$165.00
CHICAGO 004	Chicago Tribune	146308153	0000000000	dk1222	AP	Pays thru 01/28/2023	B	10/31/2022	12/15/2022	R	\$135.92
							22-23				\$135.92
						NUMBER OF INVOICES: 1					\$135.92
CINTAS 4000	Cintas 47P	NOV 22	0000000000	dk1222	AP	Towel Service	B	11/30/2022	12/15/2022	R	\$385.00
							22-23				\$385.00
						NUMBER OF INVOICES: 1					\$385.00
CITYWIDE000	Citywide Building Maintenance Inc	44805	0000000000	dk1222	AP	Oct 22 Janitorial Srvc	B	10/31/2022	12/15/2022	R	\$402.96
							22-23				\$402.96

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CITYWIDE000	Citywide Building Maintenance Inc	44806	0000000000	dk1222	AP	Nov 22 Janitorial Srvc	B	10/31/2022	12/15/2022	R	\$13,096.52
							22-23				\$13,096.52
						NUMBER OF INVOICES: 2					\$13,499.48
CLARKCE0000	Clark, Ceola III	12032022	0000000000	dk1222	AP	NLCC Boys V	B	12/03/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
CLEMEEAR000	Clement, Earl	11212022	0000000000	dk1222	AP	NLCC Boys V	B	11/21/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
CLEMEEAR000	Clement, Earl	11232022	0000000000	dk1222	AP	NLCC Boys V	B	11/23/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 2					\$1549.00
COLLEGE 007	College Board	EA00169386	0000000000	dk111522	AP	22-23 Membership Fee	H	09/13/2022	11/15/2022	R	\$400.00
							22-23			111739	\$400.00
						NUMBER OF INVOICES: 1					\$400.00
COMCAST 001	Comcast	158323094	0000000000	dk113022	AP	900023977 NOV22	H	11/01/2022	11/30/2022	R	\$3,733.68
							22-23			111782	\$3,733.68
COMCAST 001	Comcast	158986518	0000000000	dk113022	AP	960050207 NOV22	H	11/01/2022	11/30/2022	R	\$779.60
							22-23			111782	\$779.60
COMCAST 001	Comcast	158986529	0000000000	dk113022	AP	Internet NOV22	H	11/01/2022	11/30/2022	R	\$379.90
							22-23			111782	\$379.90
						NUMBER OF INVOICES: 3					\$4,893.18
COMCAST 002	Comcast Cable	8771010010005972	0000000000	dk120722	AP	Stdnt Internet 112522-122422	H	11/22/2022	12/07/2022	R	\$9.95
							22-23			111795	\$9.95

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
COMCAST 002	Comcast Cable	8771100240009348	0000000000	dk120722	AP	CABLE 120822-010723	H	11/28/2022	12/07/2022	R	\$8.99
							22-23			111795	\$8.99
COMCAST 002	Comcast Cable	8771101420419695	0000000000	dk111522	AP	Internet 111222-121122	H	11/08/2022	11/15/2022	R	\$36.59
							22-23			111740	\$36.59
NUMBER OF INVOICES: 3											\$55.53
COMED 001	Comed	5423102019	0000000000	dk113022	AP	Ingleside 101322-111122	H	11/11/2022	11/30/2022	R	\$475.38
							22-23			111783	\$475.38
NUMBER OF INVOICES: 1											\$475.38
COMMUNIT005	Community Mechanical & Automation	1830	0000000000	dk1222	AP	Nov22 Service Calls	B	12/02/2022	12/15/2022	R	\$7,599.00
							22-23				\$7,599.00
NUMBER OF INVOICES: 1											\$7,599.00
COMPASS 002	COMPASS HEALTH CENTER	NBK05195	0000000000	dk1222	AP	Homebound Tutoring	B	11/08/2022	12/15/2022	R	\$310.98
							22-23				\$310.98
COMPASS 002	COMPASS HEALTH CENTER	NBK05196	0000000000	dk1222	AP	Homebound Tutoring	B	11/08/2022	12/15/2022	R	\$1,140.26
							22-23				\$1,140.26
NUMBER OF INVOICES: 2											\$1,451.24
CONNECTI001	Connections Day School South	30450	0000000000	dk1222	AP	Tuition NOV 2022	B	11/30/2022	12/15/2022	R	\$5,205.24
							22-23				\$5,205.24
NUMBER OF INVOICES: 1											\$5,205.24
CONNECTI002	Connections Day School	33828	0000000000	dk1222	AP	Tuition SEPT 22	B	09/30/2022	12/15/2022	R	\$3,977.88
							22-23				\$3,977.88
CONNECTI002	Connections Day School	33829	0000000000	dk1222	AP	Tuition SEPT 22	B	09/30/2022	12/15/2022	R	\$6,961.29
							22-23				\$6,961.29

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CONNECTI002	Connections Day School	33830	0000000000	dk1222	AP	Tuition SEPT 22	B	09/30/2022	12/15/2022	R	\$6,961.29
							22-23				\$6,961.29
CONNECTI002	Connections Day School	34036	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,966.82
							22-23				\$5,966.82
CONNECTI002	Connections Day School	34037	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,966.82
							22-23				\$5,966.82
CONNECTI002	Connections Day School	34038	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,966.82
							22-23				\$5,966.82
CONNECTI002	Connections Day School	34039	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,966.82
							22-23				\$5,966.82
CONNECTI002	Connections Day School	34079	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$1,657.45
							22-23				\$1,657.45
CONNECTI002	Connections Day School	34124	0000000000	dk1222	AP	Psychiatric Eval	B	11/28/2022	12/15/2022	R	\$990.00
							22-23				\$990.00
NUMBER OF INVOICES: 9											\$44,415.19
CONNECTI004	Connections Academy East	10419	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,959.80
							22-23				\$5,959.80
CONNECTI004	Connections Academy East	10420	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,959.80
							22-23				\$5,959.80
NUMBER OF INVOICES: 2											\$11,919.60
CONSERV 000	Conserv Fs	65147852	0000000000	dk1222	AP	Halite/Ice Melt	B	11/28/2022	12/15/2022	R	\$4,757.90
							22-23				\$4,757.90
NUMBER OF INVOICES: 1											\$4,757.90
CONSTELL000	Constellation New Energy, Inc	63651002701	0000000000	dk1222	AP	764073-46291 OCT22	B	10/30/2022	12/15/2022	R	\$18,654.31

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
CONSTELL000	Constellation New Energy, Inc	63651002701		*****CONTINUED*****			22-23				\$18,654.31
CONSTELL000	Constellation New Energy, Inc	63651033901	0000000000	dk1222	AP	764073-46292 OCT22	B	10/30/2022	12/15/2022	R	\$214.73
							22-23				\$214.73
CONSTELL000	Constellation New Energy, Inc	63878714001	0000000000	DK1222	AP	764073-46292 NOV22	B	11/30/2022	12/15/2022	R	\$188.48
							22-23				\$188.48
CONSTELL000	Constellation New Energy, Inc	63878719301	0000000000	dk1222	AP	2857041-0 NOV22	B	11/14/2022	12/15/2022	R	\$72.47
							22-23				\$72.47
NUMBER OF INVOICES: 4											\$19,129.99
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3619706	0000000000	dk1222	AP	BG-5862 Gas Chrgs	B	11/18/2022	12/15/2022	R	\$3,069.29
							22-23				\$3,069.29
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3619707	0000000000	dk1222	AP	BG-11642 Gas Chrgs	B	11/18/2022	12/15/2022	R	\$365.66
							22-23				\$365.66
NUMBER OF INVOICES: 2											\$3,434.95
CORDOTOM000	Cordogan, Tom	11222022	0000000000	dk1222	AP	NLCC Boys V	B	11/22/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
COWARTYL000	Cowart, Tyler	12032022	0000000000	dk1222	AP	NLCC Boys JV	B	12/03/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 1											\$61.00
CRAMBTRI000	Crambes, Trisha	LIT5203	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$705.00
							22-23				\$705.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 1											\$705.00
CREANJAS000	Crean, Jason J	GCHSD1	0032300023	dk1222	AP	Demonstration model for Biology Next Gen/storylining pilot	F B	11/16/2022	12/15/2022	R	\$99.00
							22-23				\$99.00
NUMBER OF INVOICES: 1											\$99.00
CRESCENT000	Crescent Electric Supply Co.	S510859635.001	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/11/2022	12/15/2022	R	\$519.35
							22-23				\$519.35
CRESCENT000	Crescent Electric Supply Co.	S510873593.002	0000000000	dk1222	AP	Bldg & Grnds supply	B	11/28/2022	12/15/2022	R	\$402.82
							22-23				\$402.82
CRESCENT000	Crescent Electric Supply Co.	S510873593.003	0000000000	dk1222	AP	Bldg & Grnds supply	B	11/28/2022	12/15/2022	R	\$475.59
							22-23				\$475.59
NUMBER OF INVOICES: 3											\$1,397.76
DIANAEMM001	Diana, Emmy	LIT5343	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$705.00
							22-23				\$705.00
NUMBER OF INVOICES: 1											\$705.00
DOYLESTE000	Doyle, Steven	11292022	0000000000	dk1222	AP	NLCC Boys Frsh A 700PM	B	11/29/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
DOYLESTE000	Doyle, Steven	112922	0000000000	dk1222	AP	NLCC Boys Frsh A 530PM	B	11/29/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 2											\$122.00
DURHAM S001	Durham School Services	91936794	0000000000	dk1222	AP	SpecEd Trnsprt NOV22	B	12/02/2022	12/15/2022	R	\$22,546.56
							22-23				\$22,546.56

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$22,546.56
EI US LL000	EI US LLC	INV116642	0000000000	dk1222	AP	Hospital Tutoring	B	10/31/2022	12/15/2022	R	\$224.44
							22-23				\$224.44
EI US LL000	EI US LLC	INV118010	0000000000	dk1222	AP	Hospital Tutoring	B	11/11/2022	12/15/2022	R	\$972.59
							22-23				\$972.59
EI US LL000	EI US LLC	INV118735	0000000000	dk1222	AP	Hospital Tutoring	B	11/18/2022	12/15/2022	R	\$598.52
							22-23				\$598.52
NUMBER OF INVOICES: 3											\$1,795.55
ELK GROV001	Elk Grove High School	11282022	0000000000	dk113022	AP	Speech Entry Fee	H	11/28/2022	11/30/2022	R	\$375.00
							22-23			111784	\$375.00
NUMBER OF INVOICES: 1											\$375.00
ENGINEER000	Engineered Air	DS140494	0000000000	dk1222	AP	Combustion Blower Assby	B	11/28/2022	12/15/2022	R	\$481.68
							22-23				\$481.68
NUMBER OF INVOICES: 1											\$481.68
ERNIE PE000	Ernie Peterson Plumbing, Inc.	54345	0000000000	dk1222	AP	Bldg & Grnds Srvc	B	11/07/2022	12/15/2022	R	\$1,775.00
							22-23				\$1,775.00
ERNIE PE000	Ernie Peterson Plumbing, Inc.	54381	0000000000	dk1222	AP	Install 2 filter systems	B	11/17/2022	12/15/2022	R	\$3,550.00
							22-23				\$3,550.00
ERNIE PE000	Ernie Peterson Plumbing, Inc.	54392	0000000000	dk1222	AP	Install Faucet-East Gym	B	11/17/2022	12/15/2022	R	\$1,570.00
							22-23				\$1,570.00
ERNIE PE000	Ernie Peterson Plumbing, Inc.	54393	0000000000	dk1222	AP	Install Faucet-Field House	B	11/17/2022	12/15/2022	R	\$1,570.00
							22-23				\$1,570.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 4											\$8,465.00
ESCOBADA001	Escobedo, Adan	11292022	0000000000	dk1222	AP	NLCC Boys JV	B	11/29/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 1											\$61.00
FAIRCDIA000	Fairchild Senechal, Diane	222	0000000000	DK1222	AP	Design FALL22 The Matchmaker	B	11/21/2022	12/15/2022	R	\$1,900.00
							22-23				\$1,900.00
NUMBER OF INVOICES: 1											\$1,900.00
FOLLETT 009	Follett Content Solutions LLC	536726F	0000000000	dk1222	AP	Library Supply	B	11/03/2022	12/15/2022	R	\$262.53
							22-23				\$262.53
FOLLETT 009	Follett Content Solutions LLC	547801F	0000000000	dk1222	AP	Library Supply	B	11/10/2022	12/15/2022	R	\$303.17
							22-23				\$303.17
FOLLETT 009	Follett Content Solutions LLC	561074	0000000000	dk1222	AP	Library Supply	B	10/27/2022	12/15/2022	R	\$649.69
							22-23				\$649.69
FOLLETT 009	Follett Content Solutions LLC	561074A	0000000000	dk1222	AP	Library Supply	B	11/03/2022	12/15/2022	R	\$585.78
							22-23				\$585.78
FOLLETT 009	Follett Content Solutions LLC	570647	0000000000	dk1222	AP	Library Supply	B	11/14/2022	12/15/2022	R	\$683.31
							22-23				\$683.31
NUMBER OF INVOICES: 5											\$2,484.48
FRANCZEK000	Franczek P.C.	210356	0000000000	dk111722	AP	JAN 22 Legal Srvc	H	02/18/2022	11/17/2022	R	\$826.50
							22-23			111746	\$826.50
FRANCZEK000	Franczek P.C.	217704	0000000000	dk113022	AP	OCT 22 Legal Srvc	H	11/16/2022	11/30/2022	R	\$1,477.50
							22-23			111785	\$1,477.50

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 2											\$2,304.00
FRANK C0000	Frank Cooney Company	77455	0002300006	dk1222	AP	Board Room tables and Audience Chairs	F B	08/22/2022	12/15/2022	R	\$5,508.63
22-23											\$5,508.63
FRANK C0000	Frank Cooney Company	77722	0002300000	dk1222	AP	Furniture	F B	09/13/2022	12/15/2022	R	\$8,583.28
22-23											\$8,583.28
NUMBER OF INVOICES: 2											\$14,091.91
FREMD HI000	Fremd High School	1111/2022	0000000000	dk111522	AP	Entry Fee Speech Team	H	11/11/2022	11/15/2022	R	\$75.00
22-23										111741	\$75.00
NUMBER OF INVOICES: 1											\$75.00
FSS TECH000	FSS TECHNOLOGIES	492001	0000000000	dk1222	AP	Cntrl-Stn Mntr GCHS	B	10/15/2022	12/15/2022	R	\$180.00
22-23											\$180.00
FSS TECH000	FSS TECHNOLOGIES	492002	0000000000	dk1222	AP	Cntrl-Stn Mntr Fieldhouse	B	10/15/2022	12/15/2022	R	\$180.00
22-23											\$180.00
FSS TECH000	FSS TECHNOLOGIES	494134	0000000000	dk1222	AP	Cntrl-Stn Mntr Trnspt	B	11/15/2022	12/15/2022	R	\$180.00
22-23											\$180.00
FSS TECH000	FSS TECHNOLOGIES	494135	0000000000	dk1222	AP	Cntrl-Stn Mntr Dist Office	B	11/15/2022	12/15/2022	R	\$180.00
22-23											\$180.00
NUMBER OF INVOICES: 4											\$720.00
GAUGEJAM000	Gauger, James J	12022022	0000000000	dk1222	AP	NLCC Girls Frosh A (2 games)	B	12/02/2022	12/15/2022	R	\$122.00
22-23											\$122.00
NUMBER OF INVOICES: 1											\$122.00
GBJ SALE000	GBJ Sales, LLC	4651	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/31/2022	12/15/2022	R	\$310.15

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
GBJ SALE000	GBJ Sales, LLC	4651		*****CONTINUED*****			22-23				\$310.15
						NUMBER OF INVOICES: 1					\$310.15
GFC LEAS000	GFC Leasing	I00778063	0000000000	dk1222	AP	Copier Lease Pymt	B	11/15/2022	12/15/2022	R	\$7,261.00
							22-23				\$7,261.00
						NUMBER OF INVOICES: 1					\$7,261.00
GIANT ST000	Giant Steps	124G-1022SF	0000000000	dk1222	AP	Free/Reduced Lunch Oct22	B	11/30/2022	12/15/2022	R	\$130.00
							22-23				\$130.00
GIANT ST000	Giant Steps	124G-1122S	0000000000	dk1222	AP	Tuition Nov 2022	B	11/30/2022	12/15/2022	R	\$5,374.21
							22-23				\$5,374.21
						NUMBER OF INVOICES: 2					\$5,504.21
GLOBAL I003	Global Industrial	119778547	0112300001	dk1222	AP	Interior 18" Steel Work Stool with Hardboard Seat	F B	10/28/2022	12/15/2022	R	\$1,361.28
							22-23				\$1,361.28
						NUMBER OF INVOICES: 1					\$1,361.28
GLOBAL W001	Global Water Technology, Inc	77906	0000000000	dk1222	AP	Steam Boiler Treatment	B	11/22/2022	12/15/2022	R	\$1,593.09
							22-23				\$1,593.09
						NUMBER OF INVOICES: 1					\$1,593.09
GORDON F000	Gordon Flesch Company Inc.	IN13961230	0000000000	dk1222	AP	Per Copy Maint Chrgs	B	11/05/2022	12/15/2022	R	\$1,581.24
							22-23				\$1,581.24
						NUMBER OF INVOICES: 1					\$1,581.24
GORDON F001	Gordon Food Service, Inc.	223194015	0000000000	dk1222	AP	Food Lab Supply	B	11/10/2022	12/15/2022	R	\$349.05
							22-23				\$349.05

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
GORDON F001	Gordon Food Service, Inc.	223300902	0000000000	dk1222	AP	Food Lab Supply	B	11/15/2022	12/15/2022	R	\$40.61
							22-23				\$40.61
GORDON F001	Gordon Food Service, Inc.	223762078	0000000000	dk1222	AP	Food Lab supply	B	12/06/2022	12/15/2022	R	\$546.11
							22-23				\$546.11
GORDON F001	Gordon Food Service, Inc.	NOV 22 100217416	0000000000	dk1222	AP	Food NOV22	B	11/30/2022	12/15/2022	R	\$40,462.04
							22-23				\$40,462.04
NUMBER OF INVOICES: 4											\$41,397.81
GRACEWOR000	Graceworkz, Llc	9477	0000000000	dk1222	AP	Toner	B	09/15/2022	12/15/2022	R	\$903.97
							22-23				\$903.97
NUMBER OF INVOICES: 1											\$903.97
GRAINGER001	Grainger	9521437526	0000000000	dk1222	AP	Bath Exhaust Fan	B	11/22/2022	12/15/2022	R	\$875.71
							22-23				\$875.71
GRAINGER001	Grainger	9527149695	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/29/2022	12/15/2022	R	\$169.16
							22-23				\$169.16
GRAINGER001	Grainger	9528722862	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/30/2022	12/15/2022	R	\$326.86
							22-23				\$326.86
GRAINGER001	Grainger	9528837546	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/30/2022	12/15/2022	R	\$456.39
							22-23				\$456.39
GRAINGER001	Grainger	9528837561	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/30/2022	12/15/2022	R	\$312.99
							22-23				\$312.99
NUMBER OF INVOICES: 5											\$2,141.11
GRANT CH003	Grant Chsd 124 Activity Fund	12012022	0000000000	dk1222	AP	Fees Pd NOV22	B	12/01/2022	12/15/2022	S	\$1,936.67
							22-23				\$1,936.67

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$1,936.67
GRANT C0001	Grant Community High School Distri	12012022	0000000000	dk1222	AP	Fees Pd NOV22	B	12/01/2022	12/15/2022	S	\$860.00
							22-23				\$860.00
GRANT C0001	Grant Community High School Distri	Petty Cash NOV 22	0000000000	dk1222	AP	Petty Cash Reimbursement	B	11/29/2022	12/15/2022	S	\$224.50
							22-23				\$224.50
NUMBER OF INVOICES: 2											\$1,084.50
GRAYSLAK009	Grayslake North High School	11/10/2022	0000000000	dk1222	AP	V/JV NLCC Entry Fee	B	11/15/2022	12/15/2022	R	\$360.00
							22-23				\$360.00
NUMBER OF INVOICES: 1											\$360.00
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128208784	0000000000	dk1222	AP	Beverages-Vending	B	11/15/2022	12/15/2022	R	\$826.50
							22-23				\$826.50
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128208870	0000000000	dk1222	AP	Beverages-Vending	B	11/29/2022	12/15/2022	R	\$1,480.45
							22-23				\$1,480.45
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128208931	0000000000	dk1222	AP	Beverages-Vending	B	12/06/2022	12/15/2022	R	\$1,170.40
							22-23				\$1,170.40
NUMBER OF INVOICES: 3											\$3,477.35
GUARDIAN001	Guardian	00 554362	0000000000	dk113022	AP	Dental/Life DEC 2022	H	11/18/2022	11/30/2022	R	\$6,383.75
							22-23			111786	\$6,383.75
NUMBER OF INVOICES: 1											\$6,383.75
HARKEMAU000	Harker, Maureen	12/01/2022	0000000000	dk1222	AP	Reimburse Conf Registration	B	12/01/2022	12/15/2022	R	\$130.00
							22-23				\$130.00
NUMBER OF INVOICES: 1											\$130.00
HAYDEN C000	HAYDEN CONSTRUCTION	RUS197	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/11/2022	12/15/2022	R	\$580.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
HAYDEN C000	HAYDEN CONSTRUCTION	RUS197	*****CONTINUED*****				22-23				\$580.00
						NUMBER OF INVOICES: 1					\$580.00
HEARTLAN006	Heartland Alliance Health	21508	0000000000	dk1222	AP	Telephonic	B 10/31/2022	12/15/2022	R		\$206.15
							22-23				\$206.15
						NUMBER OF INVOICES: 1					\$206.15
HILLETIM000	Hillebrand, Timothy	09122022	0000000000	dk1222	AP	Football Frsh AB/Soph	B 09/12/2022	12/15/2022	R		\$69.00
							22-23				\$69.00
						NUMBER OF INVOICES: 1					\$69.00
HOBART S000	Hobart Service	35543138	0000000000	dk1222	AP	Warewasher supply/service	B 10/21/2022	12/15/2022	R		\$2,333.97
							22-23				\$2,333.97
						NUMBER OF INVOICES: 1					\$2,333.97
HOEHNLAR000	Hoehne, Larry	11222022	0000000000	dk1222	AP	NLCC Boys Frsh A	B 11/22/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
HOEHNLAR000	Hoehne, Larry	112222	0000000000	dk1222	AP	NLCC Boys Frsh A	B 11/22/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
HOFFMAN 001	Hoffman Estates High School	11172022	0000000000	dk111722	AP	Entry Fee Turkey Trnmnt	H 11/17/2022	11/17/2022	R		\$150.00
							22-23			111747	\$150.00
						NUMBER OF INVOICES: 1					\$150.00
HOME DEP001	Home Depot Commercial Credit	6035322531946634	0000000000	dk1222	AP	Bldg & Grnds Supply	B 11/13/2022	12/15/2022	R		\$444.79
							22-23				\$444.79

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$444.79
HUEMANN 000	Huemann Water Conditioning	HW-01 258202	0000000000	dk1222	AP	Salt Delivery	B 11/30/2022	12/15/2022	R		\$424.95
							22-23				\$424.95
						NUMBER OF INVOICES: 1					\$424.95
HURCKMIC000	Hurckes, Michael	12032022	0000000000	dk1222	AP	Wrestling V	B 12/03/2022	12/15/2022	R		\$212.00
							22-23				\$212.00
						NUMBER OF INVOICES: 1					\$212.00
ILLINOIS036	Illinois Tollway	VN5703861836	0000000000	dk1222	AP	10/18/22 Violation	B 11/23/2022	12/15/2022	R		\$25.60
							22-23				\$25.60
						NUMBER OF INVOICES: 1					\$25.60
ILMEA 000	ILMEA	75410	0000000000	dk113022	AP	State Chorus Participation	H 11/21/2022	11/30/2022	R		\$30.00
							22-23		111787		\$30.00
						NUMBER OF INVOICES: 1					\$30.00
INDLEJEF000	Indlecoffer, Jeffrey	12022022	0000000000	dk1222	AP	NLCC Girls JV	B 12/02/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
INTEGRAT000	Integrated Systems Corp	0728581	0000000000	dk1222	AP	Skyward JAN 23	B 12/01/2022	12/15/2022	R		\$446.04
							22-23				\$446.04
INTEGRAT000	Integrated Systems Corp	0728728	0000000000	dk1222	AP	Skyward JAN 23	B 12/01/2022	12/15/2022	R		\$575.64
							22-23				\$575.64
						NUMBER OF INVOICES: 2					\$1,021.68
INTERQUE000	Interquest Detection Canines of Ch	2203	0000000000	dk1222	AP	1/2 Day School Visit	B 10/31/2022	12/15/2022	R		\$355.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
INTERQUE000	Interquest Detection Canines of Ch	2203		*****CONTINUED*****							
							22-23				\$355.00
						NUMBER OF INVOICES: 1					\$355.00
ISR CONS000	Isr Consulting	2995	0000000000	dk1222	AP	Influenza Injections	B	09/29/2022	12/15/2022	R	\$144.00
							22-23				\$144.00
						NUMBER OF INVOICES: 1					\$144.00
ISSELROB000	Issel, Robert	11292022	0000000000	dk1222	AP	NLCC Boys JV 530PM	B	11/29/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
ISSELROB000	Issel, Robert	112922	0000000000	dk1222	AP	NLCC Boys V 700PM	B	11/29/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 2					\$138.00
J.W. PEP000	J.W. Pepper & Son, Inc.	364759617	0122300016	dk1222	AP	Choir Music Order	P B	11/11/2022	12/15/2022	R	\$31.00
							22-23				\$31.00
						NUMBER OF INVOICES: 1					\$31.00
JASCULCA000	Jasculca Terman and Associates, In	54338	0000000000	dk1222	AP	Prof Public Affairs Srvc OCT22	B	11/18/2022	12/15/2022	R	\$1,963.00
							22-23				\$1,963.00
						NUMBER OF INVOICES: 1					\$1,963.00
JEAN-ROS000	Jean-Paul, Rosemary	11212022	0000000000	dk1222	AP	NLCC Boys Frsh A 7PM	B	11/21/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
JEAN-ROS000	Jean-Paul, Rosemary	112122	0000000000	dk1222	AP	NLCC Boys Frsh A 530PM	B	11/21/2022	12/15/2022	R	\$61.00
							22-23				\$61.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
JEAN-ROS000	Jean-Paul, Rosemary	11222022	0000000000	dk1222	AP	NLCC Boys Frsh A 530PM	B	11/22/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
JEAN-ROS000	Jean-Paul, Rosemary	112222	0000000000	dk1222	AP	NLCC Boys Frsh A 7PM	B	11/22/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
JEAN-ROS000	Jean-Paul, Rosemary	12032022	0000000000	dk1222	AP	NLCC Girls JV	B	12/03/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 5											\$305.00
JOLCOMAR000	Jolcover, Mark	EDCL 5568	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$450.00
							22-23				\$450.00
NUMBER OF INVOICES: 1											\$450.00
JUHLIDOU000	Juhlin, Doug	11212022	0000000000	dk1222	AP	NLCC Boys V 7PM	B	11/21/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
KIEFER A000	Kiefer America LLC	0001904-IN	0000000000	dk1222	AP	Turf Halo kit lettering	B	11/30/2022	12/15/2022	R	\$15,271.00
							22-23				\$15,271.00
NUMBER OF INVOICES: 1											\$15,271.00
KING HEA000	King, Heather	ID#28727	0000000000	dk1222	AP	Refund Credit Balance	B	11/15/2022	12/15/2022	R	\$40.00
							22-23				\$40.00
NUMBER OF INVOICES: 1											\$40.00
KING KEV001	King, Kevin	11/21/2022	0000000000	dk1222	AP	NLCC Boys V 7PM	B	11/21/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
KINKARUS000	Kinka, Russ	12022022	0000000000	dk1222	AP	NLCC Girls Frosh A (2 games)	B	12/02/2022	12/15/2022	R	\$122.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
KINKARUS000	Kinka, Russ	12022022		*****CONTINUED*****			22-23				\$122.00
						NUMBER OF INVOICES: 1					\$122.00
KOSMIAND000	Kosmicki, Andrea	SPED 6600	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$1,230.00
							22-23				\$1,230.00
						NUMBER OF INVOICES: 1					\$1,230.00
KRIHA B0000	Kriha Boucek LLC	4392	0000000000	dk1222	AP	NOV2022 Legal Srvc	B	12/01/2022	12/15/2022	R	\$1,952.50
							22-23				\$1,952.50
						NUMBER OF INVOICES: 1					\$1,952.50
KWIATCHE000	Kwiatkowski, Cheryl	11302022	0000000000	dk1222	AP	Mileage Reimbursement	B	11/30/2022	12/15/2022	R	\$225.25
							22-23				\$225.25
						NUMBER OF INVOICES: 1					\$225.25
LAKE COU033	Lake County Dept of Public Works	0347782-000004351	0000000000	DK1222	AP	Sewer 093022-113022 Molidor Rd	B	11/30/2022	12/15/2022	R	\$393.92
							22-23				\$393.92
LAKE COU033	Lake County Dept of Public Works	0359060-000007247	0000000000	DK1222	AP	Sewer 093022-113022 Old Grand Ave	B	11/30/2022	12/15/2022	R	\$280.92
							22-23				\$280.92
						NUMBER OF INVOICES: 2					\$674.84
LAKES RE000	Lakes Region Co-Op	DEC 22	0000000000	dk1222	AP	Dec 22 INS Premiums	B	12/01/2022	12/15/2022	R	\$85,814.30
							22-23				\$85,814.30
						NUMBER OF INVOICES: 1					\$85,814.30
LEBRUAMA000	LeBrun, Amanda	11182022	0000000000	dk1222	AP	Reimburse Science Supply	B	11/18/2022	12/15/2022	R	\$15.84

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
LEBRUAMA000	LeBrun, Amanda	11182022		*****CONTINUED*****			22-23				\$15.84
						NUMBER OF INVOICES: 1					\$15.84
LEGGEROB000	Leggett, Robert	11292022	0000000000	dk1222	AP	NLCC Boys Frsh A 7PM	B 11/29/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
LEGGEROB000	Leggett, Robert	112922	0000000000	dk1222	AP	NLCC Boys Frsh A 530PM	B 11/29/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
LOMBAANT000	Lombardo, Anthony	12012022	0000000000	dk1222	AP	Wrestling V	B 12/01/2022	12/15/2022	R		\$171.00
							22-23				\$171.00
						NUMBER OF INVOICES: 1					\$171.00
LRS HOLD000	LRS Holdings LLC	WA991100	0000000000	dk1222	AP	Trash Srvs NOV22	B 10/31/2022	12/15/2022	R		\$62.50
							22-23				\$62.50
						NUMBER OF INVOICES: 1					\$62.50
MACGILL 000	MacGill & Co	IN0814476	0202300002	dk1222	AP	Nurse Office Supplies	F B 10/27/2022	12/15/2022	R		\$413.53
							22-23				\$413.53
						NUMBER OF INVOICES: 1					\$413.53
MARACDEN000	Marach, Dennis	12032022	0000000000	dk1222	AP	NLCC Girls V	B 12/03/2022	12/15/2022	R		\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
MASSISCO000	Massie, Scott	11212022	0000000000	dk1222	AP	NLCC Boys V	B 11/21/2022	12/15/2022	R		\$77.00
							22-23				\$77.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES:	1				\$77.00
MCBRIKEV000	McBride, Kevin	12022022	0000000000	dk1222	AP	NLCC Girls JV	B	12/02/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES:	1				\$61.00
MCGUIJOH000	McGuinnis, John	12022022	0000000000	dk1222	AP	NLCC Girls V	B	12/02/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES:	1				\$77.00
MCHENRY 010	McHenry Specialties	2022-824	0000000000	dk1222	AP	Ex in Education Award	B	12/01/2022	12/15/2022	R	\$60.00
							22-23				\$60.00
						NUMBER OF INVOICES:	1				\$60.00
MCMAHTIM000	McMahon, Tim	11232022	0000000000	dk1222	AP	NLCC Boys Frsh A 12:30 PM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
MCMAHTIM000	McMahon, Tim	112322	0000000000	dk1222	AP	NLCC Boys Frsh A 11 AM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES:	2				\$122.00
MCQUEEN 000	McQueen Technology Group LLC	011326	0000000000	dk1222	AP	IT Support 110122-113022	B	12/01/2022	12/15/2022	R	\$7,000.00
							22-23				\$7,000.00
						NUMBER OF INVOICES:	1				\$7,000.00
MEDCO SU001	Medco Supply Company	IN95704205	0502300020	dk1222	AP	TRAINERS SUPPLIES AND EQUIPMENT ESTIMATE ESTMD3070226	P B	10/24/2022	12/15/2022	R	\$45.31
							22-23				\$45.31

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 1											\$45.31
MELENDAN000	Melendez, Daniel	202214	0000000000	dk1222	AP	2022 Fall Play Audio/Video	B	11/20/2022	12/15/2022	R	\$1,500.00
							22-23				\$1,500.00
NUMBER OF INVOICES: 1											\$1,500.00
MENARDS 001	Menards	29687	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/16/2022	12/15/2022	R	\$35.29
							22-23				\$35.29
MENARDS 001	Menards	30832	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/31/2022	12/15/2022	R	\$20.16
							22-23				\$20.16
MENARDS 001	Menards	31105	0000000000	dk1222	AP	Theater supply	B	11/03/2022	12/15/2022	R	\$400.88
							22-23				\$400.88
MENARDS 001	Menards	31140	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/04/2022	12/15/2022	R	\$53.70
							22-23				\$53.70
MENARDS 001	Menards	31604	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/09/2022	12/15/2022	R	\$25.96
							22-23				\$25.96
MENARDS 001	Menards	31607	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/09/2022	12/15/2022	R	\$65.94
							22-23				\$65.94
MENARDS 001	Menards	31729	0000000000	dk1222	AP	Tech Ed Supply	B	11/10/2022	12/15/2022	R	\$85.86
							22-23				\$85.86
MENARDS 001	Menards	31774	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/11/2022	12/15/2022	R	\$11.18
							22-23				\$11.18
MENARDS 001	Menards	32001	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/14/2022	12/15/2022	R	\$95.58
							22-23				\$95.58
MENARDS 001	Menards	32084	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/15/2022	12/15/2022	R	\$1,353.97
							22-23				\$1,353.97

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
MENARDS 001	Menards	32121	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/15/2022	12/15/2022	R	\$16.43
							22-23				\$16.43
MENARDS 001	Menards	32318	0000000000	dk1222	AP	Tech Ed Supply	B	11/17/2022	12/15/2022	R	\$54.15
							22-23				\$54.15
MENARDS 001	Menards	32447	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/19/2022	12/15/2022	R	\$8.32
							22-23				\$8.32
MENARDS 001	Menards	32506	0000000000	dk1222	AP	Theater Supply	B	11/19/2022	12/15/2022	R	\$3.96
							22-23				\$3.96
MENARDS 001	Menards	32676	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/22/2022	12/15/2022	R	\$148.16
							22-23				\$148.16
MENARDS 001	Menards	33207	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/29/2022	12/15/2022	R	\$15.95
							22-23				\$15.95
MENARDS 001	Menards	33277	0000000000	DK1222	AP	Tech Ed Supply	B	11/30/2022	12/15/2022	R	\$142.59
							22-23				\$142.59
NUMBER OF INVOICES: 17											\$2,538.08
MENTA AC000	Menta Academy North	SESINV-024612	0000000000	DK1222	AP	Tuition NOV 22	B	11/30/2022	12/15/2022	R	\$6,710.40
							22-23				\$6,710.40
NUMBER OF INVOICES: 1											\$6,710.40
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013121	0000000000	dk112222	AP	1 Bus	H	10/04/2022	11/22/2022	R	\$20,017.00
							22-23			111750	\$20,017.00
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013218	0000000000	dk112222	AP	Handicap Bus	H	08/08/2022	11/22/2022	R	\$14,698.00
							22-23			111750	\$14,698.00
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013401:01	0000000000	dk112222	AP	5 Buses	H	10/18/2022	11/22/2022	R	\$100,085.00
							22-23			111750	\$100,085.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013402:01	0000000000	dk112222	AP	6 Buses	H	10/19/2022	11/22/2022	R	\$120,102.00
							22-23			111750	\$120,102.00
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013403:01	0000000000	dk112222	AP	7 Buses	H	10/20/2022	11/22/2022	R	\$140,119.00
							22-23			111750	\$140,119.00
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013404:01	0000000000	dk112222	AP	3 Buses	H	10/21/2022	11/22/2022	R	\$60,051.00
							22-23			111750	\$60,051.00
MIDWEST 023	MIDWEST TRANSIT EQUIPMENT INC	V101013475	0000000000	dk112222	AP	1 Bus	H	11/23/2022	11/22/2022	R	\$20,017.00
							22-23			111750	\$20,017.00
NUMBER OF INVOICES: 7											\$475,089.00
MILLENAT002	Miller, Nathaniel	12042022	0000000000	dk1222	AP	SOAR Conf mileage reimbursement	B	12/04/2022	12/15/2022	R	\$57.50
							22-23				\$57.50
NUMBER OF INVOICES: 1											\$57.50
MING JER000	Ming, Jerry	11232022	0000000000	dk1222	AP	NLCC Boys Frsh A 12:30 PM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
MING JER000	Ming, Jerry	112322	0000000000	dk1222	AP	NLCC Boys Frsh A 11 AM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
MING JER000	Ming, Jerry	12032022	0000000000	dk1222	AP	NLCC Girls V	B	12/03/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 3											\$199.00
MORRIJOR000	Morris, Joree	110722	0000000000	dk1222	AP	Reimburse Travel	B	11/22/2022	12/15/2022	R	\$1,372.19
							22-23				\$1,372.19
NUMBER OF INVOICES: 1											\$1,372.19
NAPA AUT000	Napa Auto Supply	058154	0000000000	dk113022	AP	Transportation Supply	H	11/11/2022	11/30/2022	R	\$31.98

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NAPA AUT000	Napa Auto Supply	058154		*****CONTINUED*****			22-23			111788	\$31.98
NAPA AUT000	Napa Auto Supply	058389	0000000000	dk113022	AP	Bldg & Grnds Supply	H	11/15/2022	11/30/2022	R	\$83.25
							22-23			111788	\$83.25
NAPA AUT000	Napa Auto Supply	058456	0000000000	dk113022	AP	Transportation Supply	H	11/16/2022	11/30/2022	R	\$91.86
							22-23			111788	\$91.86
NAPA AUT000	Napa Auto Supply	058511	0000000000	dk113022	AP	Bldg & Grnds Supply	H	11/17/2022	11/30/2022	R	\$61.96
							22-23			111788	\$61.96
NAPA AUT000	Napa Auto Supply	058785	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/22/2022	12/15/2022	R	\$59.88
							22-23				\$59.88
						NUMBER OF INVOICES: 5					\$328.93
NATIONAL027	National Scale Inc.	2002	0000000000	dk1222	AP	Scale Calibration	B	11/03/2022	12/15/2022	R	\$425.00
							22-23				\$425.00
						NUMBER OF INVOICES: 1					\$425.00
NATROSAM000	Natrop, Sam	11232022	0000000000	dk1222	AP	NLCC Boys JV 11AM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NATROSAM000	Natrop, Sam	112322	0000000000	dk1222	AP	NLCC Boys JV 12:30PM	B	11/23/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
NCS PEAR000	Ncs Pearson Inc.	20127323	0052300021	dk1222	AP	PPVT 5 Forms for Speech	F B	11/18/2022	12/15/2022	R	\$115.80
							22-23				\$115.80
NCS PEAR000	Ncs Pearson Inc.	20159982	0052300022	dk1222	AP	Scoring subscription service (1 year) for psychologists	F B	12/01/2022	12/15/2022	R	\$45.00
							22-23				\$45.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 2											\$160.80
NICOR	001 Nicor	08-78-68-1000 5	0000000000	dk1222	AP	102122-112122 ES Hawthorne	B	11/21/2022	12/15/2022	R	\$52.10
							22-23				\$52.10
NICOR	001 Nicor	78900637691	0000000000	dk113022	AP	Ingleside 101322-111422	H	11/14/2022	11/30/2022	R	\$361.31
							22-23			111789	\$361.31
NUMBER OF INVOICES: 2											\$413.41
NITZ DAN000	Nitz, Daniel	EDU-6640	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$1,515.00
							22-23				\$1,515.00
NUMBER OF INVOICES: 1											\$1,515.00
OLSENGAR000	Olsen, Garrett	115T02	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$230.60
							22-23				\$230.60
NUMBER OF INVOICES: 1											\$230.60
ORKIN PE000	Orkin Pest Control	234778736(2)	0000000000	dk1222	AP	Pest Control underpd \$0.30	B	10/26/2022	12/15/2022	R	\$0.30
							22-23				\$0.30
ORKIN PE000	Orkin Pest Control	235377320	0000000000	dk1222	AP	Pest Control	B	11/01/2022	12/15/2022	R	\$147.79
							22-23				\$147.79
ORKIN PE000	Orkin Pest Control	235378094	0000000000	dk1222	AP	Pest Control	B	11/14/2022	12/15/2022	R	\$108.00
							22-23				\$108.00
ORKIN PE000	Orkin Pest Control	235506029	0000000000	dk1222	AP	Pest Control	B	11/14/2022	12/15/2022	R	\$130.00
							22-23				\$130.00
ORKIN PE000	Orkin Pest Control	236848357	0000000000	dk1222	AP	Pest Control	B	12/01/2022	12/15/2022	R	\$147.79
							22-23				\$147.79

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 5											\$533.88
OVERHEAD000	Overhead Door	358554	0000000000	dk1222	AP	Field House Gate Srvc	B	11/07/2022	12/15/2022	R	\$1,808.00
							22-23				\$1,808.00
NUMBER OF INVOICES: 1											\$1,808.00
PALATINE002	Palatine High School	11042022	0000000000	dk111122	AP	Entry Fee Walk the Plank	H	11/04/2022	11/11/2022	R	\$50.00
							22-23			111731	\$50.00
PALATINE002	Palatine High School	11282022	0000000000	dk113022	AP	Speech Entry Fee	H	11/28/2022	11/30/2022	R	\$175.00
							22-23			111790	\$175.00
NUMBER OF INVOICES: 2											\$225.00
PASIELSTA000	Pasiewicz, Stanley	12012022	0000000000	dk1222	AP	Wrestling V	B	12/01/2022	12/15/2022	R	\$190.00
							22-23				\$190.00
NUMBER OF INVOICES: 1											\$190.00
PEERLESS001	Peerless Network, Inc	574516	0000000000	dk1222	AP	111522-121422	B	11/15/2022	12/15/2022	R	\$225.97
							22-23				\$225.97
NUMBER OF INVOICES: 1											\$225.97
PEETOBY000	Peetoom, Bryan	11212022	0000000000	dk1222	AP	NLCC Boys JV 7PM	B	11/21/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
PEETOBY000	Peetoom, Bryan	112122	0000000000	dk1222	AP	NLCC Boys JV 5:30PM	B	11/21/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 2											\$122.00
PERSPECT000	Perspectives LTD	103726	0000000000	dk1222	AP	Employee Assist Srvc	B	12/01/2022	12/15/2022	R	\$405.00
							22-23				\$405.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$405.00
PROSPECT001	Prospect High School	11112022	0000000000	dk111522	AP	Entry Fee Speechapalooza	H	11/11/2022	11/15/2022	R	\$225.00
							22-23			111742	\$225.00
NUMBER OF INVOICES: 1											\$225.00
PROTOLIG000	PROTOLIGHT INC	77850	0000000000	dk1222	AP	Stadium Audio System Repair	B	10/14/2022	12/15/2022	R	\$1,800.00
							22-23				\$1,800.00
NUMBER OF INVOICES: 1											\$1,800.00
PRUNELLA000	Prunella's Flower Shoppe	1920	0000000000	dk1222	AP	Sympathy Flowers	B	11/05/2022	12/15/2022	R	\$76.00
							22-23				\$76.00
NUMBER OF INVOICES: 1											\$76.00
QUADIENT000	Quadient Finance USA Inc	7900044080451309	0000000000	dk111522	AP	Postage OCT2022	H	11/01/2022	11/15/2022	R	\$2,000.00
							22-23			111743	\$2,000.00
NUMBER OF INVOICES: 1											\$2,000.00
QUADIENT001	Quadient Inc	59692651	0000000000	dk111522	AP	Standard Maintenance	H	11/03/2022	11/15/2022	R	\$294.00
							22-23			111744	\$294.00
QUADIENT001	Quadient Inc	59711841	0000000000	dk113022	AP	Meter Rental 121222-031123	H	11/12/2022	11/30/2022	R	\$300.00
							22-23			111791	\$300.00
NUMBER OF INVOICES: 2											\$594.00
QUEST F0000	Quest Food Management Services, LL	IN115853	0000000000	dk1222	AP	Food Service NOV22	B	11/30/2022	12/15/2022	R	\$16,281.22
							22-23				\$16,281.22
NUMBER OF INVOICES: 1											\$16,281.22
RAPTOR 000	Raptor	INV55116	3002300045	dk1222	AP	Raptor Subscription Renewal	F B	01/01/2023	12/15/2022	R	\$625.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
RAPTOR 000	Raptor	INV55116		*****CONTINUED*****			22-23				\$625.00
						NUMBER OF INVOICES: 1					\$625.00
RAY CHEV001	Ray Chevrolet	CTCS603736	0000000000	dk1222	AP	Cut/Program Truck Keys	B	11/30/2022	12/15/2022	R	\$295.39
							22-23				\$295.39
						NUMBER OF INVOICES: 1					\$295.39
RESEARCH002	Research Press	F636623	0052300019	DK1222	AP	Workbooks for psychologists	F B	11/07/2022	12/15/2022	R	\$208.28
							22-23				\$208.28
						NUMBER OF INVOICES: 1					\$208.28
RIVER CI000	River City Race Management LLC	2022-38	0000000000	DK1222	AP	RFID Scoring/XCntry	B	12/05/2022	12/15/2022	R	\$1,654.00
							22-23				\$1,654.00
						NUMBER OF INVOICES: 1					\$1,654.00
ROGOWSCO000	Rogowski, Scott	11292022	0000000000	dk1222	AP	NLCC Boys V	B	11/29/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
ROSS THO000	Ross, Thomas	12022022	0000000000	dk1222	AP	Nov22 mileage reimbursement	B	12/02/2022	12/15/2022	R	\$189.87
							22-23				\$189.87
						NUMBER OF INVOICES: 1					\$189.87
SAFEWAY 000	Safeway Transportation Services Co	1328	0000000000	dk1222	AP	SpecEd Trnsprt NOV22	B	11/30/2022	12/15/2022	R	\$60,312.96
							22-23				\$60,312.96
						NUMBER OF INVOICES: 1					\$60,312.96
SAWCHDAN000	Sawchuk, Dan	12032022 2:30pm	0000000000	dk1222	AP	NLCC Girls Frosh A	B	12/03/2022	12/15/2022	R	\$61.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SAWCHDAN000	Sawchuk, Dan	12032022 2:30pm		*****CONTINUED*****			22-23				\$61.00
SAWCHDAN000	Sawchuk, Dan	12032022 4:00pm	0000000000	dk1222	AP	NLCC Girls Frosh A	B	12/03/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
SCHAEHEA000	Schaefer, Heather	EDCL 5552	0000000000	dk1222	AP	22/23 Tuition Reimbursement	B	12/01/2022	12/15/2022	R	\$600.00
							22-23				\$600.00
						NUMBER OF INVOICES: 1					\$600.00
SCHMIROB003	Schmitt, Robert	104T02	0000000000	DK1222	AP	22/23 Tuition Reimbursement	B	11/22/2022	12/15/2022	R	\$290.70
							22-23				\$290.70
						NUMBER OF INVOICES: 1					\$290.70
SCHOOL N001	School Nutrition Association	11302022	0000000000	dk1222	AP	Membership - Schlaf	B	11/30/2022	12/15/2022	R	\$63.00
							22-23				\$63.00
						NUMBER OF INVOICES: 1					\$63.00
SCHROJOS000	Schroeder, Joshua	11222022	0000000000	dk1222	AP	NLCC Boys V 7PM	B	11/22/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
SCHUFBIL000	Schufreider, Bill	12032022 2:30pm	0000000000	dk1222	AP	NLCC Girls Frosh A	B	12/03/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
SCHUFBIL000	Schufreider, Bill	12032022 4:00pm	0000000000	dk1222	AP	NLCC Girls Frosh A	B	12/03/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
SCHURING000	Schuring & Schuring, Inc.	NOV 22 18192	0000000000	dk1222	AP	Milk Delivery	B	12/05/2022	12/15/2022	R	\$2,846.35

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
SCHURING000	Schuring & Schuring, Inc.	NOV 22 18192	*****CONTINUED*****				22-23				\$2,846.35
SCHURING000	Schuring & Schuring, Inc.	OCT 22 18192	0000000000	dk1222	AP	Milk Delivery	B	11/10/2022	12/15/2022	R	\$3,028.26
							22-23				\$3,028.26
NUMBER OF INVOICES: 2											\$5,874.61
SECRETAR001	Secretary Of State	12012022- Schmidt	0000000000	dk1222	AP	K Schmidt- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022- Studzinska	0000000000	dk1222	AP	U Studzinska- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Barberini	0000000000	dk1222	AP	M Barberini- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Barberini C	0000000000	dk1222	AP	C Barberini- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Becker	0000000000	dk1222	AP	C Becker- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Dubois	0000000000	dk1222	AP	T Dubois- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Prouty	0000000000	dk1222	AP	R Prouty- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Wetter	0000000000	dk1222	AP	R Wetter- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00
SECRETAR001	Secretary Of State	12012022-Zobrist	0000000000	dk1222	AP	D Zobrist- renewal	B	12/01/2022	12/15/2022	S	\$4.00
							22-23				\$4.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 9											\$36.00
SEDOL	001 Sedol	12072022	0000000000	dk1222	AP	DEC 22 Billing	B	12/07/2022	12/15/2022	R	\$79,457.79
							22-23				\$79,457.79
SEDOL	001 Sedol	33957	0000000000	DK1222	AP	Tuition OCT 2022	B	10/31/2022	12/15/2022	R	\$6,601.55
							22-23				\$6,601.55
SEDOL	001 Sedol	34070	0000000000	dk1222	AP	Tuition NOV 2022	B	11/30/2022	12/15/2022	R	\$4,169.40
							22-23				\$4,169.40
SEDOL	001 Sedol	34078	0000000000	dk1222	AP	Tuition NOV 2022	B	11/30/2022	12/15/2022	R	\$4,516.85
							22-23				\$4,516.85
SEDOL	001 Sedol	34098	0000000000	dk1222	AP	Tuition NOV 2022	B	11/30/2022	12/15/2022	R	\$1,042.35
							22-23				\$1,042.35
SEDOL	001 Sedol	FY23 Housing	0000000000	dk1222	AP	22-23 Housing Billing	B	11/18/2022	12/15/2022	R	\$34,235.00
							22-23				\$34,235.00
NUMBER OF INVOICES: 6											\$130,022.94
SEFCICHR000	Sefcik, Christine	DEC 2022	0000000000	dk1222	AP	Reimburse Misc Expense	B	12/01/2022	12/15/2022	R	\$450.00
							22-23				\$450.00
NUMBER OF INVOICES: 1											\$450.00
SHORELIN000	Shoreline Graphics	5973	0000000000	dk1222	AP	23-24 Curriculum Guide	B	11/04/2022	12/15/2022	R	\$3,327.99
							22-23				\$3,327.99
NUMBER OF INVOICES: 1											\$3,327.99
SMOK PET000	Smok, Pete	11232022	0000000000	dk1222	AP	NLCC Boys V 11AM	B	11/23/2022	12/15/2022	R	\$77.00
							22-23				\$77.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
						NUMBER OF INVOICES: 1						\$77.00
SOCIAL T000	SOCIAL THINKING	INV010126	0052300018	DK1222	AP	Posters and educational cards- psychologists	F	B	09/09/2022	12/15/2022	R	\$89.70
									22-23			\$89.70
						NUMBER OF INVOICES: 1						\$89.70
SOUTH SI000	South Side Control Supply Co	S100809791.001	0000000000	dk1222	AP	Bldg & Grnds Supply		B	10/17/2022	12/15/2022	R	\$390.81
									22-23			\$390.81
SOUTH SI000	South Side Control Supply Co	S100811954.001	0000000000	dk1222	AP	BLDG & GRNDS supply		B	10/25/2022	12/15/2022	R	\$451.35
									22-23			\$451.35
SOUTH SI000	South Side Control Supply Co	S100814880.001	0000000000	dk1222	AP	BLDG & GRNDS supply		B	11/09/2022	12/15/2022	R	\$253.13
									22-23			\$253.13
SOUTH SI000	South Side Control Supply Co	S100816508.001	0000000000	dk1222	AP	BLDG & GRNDS supply		B	11/11/2022	12/15/2022	R	\$585.94
									22-23			\$585.94
SOUTH SI000	South Side Control Supply Co	S100817804.001	0000000000	dk1222	AP	BLDG & GRNDS supply		B	11/16/2022	12/15/2022	R	\$230.40
									22-23			\$230.40
						NUMBER OF INVOICES: 5						\$1,911.63
STEENRAN000	Steen, Randy	11292022	0000000000	dk1222	AP	NLCC Boys V		B	11/29/2022	12/15/2022	R	\$77.00
									22-23			\$77.00
						NUMBER OF INVOICES: 1						\$77.00
STEPHMAR000	Stephan, Mark	12032022	0000000000	dk1222	AP	NLCC Girls JV		B	12/03/2022	12/15/2022	R	\$61.00
									22-23			\$61.00
						NUMBER OF INVOICES: 1						\$61.00
STERICYC002	Stericycle, Inc	4011366835	0000000000	dk1222	AP	Steri-Safe Select Qrtl		B	12/01/2022	12/15/2022	R	\$618.89

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
STERICYC002	Stericycle, Inc	4011366835		*****CONTINUED*****			22-23				\$618.89
						NUMBER OF INVOICES: 1					\$618.89
STREAMW0001	Streamwood Behavioral Health Care	16421	0000000000	dk1222	AP	Hospital Tutor NOV22	B 11/23/2022	12/15/2022	R		\$105.00
							22-23				\$105.00
						NUMBER OF INVOICES: 1					\$105.00
SUBURBAN003	Suburban Superintendents' Associat	22-23 Meetings	0000000000	dk1222	AP	C. Sefcki- Indiv Mtgs	B 12/01/2022	12/15/2022	R		\$120.00
							22-23				\$120.00
						NUMBER OF INVOICES: 1					\$120.00
SUEHRBET000	Suehr, Beth	11232022	0000000000	dk1222	AP	Reimburse Play Props	B 11/23/2022	12/15/2022	R		\$121.57
							22-23				\$121.57
						NUMBER OF INVOICES: 1					\$121.57
SULLISHA000	Sullivan, Sharon	11172022	0000000000	dk1222	AP	Reimburse CDL	B 11/17/2022	12/15/2022	R		\$60.00
							22-23				\$60.00
						NUMBER OF INVOICES: 1					\$60.00
SUPERIOR002	Superior Paving	221437	0000000000	dk1222	AP	Bus/Athletic parking lots	B 11/30/2022	12/15/2022	R		\$3,400.00
							22-23				\$3,400.00
						NUMBER OF INVOICES: 1					\$3,400.00
SWANSDON000	Swanson, Donald	11232022	0000000000	dk1222	AP	NLCC Boys V	B 11/23/2022	12/15/2022	R		\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
TECHNOLO000	Technology Campus	NOV 2022-2023	0000000000	dk1222	AP	Tuition NOV 22	B 10/15/2022	12/15/2022	R		\$47,720.63

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
TECHNOLO000	Technology Campus	NOV 2022-2023	*****CONTINUED*****				22-23					\$47,720.63
						NUMBER OF INVOICES: 1						\$47,720.63
TENGLSTE000	Tengler, Steve	12032022 6:00pm	0000000000	dk1222	AP	NLCC Boys Frosh A	B	12/03/2022	12/15/2022	R		\$61.00
							22-23					\$61.00
TENGLSTE000	Tengler, Steve	12032022 7:30pm	0000000000	dk1222	AP	NLCC Boys Frosh A	B	12/03/2022	12/15/2022	R		\$61.00
							22-23					\$61.00
						NUMBER OF INVOICES: 2						\$122.00
THE HOME001	The Home Depot Pro	713463347	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/21/2022	12/15/2022	R		\$88.16
							22-23					\$88.16
THE HOME001	The Home Depot Pro	713698942	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/24/2022	12/15/2022	R		\$2,530.52
							22-23					\$2,533.52
THE HOME001	The Home Depot Pro	714437662	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/27/2022	12/15/2022	R		\$734.96
							22-23					\$734.96
THE HOME001	The Home Depot Pro	715369880	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/02/2022	12/15/2022	R		\$428.20
							22-23					\$428.20
THE HOME001	The Home Depot Pro	715626768	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/03/2022	12/15/2022	R		\$201.60
							22-23					\$201.60
THE HOME001	The Home Depot Pro	715864047	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/04/2022	12/15/2022	R		\$316.03
							22-23					\$316.03
THE HOME001	The Home Depot Pro	716111349	0000000000	dk1222	AP	Bldg & Grnds Supply	B	11/07/2022	12/15/2022	R		\$638.97
							22-23					\$638.97
THE HOME001	The Home Depot Pro	717992697	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/17/2022	12/15/2022	R		\$91.28
							22-23					\$91.28

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
THE HOME001	The Home Depot Pro	717992705	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/17/2022	12/15/2022	R	\$1,012.47
							22-23				\$1,012.47
THE HOME001	The Home Depot Pro	718462906	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/21/2022	12/15/2022	R	\$40.53
							22-23				\$40.53
THE HOME001	The Home Depot Pro	718690290	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/22/2022	12/15/2022	R	\$49.20
							22-23				\$49.20
THE HOME001	The Home Depot Pro	718899651	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/23/2022	12/15/2022	R	\$62.64
							22-23				\$62.64
THE HOME001	The Home Depot Pro	718899669	0000000000	dk1222	AP	BLDG & GRNDS supply	B	11/23/2022	12/15/2022	R	\$578.70
							22-23				\$578.70
NUMBER OF INVOICES: 13											\$6,776.26
51											
THE HOPE000	The Hope School	SINV003334	0000000000	DK1222	AP	NOV 22 Room & Board	B	11/30/2022	12/15/2022	R	\$8,978.64
							22-23				\$8,978.64
THE HOPE000	The Hope School	SINV003398	0000000000	dk1222	AP	NOV 22 Room & Board	B	11/30/2022	12/15/2022	R	\$16,902.30
							22-23				\$16,902.30
NUMBER OF INVOICES: 2											\$25,880.94
THE NEW 000	The New York Times	888999562	0000000000	dk1222	AP	110722-110523 Subscription	B	11/06/2022	12/15/2022	R	\$214.00
							22-23				\$214.00
NUMBER OF INVOICES: 1											\$214.00
THE OMNI000	The Omni Group	2212-7100	0000000000	dk1222	AP	Compliance Oversight	B	12/01/2022	12/15/2022	R	\$3.50
							22-23				\$3.50
NUMBER OF INVOICES: 1											\$3.50
THOMADAV000	Thomas, David	11212022	0000000000	dk1222	AP	NLCC Boys Frsh A 7PM	B	11/21/2022	12/15/2022	R	\$61.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
THOMADAV000	Thomas, David	11212022		*****CONTINUED*****			22-23				\$61.00
THOMADAV000	Thomas, David	112122	0000000000	dk1222	AP	NLCC Boys Frsh A 5:30PM	B	11/21/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
TOP CAT 000	Top Cat Sales LLC	30908	0972300004	dk111722	AP	WRESTLING BOOSTER WISH LIST	F H	07/29/2022	11/17/2022	R	\$982.00
						ITEMS					
							22-23			111748	\$982.00
TOP CAT 000	Top Cat Sales LLC	31482	0000000000	dk111722	AP	LOP Brew Dogs Tees	H	09/28/2022	11/17/2022	R	\$405.00
							22-23			111748	\$405.00
						NUMBER OF INVOICES: 2					\$1,387.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102221	0000000000	dk1222	AP	Homeless Trnsprt NOV22	B	12/01/2022	12/15/2022	R	\$15,209.00
							22-23				\$15,209.00
						NUMBER OF INVOICES: 1					\$15,209.00
TREWADAV000	Trewartha, David	11222022	0000000000	dk1222	AP	NLCC Boys V	B	11/22/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
TURNELI000	Turner, Clifton	11222022	0000000000	dk1222	AP	NLCC Boys V	B	11/22/2022	12/15/2022	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
ULINE 001	Uline	155711842	0000000000	dk1222	AP	Bldg & Grnds Supply	B	10/27/2022	12/15/2022	R	\$4,270.00
							22-23				\$4,270.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1						\$4,270.00
VAN'S EN000	Van's Enterprises, Ltd	11178	0232300006	dk1222	AP	Varsity Baseball Infield Renovation	F	B	09/17/2022	12/15/2022	R	\$49,855.00
							22-23					\$49,855.00
VAN'S EN000	Van's Enterprises, Ltd	11224	0232300005	dk1222	AP	Synthetic Halo	F	B	12/02/2022	12/15/2022	R	\$14,205.00
							22-23					\$14,205.00
						NUMBER OF INVOICES: 2						\$64,060.00
VERIZON 000	VERIZON WIRELESS	9919843165	0000000000	dk113022	AP	9420867200001 100622-110522	H		11/27/2022	11/30/2022	R	\$976.84
							22-23			111792		\$976.84
						NUMBER OF INVOICES: 1						\$976.84
VERNON H004	Vernon Hills High School	BBWL VERNONHILLS 12	0000000000	dk1222	AP	GRANT VARSITY JV ENTRY FEE VERNON HILLS INVITE 12 3 22	B		11/14/2022	12/15/2022	R	\$460.00
							22-23					\$460.00
						NUMBER OF INVOICES: 1						\$460.00
VERSION2000	VERSION2 HOSTING	11091	0000000000	dk1222	AP	Veeam Backup	B		12/01/2022	12/15/2022	R	\$625.00
							22-23					\$625.00
						NUMBER OF INVOICES: 1						\$625.00
VIATOMEL000	Viator, Melissa	11222022	0000000000	dk112222	AP	CALO Travel Reimbursement	H		11/22/2022	11/22/2022	R	\$928.02
							22-23			111751		\$928.02
						NUMBER OF INVOICES: 1						\$928.02
VILLAGE 016	Village Of Fox Lake	206	0000000000	dk1222	AP	SRO Storage Locker reimbursement	B		11/07/2022	12/15/2022	R	\$530.00
							22-23					\$530.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES:	1				\$530.00
VIRTOO S000	Virtoo Services LLC	17814	0000000000	dk1222	AP	Systems Engineer	B	12/01/2022	12/15/2022	R	\$140.00
							22-23				\$140.00
						NUMBER OF INVOICES:	1				\$140.00
VIRTUAL 001	Virtual Connections Academy	4227	0000000000	dk1222	AP	Tuition NOV 2022	B	11/30/2022	12/15/2022	R	\$6,309.36
							22-23				\$6,309.36
						NUMBER OF INVOICES:	1				\$6,309.36
VISION S000	Vision Service Plan IL (VSP)	816613925	0000000000	dk113022	AP	Vision Premium DEC 22	H	11/17/2022	11/30/2022	R	\$562.73
							22-23		111793		\$562.73
						NUMBER OF INVOICES:	1				\$562.73
WARREMIC001	Warren, Michael	11222022	0000000000	dk1222	AP	NLCC Boys JV 5:30 PM	B	11/22/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
WARREMIC001	Warren, Michael	112222	0000000000	dk1222	AP	NLCC Boys JV 7PM	B	11/22/2022	12/15/2022	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES:	2				\$122.00
WARREN T002	Warren Township High School	Reg# 39526	0000000000	dk1222	AP	Registration FBLA	B	11/17/2022	12/15/2022	R	\$680.00
							22-23				\$680.00
						NUMBER OF INVOICES:	1				\$680.00
WASTE MA001	Waste Management	0001062-2009-8	0000000000	dk1222	AP	26-11431-23007	B	12/01/2022	12/15/2022	R	\$733.08
							22-23				\$733.08
WASTE MA001	Waste Management	0001063-2009-6	0000000000	dk1222	AP	26-11431-83004	B	12/01/2022	12/15/2022	R	\$1,061.69
							22-23				\$1,061.69

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 2					\$1,794.77
WAUKEGAN007	Waukegan Safe & Lock Ltd.	230720	0000000000	dk1222	AP	Single Sided Keys	B 11/07/2022	12/15/2022	R		\$32.00
							22-23				\$32.00
						NUMBER OF INVOICES: 1					\$32.00
WEISEKEV000	Weisenberger, Kevin	12032022	0000000000	dk1222	AP	Wrestling V	B 12/03/2022	12/15/2022	R		\$212.00
							22-23				\$212.00
						NUMBER OF INVOICES: 1					\$212.00
WEX BANK000	WEX BANK	85020655	0000000000	dk1222	AP	Fuel Purchases	B 11/15/2022	12/15/2022	M		\$955.42
							22-23		111745		\$955.42
						NUMBER OF INVOICES: 1					\$955.42
WILDSREB000	Wilds, Rebecca	11222022	0000000000	dk1222	AP	Reimburse Supplies	B 11/22/2022	12/15/2022	R		\$51.28
							22-23				\$51.28
						NUMBER OF INVOICES: 1					\$51.28
WILSMCHR000	Wilsman, Chris	12032022	0000000000	dk1222	AP	NLCC Boys JV	B 12/03/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
WRIGHBYR000	Wright, Byron	11212022	0000000000	dk1222	AP	NLCC Boys JV 7PM	B 11/21/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
WRIGHBYR000	Wright, Byron	112122	0000000000	dk1222	AP	NLCC Boys JV 5:30PM	B 11/21/2022	12/15/2022	R		\$61.00
							22-23				\$61.00
WRIGHBYR000	Wright, Byron	12032022 6:00pm	0000000000	dk1222	AP	NLCC Boys Frosh A	B 12/03/2022	12/15/2022	R		\$61.00
							22-23				\$61.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT				
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT				
WRIGHBYR000	Wright, Byron	12032022 7:30pm	0000000000	dk1222	AP	NLCC Boys Frosh A	B	12/03/2022	12/15/2022	R		\$61.00				
							22-23				\$61.00					
							NUMBER OF INVOICES: 4									\$244.00
YANIKROB002	Yanik, Robert	11182022	0000000000	dk1222	AP	IASB Conf meals reimbursement	B	11/18/2022	12/15/2022	R		\$55.03				
							22-23				\$55.03					
							NUMBER OF INVOICES: 1									\$55.03
ZELICMAR000	Zelich, Mark	11232022	0000000000	dk1222	AP	NLCC Boys JV 12:30 PM	B	11/23/2022	12/15/2022	R		\$61.00				
							22-23				\$61.00					
ZELICMAR000	Zelich, Mark	112322	0000000000	dk1222	AP	NLCC Boys JV 11:00 PM	B	11/23/2022	12/15/2022	R		\$61.00				
							22-23				\$61.00					
						NUMBER OF INVOICES: 2					56	\$122.00				
ZIELIKAT000	Zielinski, Katherine	12012022	0000000000	dk1222	AP	Reimburse PBIS Cart	B	12/01/2022	12/15/2022	R		\$174.95				
							22-23				\$174.95					
							NUMBER OF INVOICES: 1									\$174.95
TOTAL NUMBER OF BATCH INVOICES:						338						\$892,807.94				
TOTAL NUMBER OF HISTORY INVOICES:						56						\$532,035.77				
						393	COMPUTER CHECK INVOICES					\$1,423,888.29				
						1	MANUAL CHECK INVOICES					\$955.42				
TOTAL INVOICES:						394						\$1,424,843.71				
BANK TOTALS: BANK						BANK ACCOUNT #		INVOICE AMOUNT		NET AMOUNT						
AP						**A000 1120 0000 00 000000		\$1,424,843.71		\$1,424,843.71						

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

FD	SOURCE	2022-23 ANNUAL BUDGET	November 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	18,993,586.00	488,944.88	9,720,932.48	9,272,653.52	51.18
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	19,696,253.00	533,898.00	2,314,180.87	17,382,072.13	11.75
10	FEDERAL SOURCES	2,243,428.00	90,096.01	765,219.85	1,478,208.15	34.11
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	40,933,267.00	1,112,938.89	12,800,333.20	28,132,933.80	31.27
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	4,467,681.00	96,879.55	2,346,040.42	2,121,640.58	52.51
20	STATE SOURCES	50,000.00	0.00	0.00	50,000.00	0.00
20	FEDERAL SOURCES	0.00	0.00	0.00	0.00	0.00
20	TRANSFERS	0.00	0.00	0.00	0.00	0.00
20	OPERATIONS & MAINTENANCE F	4,517,681.00	96,879.55	2,346,040.42	2,171,640.58	51.93
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
30	TRANSFERS	0.00	0.00	0.00	0.00	0.00
30	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	1,236,202.00	26,897.51	624,496.94	611,705.06	50.52
40	STATE SOURCES	1,575,000.00	0.00	683,213.82	891,786.18	43.38
40	TRANSFERS	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND	2,811,202.00	26,897.51	1,307,710.76	1,503,491.24	46.52
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	937,599.00	19,277.86	456,963.72	480,635.28	48.74
50	I.M.R.F./SOCIAL SECURITY F	937,599.00	19,277.86	456,963.72	480,635.28	48.74
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	0.00	0.00	0.00	0.00	0.00
60	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	310,328.00	10,002.61	166,635.40	143,692.60	53.70
70	WORKING CASH FUND	310,328.00	10,002.61	166,635.40	143,692.60	53.70

Grand Revenue Totals	49,510,077.00	1,265,996.42	17,077,683.50	32,432,393.50	34.49
----------------------	---------------	--------------	---------------	---------------	-------

FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	November 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
10		EDUCATION FUND					
10	1---	SALARIES	16,884,175.00	1,440,318.87	6,808,097.70	10,076,077.30	40.32
10	2---	BENEFITS	3,493,324.00	355,537.94	1,620,680.57	1,872,643.43	46.39
10	3---	PURCHASED SERVICES	2,615,263.00	228,590.44	1,098,376.92	1,514,087.48	42.00
10	4---	SUPPLIES	1,756,870.00	156,041.03	858,859.31	810,082.33	48.89
10	5---	CAPITAL OUTLAY	429,055.00	21,418.58	402,000.46	-46,363.18	93.69
10	6---	OTHER OBJECTS	2,152,590.00	150,249.76	909,672.67	1,242,967.33	42.26
10	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	27,331,277.00	2,352,156.62	11,697,687.63	15,469,494.69	42.80
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	1,219,492.00	89,502.64	474,661.47	744,830.53	38.92
20	2---	BENEFITS	209,950.00	14,129.41	73,719.25	136,230.75	35.11
20	3---	PURCHASED SERVICES	1,005,005.00	96,304.72	606,432.93	324,063.51	60.34
20	4---	SUPPLIES	864,603.00	9,605.44	202,175.75	641,723.55	23.38
20	5---	CAPITAL OUTLAY	1,217,031.00	9,538.00	1,290,883.15	-87,944.06	106.07
20	6---	OTHER OBJECTS	1,600.00	0.00	0.00	1,600.00	0.00
20	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	4,517,681.00	219,080.21	2,647,872.55	1,760,504.28	58.61
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
30	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30	----	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40		TRANSPORTATION FUND					
40	1---	SALARIES	673,000.00	59,582.10	280,431.78	392,568.22	41.67
40	2---	BENEFITS	180,000.00	15,361.00	79,109.15	100,890.85	43.95
40	3---	PURCHASED SERVICES	2,025,881.00	680,252.33	1,084,514.35	941,366.65	53.53
40	4---	SUPPLIES	136,350.00	16,685.82	46,565.83	89,784.17	34.15
40	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
40	6---	OTHER OBJECTS	100.00	0.00	-463.94	563.94	-463.94
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	3,015,331.00	771,881.25	1,490,157.17	1,525,173.83	49.42
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	937,599.00	73,640.39	407,488.99	530,110.01	43.46
50	----	I.M.R.F./SOCIAL SECURITY FUND	937,599.00	73,640.39	407,488.99	530,110.01	43.46
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00

FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	November 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	0.00	0.00	0.00	0.00	0.00

Grand Expense Totals	35,801,888.00	3,416,758.47	16,243,206.34	19,285,282.81	45.37
----------------------	---------------	--------------	---------------	---------------	-------

Number of Accounts: 1153

***** End of report *****

GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2021

E.A.V. 988,614,180

TOTAL EXTENSION 23,058,358.08

RATES	1.663	0.425	0.118	0.037	0.044	0.029	0.000	0.006		
% OF TOTAL DISTRIBUTION	71.60%	18.32%	5.10%	1.59%	1.91%	1.24%	0.00%	0.24%		
DATE	AMOUNT	%	EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
05/27/22	801,772.25	3.48%	574,103.02	146,906.12	40,871.67	12,736.66	15,284.06	9,949.64	0.00	1,921.08
06/09/22	6,421,092.11	27.85%	4,597,774.94	1,176,515.80	327,325.80	102,003.12	122,404.30	79,682.94	0.00	15,385.22
06/30/22	3,087,753.19	13.39%	2,210,962.56	565,758.96	157,403.33	49,050.92	58,861.37	38,317.66	0.00	7,398.39
07/14/22	1,208,614.48	5.24%	865,419.35	221,450.50	61,611.12	19,199.61	23,039.63	14,998.38	0.00	2,895.89
07/29/22	506,688.32	2.20%	362,810.38	92,838.85	25,829.28	8,049.07	9,658.92	6,287.78	0.00	1,214.05
08/19/22	422,282.33	1.83%	302,372.10	77,373.42	21,526.54	6,708.22	8,049.90	5,240.34	0.00	1,011.81
09/01/22	36,662.12	0.16%	26,251.64	6,717.48	1,868.91	582.40	698.88	454.96	0.00	87.84
09/27/22	1,916,685.48	8.31%	1,372,428.29	351,188.04	97,706.21	30,447.76	36,537.48	23,785.23	0.00	4,592.46
09/30/22	5,785,723.60	25.09%	4,142,824.07	1,060,099.30	294,936.84	91,909.89	110,292.36	71,798.29	0.00	13,862.85
10/19/22	1,806,997.81	7.84%	1,293,887.25	331,090.33	92,114.70	28,705.31	34,446.52	22,424.05	0.00	4,329.65
11/10/22	514,945.29	2.23%	368,722.72	94,351.75	26,250.19	8,180.23	9,816.32	6,390.25	0.00	1,233.83
12/09/22		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 5/25		0.00%	0.00	3,512.77	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/9		0.00%	0.00	28,290.06	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/30		0.00%	0.00	13,593.60	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/14		0.00%	0.00	5,324.85	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/28		0.00%	0.00	2,255.45	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 8/19		0.00%	0.00	1,861.18	0.00	0.00	0.00	0.00	0.00	0.00
PTAB?CE Recapture - 8/30		0.00%	0.00	174.79	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/27		0.00%	0.00	8,455.68	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/30		0.00%	0.00	25,508.13	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 10/19		0.00%	0.00	7,961.28	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 11/9		0.00%	0.00	2,269.57	0.00	0.00	0.00	0.00	0.00	0.00
Interest		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS (without int.)	22,509,216.98	97.6%	16,117,556.31	4,223,497.91	1,147,444.59	357,573.19	429,089.76	279,329.51	0.00	53,933.07

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124													
INVESTMENT SCHEDULE AS OF NOVEMBER 30, 2022													
PMA FINANCIAL NETWORK, INC.													
10687-101													
Trans.	Date	Date											
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
294763	09/28/22	01/10/23	CD	Merrick Bank	247,700.00	3.19	247,700.00						2,252.07
56321	09/28/22	01/12/23	TBILL	US Treasury	449,869.36	3.16	449,869.36						4,130.64
56322	09/28/22	01/17/23	TBILL	US Treasury	1,249,435.42	3.31	1,249,435.42						12,564.58
294762	09/26/22	01/20/23	CD	American Investors Bank	247,400.00	3.29	247,400.00						2,542.19
54357	06/30/22	01/31/23	TNOTE	US Treasury	1,298,624.69	2.41	1,298,624.69						16,693.68
56323	09/28/22	02/09/23	TBILL	US Treasury	99,737.95	3.45	99,737.95						1,262.05
53660	06/14/22	02/23/23	TBILL	US Treasury	598,789.85	2.20						598,789.85	9,210.15
54420	06/30/22	03/27/23	FHLD	Fed Home Loan Discour	686,749.00	2.57	686,749.00						13,251.00
53459	06/08/22	04/21/23	FHLD	Fed Home Loan Discour	2,099,265.26	1.93	2,099,265.26						35,734.74
53460	06/08/22	05/12/23	FHLD	Fed Home Loan Discour	699,919.38	1.99	699,919.38						13,080.62
56324	09/28/22	05/15/23	TNOTE	US Treasury	199,312.99	3.93	199,312.99						4,687.01
52752	05/18/22	05/18/23	DTC	Oceanfirst Bank NA	245,240.55	1.85	245,240.55						4,536.95
53461	06/08/22	05/18/23	TBILL	US Treasury	1,999,460.51	2.04	1,999,460.51						38,539.49
52753	05/20/22	05/19/23	DTC	State Bank of India	220,215.21	1.95					220,215.21		4,294.20
49433	10/28/21	05/31/23	TNOTE	US Treasury	1,499,007.73	0.13	1,499,007.73						769.47
56325	09/28/22	05/31/23	TNOTE	US Treasury	1,999,109.69	3.96	1,999,109.69						50,890.31
56326	09/28/22	06/15/23	TNOTE	US Treasury	499,087.21	3.98	499,087.21						12,912.79
56328	09/28/22	06/30/23	TNOTE	US Treasury	799,718.94	4.00	799,718.94						23,281.06
56329	09/28/22	07/15/23	TNOTE	US Treasury	2,699,884.24	4.05	2,699,884.24						84,115.76
56544	10/04/22	07/31/23	TNOTE	US Treasury	2,699,552.62	4.02	2,398,648.54	300,904.08					86,447.38
56546	10/04/22	08/15/23	TNOTE	US Treasury	499,095.92	4.04		49,895.48		400,000.00	49,200.44		16,904.08
56931	10/21/22	08/31/23	TNOTE	US Treasury	2,599,903.22	4.42	2,550,702.78	49,200.44					96,096.78
56932	10/21/22	10/05/23	TBILL	US Treasury	699,689.45	4.48					250,799.56	448,889.89	30,310.55
49434	11/01/21	10/31/23	TNOTE	US Treasury	1,499,761.21	0.35						1,499,761.21	15.53
52750	05/18/22	11/20/23	DTC	Sandy Spring Bank	247,182.20	2.30	247,182.20						5,685.19
52751	05/20/22	11/20/23	DTC	Oceanfirst Bank NA	247,181.73	2.20					247,181.73		5,434.00
49435	10/28/21	10/31/24	TNOTE	US Treasury	1,984,269.80	0.61	1,984,269.80						14,261.13
49428	11/03/21	11/04/24	DTC	Goldman Sachs Bank US	249,443.64	0.69				249,443.64			443.64
49429	11/03/21	11/04/24	DTC	UBS Bank USA	249,074.04	0.69	100,000.00				114,559.81	34,514.23	74.04
				Subtotal Investments	28,813,681.81		24,300,326.24	400,000.00	0.00	649,443.64	881,956.75	2,581,955.18	
		11/30/22	MMA	ISDLAF	3,508,277.53		1,653,301.59	817,398.15	0.00	478,371.15	200,686.28	358,520.36	
		11/30/22	MMA	ISDMAX	3,506,167.48		2,159,831.31	76,989.47	0.00	64,057.30	6,570.04	1,198,719.36	
				Total	35,828,126.81		28,113,459.14	1,294,387.62	0.00	1,191,872.09	1,089,213.07	4,139,194.90	

Emily O'Dowd

The Grant Community High School December Student of the Month is senior Emily O'Dowd, daughter of David and Sara O'Dowd of Fox Lake.

Emily's academic achievements include induction into the National Honor Society during her sophomore year, earning her place on Honor Roll each semester, she has taken several AP courses, and was awarded AP Scholar in 2022. She holds an amazing 4.863 GPA.

Her extracurricular activities include Marching Band freshman through junior years and Math Team since sophomore year. She has assisted with the Spring Musicals and Fall Plays within the costumes section of theater each year and has held a leadership role during the last two years. She is a Girl Scout and has completed her bronze, silver, and gold awards.

Emily participated in numerous community service projects through NHS and Girl Scouts. She also assisted her peers as a Big Dawg.

In addition to all of her activities, Emily enjoys baking, including developing her own recipes, animation, and other types of art.

Her plans for the future include completing a bachelor's degree in computer science. She is considering the University of Illinois and other American universities, as well as a few located in the United Kingdom.

Dual Credit Course Proposal for 2024 - 2025

Presentation to the Board of Education

Planning for the Future

- GCHS is [proposing 7 new dual credit courses](#) for the school year 2024 - 2025.
- Dual credit classes are courses offered at your high school that can be taken for both high school and college credit.
- Dual credit courses may have prerequisites including a minimum SAT score.
- GCHS has some dual credit classes available in math, business, and CTE departments.

College and Career

- The Illinois Articulation Initiative (IAI) which is a statewide agreement between many Illinois colleges and universities designed to help Illinois college students transfer credit as easily as possible.
- The IAI General Education Core Curriculum (GECC) consists of 12 to 13 courses (37–41 semester credits) chosen from five different categories. Completion of the IAI GECC assures transferring students that lower-division general education requirements for a bachelor's degree have been satisfied at any participating institution.
- GECC can be completed using a combination of AP and Dual credit courses (min. 6 dual credit courses).

7 Dual Credit Courses Proposed

- 3 new history courses (Hist 121, Hist 122, PSC121)
- 2 new English courses (Eng 121, Eng 122)
- 1 new science course (Bio123)
- 1 new education course (Edu 124 Child Dev.)

Process for Dual Credit

- Identify the course and reach out to CLC
- Identify a qualified teacher
- Request a credential review
- Once the course and instructor have been approved, the district begins working with CLC on the course syllabus and materials.
- While the course is in progress, it and the instructor are monitored by the college.

Considerations

Grade Weighting - Should Dual Credit courses be weighted the same as AP courses?

Can student schedules support the new course options?

How do we make students and parents aware of the options and opportunities?

Our Next Steps

Gather stakeholder feedback

- Administration
- Teachers
- Students
- Parents

Credential Reviews

CLC Collaboration

Staff Development for Teachers and
Counselors



2022 FALL ATHLETIC ACCOMPLISHMENTS

70

BOARD OF EDUCATION PRESENTATION



December 15, 2022

FALL PARTICIPATION



469 ATHLETES REGISTERED FOR FALL SPORTS

411 ROSTERED FALL ATHLETES



FALL SPORTS, LEVELS & PARTICIPANTS



Sideline Cheer - Varsity and JV – 50 participants

Cross Country - Boys and Girls – Varsity and JV – 45 participants

Sideline Dance - Varsity and JV – 33 participants

Football – Varsity, Frosh/Soph, Frosh/Soph B – 111 participants

Boys Golf – Varsity and JV – 19 participants

Girls Golf – Varsity and JV – 10 participants

Boys Soccer – Varsity and JV – 52 participants

Girls Tennis – Varsity and JV – 33 participants

Girls Volleyball – Varsity, JV, Sophomore, Fr A, Fr B – 58 participants



GRADE POINT AVERAGE BY SPORT

Sideline Cheer – 3.68

Cross Country – 3.84

Sideline Dance – 4.16

Football – 2.63

Boys Golf – 3.33

Girls Golf – 4.29

Boys Soccer – 2.84

Girls Tennis – 3.94

Girls Volleyball – 3.92

Average Fall GPA – 3.62



ACADEMIC ACCOLADES BY SPORT

4.0 Grade Point Average or higher

107 Student Athletes earned this prestigious award

Sideline Cheer - 12

Boys Cross Country – 6

Girls Cross Country – 9

Sideline Dance - 16

Football – 8

Boys Golf – 4

Girls Golf – 6

Boys Soccer – 8

Girls Tennis - 17

Girls Volleyball - 21



ACADEMIC ACCOLADES BY SPORT

Northern Lake County Conference Academic All – Conference Athletes

Criteria:

- A. Sophomore, Junior or Senior
- B. Varsity Athlete
- C. Cumulative GPA of 3.5 or higher

97 Student Athletes earned this award

Sideline Cheer - 13

Boys Cross Country – 6

Girls Cross Country – 5

Sideline Dance - 20

Football – 13

Boys Golf – 2

Girls Golf – 5

Boys Soccer – 8

Girls Tennis - 13

Girls Volleyball - 12



ACADEMIC ACCOLADES CONTINUED

Grant Community High School Scholar Athlete

Criteria:

A. 3.0 GPA or higher

185 student athletes received this award

Sideline Cheer - 25

Boys Cross Country – 13

Girls Cross Country – 15

Sideline Dance - 25

Football – 25

Boys Golf – 9

Girls Golf – 7

Boys Soccer – 16

Girls Tennis - 20

Girls Volleyball - 30



FALL ATHLETIC ACCOMPLISHMENTS



NORTHERN LAKE COUNTY ALL CONFERENCE ATHLETES

Boys Cross Country – Memphis Roman, Dane Glover, Max Haas, John Nehmzow

Girls Cross Country – Brianna Osman and Melissa Ketter

Football – Alex Art, Ivan Hernandez, Pryde Mendoza, Ethan Strutzel

Boys Golf – Cameron Finlayson, Erick Guzman

Girls Golf – Riley Daniele, Abbi Themanson, Bella Muir

Boys Soccer – Sebastian Gonzalez, Giancarlo Hinestrosa, Leobardo Mendoza, Finn Joiner

Girls Volleyball – Katelynn Rossini, Clara O'Brien, Kendall Levy, Alyssa Sandquist

Girls Tennis – Eli Rasborschek, Angie Vavalle, Skyler Ferrigan, Monika Fafrowicz, Lucy Lee, Gabriella Bianiarz, Chloe Labuca, Diana Ngo and Milla Laskosky



FALL ATHLETIC ACCOMPLISHMENTS



- All – Sectional
 - Sebastian Gonzalez, Boys Soccer
- All – Sectional Honorable Mention
 - Leobardo Mendoza, Boys Soccer
- All – Area
 - Sebastian Gonzalez – Soccer, Cameron Finlayson - Boys Golf, Katelyn Rossini – Volleyball, Clara O’Brien – Volleyball
- All Area Honorable Mention
 - Leobardo Mendoza – Soccer , Giancarlo Hinestroza – Soccer, Alex Shubin - Soccer



FALL ATHLETIC ACCOMPLISHMENTS



- **Girls Volleyball – IHSA Regional Champions**
- **Girls Tennis – Eli Rasborschek and Angie Vavalle our doubles team qualified for the IHSA State Tennis Tournament**
- **Girls Tennis – JV went 7 – 0 in NLCC play**
- **Girls Tennis – Nine players earned NLCC All-Conference accolades**
- **The Boys and Girls Cross Country Teams volunteered at the Bonnie Strong 5K at the Bulldog Athletic complex**
- **Brianna Osman qualified for the IHSA State Cross Country Championship**
- **Grant hosted the IHSA Cross Country Regional**





Questions?

Comments?

80

GO BULLDOGS!

Thank you for your time!



Date: December 8, 2022
To: Dr. Christy Sefcik, Superintendent
From: Tom Ross, Athletic Director
Re: Recommendation for Additional Levels for Girls Volleyball and Boys Lacrosse

Background: _____

We believe in continually exploring opportunities to expand student engagement in the school community. Extracurricular activities are one way to provide engagement opportunities for students, as students who are invested in school-sponsored athletics and activities are more likely to be successfully achieving in their academics.

As part of these continued efforts, areas for athletic growth have been identified. Based on local, county, and state data, the Athletic Department is recommending the addition of one level of girls' volleyball and one level of boys' lacrosse.

The primary rationale for these recommendations is based on student participation data and projected growth.

The data reviewed for girls' volleyball included: the total number of girls that annually tryout for volleyball, the number of potential athletes that have been cut from the volleyball program, conference and state competitive schedules.

The data reviewed for lacrosse included: past years' participation numbers, the number of potential athletes cut at tryouts, national participation data for lacrosse showing lacrosse is one of the fastest growing sports in the United States, and this is reflected locally, pre-season meeting data showing over fifty-four student athletes interested in participating in lacrosse this upcoming spring season, and over seventy youth lacrosse players have signed up for this year's youth camp, conference and state competitive schedules.

If these recommendations are approved, an additional assistant coach for each program level would subsequently be necessary to coach and lead the team. With the expected increase in participation in each program and the addition of a coach for each level, the coach-to-athlete ratio is appropriate based on Lake County and NLCC data.

The specific levels that would be added to each program are: A fifth level (JV) to our girls' volleyball program in the 2023 – 2024 season, and third level (JV2) to our boys' lacrosse program for the 2022 – 2023 spring season.

Based on conference, county, and state-wide completion, we are confident that the increased scheduling demands that come with additional levels will be able to be met. Additionally, facility usage, transportation, and practice/game scheduling has been considered with these proposals, and we are confident that we have the necessary resources in those areas as well.

Costs: _____

Costs associated with this proposal include additional transportation, equipment, and uniforms. However, the primary annual costs to the district are from the stipends paid to the additional assistant coaches needed to lead the additional levels. Based on the schedule in Appendix B of the current teachers' contract, the addition of an Assistant Girls Volleyball coach and Assistant Lacrosse coach would cost a maximum \$6,774 each.

Benefits: _____

The student-interest and demand are evident; so, the addition of one level for each of these programs will benefit the students of Grant Community High School District 124 by immediately creating more opportunities to get involved in extra-curricular activities in ways that we have the capacity to meet. These additions will allow for more student-athletes the ability to participate in the sports at multiple levels of competition.

Recommendation: _____

The Athletic Department recommends one additional level (JV) of girls' volleyball and assistant coach starting in the 2023-2024 season and one additional level (JV) of boys' lacrosse and assistant coach starting in 2022-2023.

Update Memo



Please distribute to board members and appropriate staff.

Contents

Instructions.....	p. 1
PRESS Terminology	p. 2
PRESS Issue 110 Topic Bundles	p. 2
Progress Report	p. 7
Revisions to Policies, Administrative Procedures, and Exhibits (numerical table)	p. 8
Next Issue: Veto Session Update	

Online Instructions

Please follow these four easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on the  button.
2. Enter your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address. Use the “forgot your password?” link. Make sure to check your spam folder from info@iasb.com, if you do not see it in your email inbox.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty signing on to www.iasb.com, please contact Ummehani Faizullahbhoi at uafazullahbhoi@iasb.com.
3. Click the  button on the top navigator bar. This will bring you to your account page
4. Under **My Account Links**, click on **PRESS Login**.

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Issue 110 Lead Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, (630) 629-3776, ext. 1219; Kimberly Small, IASB General Counsel and **PRESS** Editor, (630) 629-3776, ext. 1226; or Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, (630) 629-3776, ext. 1211.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words.

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 8.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

Board Member Elections and Ethics

The General Assembly passed legislation this year impacting school board member elections and ethics. Based on a prior resolution passed by the IASB Delegate Assembly, the time period for boards to reorganize after board member elections was extended from 28 to 40 days in 105 ILCS 5/10-16, amended by P.A. 102-798. Additionally, the Ill. Governmental Ethics Act, 5 ILCS 420/4A, amended by P.A. 102-664, significantly changed the statement of economic interests form that board members must file each year by May 1st.

The following **PRESS** materials are updated in response to this legislation:

- 2:30, School District Elections
- 2:50, Board Member Term of Office
- 2:100, Board Member Conflict of Interest
- 2:210, Organizational School Board Meeting

District Operations

The General Assembly passed two Public Acts impacting student eligibility for school fee waivers:

1. P.A. 102-1032 amended 105 ILCS 5/10-20.13 to require districts to waive fees for students whose parents are veterans or active-duty military personnel with income at or below 200% of the federal poverty line.
2. P.A. 102-805, effective 1-1-23, amended 105 ILCS 5/10-20.13 to add homeless children and youth as students eligible for waivers. It also requires districts to waive both school fees and fines, including fines for the loss of school property, for all eligible students. For districts that use a verification process independent of federal free meals, it limits income verification to once per academic year instead of every 60 calendar days.

The General Assembly passed many other laws related to school district finances and operations:

1. 5 ILCS 140/7, amended by P.A.s 102-752, eff. 1-1-23, 102-753, eff. 1-1-23, and 102-791, adds exemptions to the disclosure of public records under the Freedom of Information Act, including reports made to the Safe2Help Illinois helpline, cybersecurity vulnerabilities, and school threat assessment procedures.
2. 820 ILCS 40/, amended by P.A.s 102-562 and 102-702, allows districts to share information in an employee's personnel record related to *sexual misconduct* as defined in *Faith's Law*, but it also gives employees a private right of action if an employer improperly discloses disciplinary actions from their personnel records.
3. 105 ILCS 5/17-1.1, amended by P.A. 102-1088, requires a district's report on shared services or outsourcing to be approved by the board at an open meeting that allows for public comment.
4. 105 ILCS 5/22-85.5(e), added by P.A. 102-676, requires districts to post the employee code of professional conduct policy on their websites.

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.

5. 105 ILCS 5/17-1.3, added by P.A. 102-895, requires districts to disclose their cash reserve balance information for all operational funds at the public hearings at which the board certifies its budget and levy for the taxable year.
6. 105 ILCS 5/10-20.21(a), amended by P.A. 102-1101, exempts goods, services, or management of a school's food service from competitive bidding, provided the district makes a good faith effort to give preference to contracts that meet certain criteria.
7. 105 ILCS 125/5.5, added by P.A. 102-761, mandates that districts participating in the National School Lunch Program provide a plant-based school lunch option to those students who request one.
8. 105 ILCS 128/25, amended by P.A. 102-395, requires that a district's annual review of its emergency and crisis response plans, protocols, and procedures include the efficacy and effects of law enforcement drills.
9. 105 ILCS 128/45, amended by P.A. 102-791, requires boards to annually file the district's threat assessment procedure and a list identifying members of the threat assessment team with local law enforcement and the regional office of education or intermediate service center.
10. 105 ILCS 5/10-21.7, amended by P.A. 102-894, requires districts to report attacks on school personnel to the Ill. State Board of Education (ISBE) via its web-based School Incident Reporting System (SIRS) by August 1 annually. It also requires ISBE to report that data by district in an annual report published on its website.

The following **PRESS** materials are updated in response to these developments:

- 2:250, Access to District Public Records
- 2:250-AP1, Access to and Copying of District Public Records
- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 3:60-E, Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security
- 4:10, Fiscal and Business Management
- 4:60-AP1, Purchases
- 4:120, Food Services
- 4:140, Waiver of Student Fees
- 4:140-AP, Fines, Fees, and Charges - Waiver of Student Fees
- 4:140-E1, Application for Fee Waiver
- 4:140-E2, Application for Fee Wavier Based on Federal Free Meals Program - **NEW**
- 4:140-E3, Response to Application for Fee Waiver, Appeal, and Response to Appeal - **RENUMBERED**
- 4:140-E4, Resolution to Increase Driver Education Fees - **RENUMBERED**
- 4:170-AP1, Comprehensive Safety and Security Plan
- 4:190, Targeted School Violence Prevention Program
- 4:190-AP1, Targeted School Violence Prevention Program
- 4:190-AP2, Threat Assessment Team
- 6:220, Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

Employee Conduct, Qualifications, and Leaves

The General Assembly continued to act this session in response to COVID-19 related issues and staff shortages in schools. It also built upon last year's amendment to *Erin's Law* (105 ILCS 5/10-23.13, amended P.A. 102-610) by passing *Faith's Law*, HB 1975/P.A. 102-676 (see discussion on page 4 of the **PRESS** Issue 108 Update Memo), during the 2021 Veto Session and then passing a *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, during spring 2022.

The volume of recent legislation impacting employee conduct required a rewrite of **PRESS** policy 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*, to clearly outline employee behavior expectations, including maintaining appropriate boundaries with students.

Other laws passed that impact materials listed below include:

1. 105 ILCS 5/24A-5 and 5/24A-15, amended by P.A. 102-729, gives districts the option for the 2022-2023 school year only, to waive evaluations of teachers, assistant principals, and principals who received *excellent* or *proficient* ratings on their last evaluation, when a disaster declaration for a public health emergency is in effect.
2. 105 ILCS 5/24-12(d), amended by P.A. 102-708, restarts hearing procedures for teachers charged with acts of corporal punishment, physical abuse, grooming, or sexual misconduct, that were previously paused due to the COVID-19 pandemic.
3. 105 ILCS 5/21B-20, amended by P.A.s 102-712 and 102-717, allows substitute teachers to teach for 120 days, rather

than 90 days, for the 2021-2022 and 2022-2023 school years. It also allows short-term substitute teachers to teach for up to 15 consecutive days per licensed teacher when a disaster declaration for a public health emergency is in effect.

4. 105 ILCS 5/24-6, amended by P.A.s 102-697 and 102-866, requires districts to restore sick leave days used by an employee during the 2021-2022 school year for a qualifying COVID-19 related reason, provided the employee was fully vaccinated by 5-10-22, and it expands the definition of sick leave to include mental or behavioral health complications.
5. 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23, expands the protections of unpaid bereavement leave to include any absences taken due to the death of a *covered family member* and for absences related to unsuccessful pregnancies and adoptions.
6. 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, provides a paid leave entitlement for *fully vaccinated* school employees who must miss work due to a qualifying COVID-19 related reason when a disaster declaration for a public health emergency is in effect.
7. 105 ILCS 5/10-22.34(a), amended by P.A. 102-894, permits nonlicensed personnel performing non-instructional duties to supervise activities connected to the academic program when a disaster declaration due to a public health emergency is in effect.

8. 105 ILCS 5/10-20.56, amended by P.A. 102-697, requires districts to pay employees and contractors who provide educational support services their regular rate of pay in the event the district uses an e-learning day on which the employee/contractor would have otherwise worked.

The following **PRESS** materials are updated:

- 3:50, Administrative Personnel Other Than the Superintendent
- 3:60, Administrative Responsibility of the Building Principal
- 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

- 5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest – **RENAMED & REWRITTEN**
- 5:120-AP1, Statement of Economic Interests for Employees
- 5:120-AP2, Employee Conduct Standards
- 5:200, Terms and Conditions of Employment and Dismissal
- 5:220, Substitute Teachers
- 5:250, Leaves of Absence
- 5:280, Duties and Qualifications
- 5:330, Sick Days, Vacation, Holidays, and Leaves
- 6:20, School Year Calendar and Day
- 6:20-AP, Remote and/or Blended Remote Learning Day Plan(s)

CROWN Act

Illinois joined a number of other states in adopting the Create a Respectful and Open Workplace for Natural Hair Act, or CROWN Act, which defines race in the context of race discrimination to include traits associated with race, including hair texture and protective hairstyles such as braids, locks and twists. The CROWN Act, P.A. 102-1102, eff. 1-1-23, amends provisions of the Illinois Human Rights Act (IHRA) that prohibit race discrimination in employment and in schools as places of public accommodation.

The following **PRESS** materials are updated:

- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:20, Workplace Harassment Prohibited
- 7:10, Equal Educational Opportunities
- 7:20, Harassment of Students Prohibited

Student Attendance and Records

The General Assembly passed several laws that affect student attendance and records. First, beginning with the 2022-2023 school year, 105 ILCS 5/10-20.59, amended by P.A. 102-199, requires districts to appoint an employee to serve as a liaison with the Ill. Dept. of Children and Family Services (DCFS). Previously, the appointment had been optional. Second, the Ill. School Student Records Act, 105 ILCS 10/, amended by P.A. 102-199, provides DCFS with certain rights related to the student records of children in their custody. Third, student truancy provisions at 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, now excuse middle and high school students for one school day per school year to attend a *civic event*, which is an event sponsored by a non-profit organization or governmental entity that is open to the public. Fourth, 105 ILCS 5/10-20.9a(c) and (d), added by P.A. 102-727, temporarily prohibit high schools from withholding a student's grades, transcript, or diploma due to an unpaid balance on the student's school account.

Finally, ISBE created new rules at 23 Ill.Admin.Code Part 207 implementing absenteeism and truancy policy requirements in 105 ILCS 5/22-92.

The following **PRESS** materials are updated in response to these developments:

- 6:280, Grading and Promotion
- 7:50, School Admissions and Student Transfers To and From Non-District Schools
- 7:70, Attendance and Truancy
- 7:250, Student Support Services
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP2, Storage and Destruction of School Student Records
- 7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records

PRESS Issue 110 Trivia

485 PRM pages • 853 footnotes • 119,855 words • 94 PRM materials

Curriculum and Instruction

With the ongoing culture wars swirling around them, districts have been facing increases in objections to their curriculum brought by parents and other stakeholders. In response to this recent trend and feedback from Ill. Council of School Attorney (ICSA) members who represent districts in these matters, we have revised the 6:260 suite of **PRESS** materials, including adding a new administrative procedure to assist districts in managing curriculum objections in a consistent manner.

Legislation and legal developments impacting curriculum and instruction include:

1. 105 ILCS 5/27-17, amended by P.A. 102-971, eff. 1-1-23, requires districts to include instruction about safety in the home, including safe gun storage, as part of their safety education programs.
2. Ill. State Board of Education (ISBE) guidance on implementation of 105 ILCS 5/27-9.1a, added by P.A. 102-522, addresses the optional comprehensive personal health and safety and sexual health education program that aligns with the *National Sex Education Standards*.
3. ISBE guidance on implementation of 105 ILCS 5/27-22, amended by P.A. 101-654, addresses the mandate for schools to provide instruction in computer literacy.
4. Kennedy v. Bremerton Sch. Dist., in which the U.S. Supreme Court decided that a high school football coach had a First Amendment right to engage in personal prayer at the 50-yard line immediately following the end of a game.
5. 105 ILCS 5/10-22.24b, amended by P.A. 102-876, clarifies the scope of school counseling services for planning for post-secondary education.
6. 105 ILCS 5/27-22, amended by P.A. 102-864, clarifies those graduation requirements applicable through the 2023-2024 school year and those in effect beginning with the 2024-2025 school year.
7. 23 Ill.Admin.Code §1.440(c)(4), added at 45 Ill. Reg. 14769, requires parents/guardians or students to submit an application for federal or state financial aid as a prerequisite

to receiving a high school diploma, unless the district decides the requirement can be waived.

8. 23 Ill.Admin.Code Part 228, ISBE rules governing Transitional Bilingual Education, were amended at 46 Ill. Reg. 12973 for clarity.
9. 110 ILCS 27/, amended by P.A. 102-1077, eff. 1-1-23, requires partnership agreements between districts and community colleges entered, amended, renewed, or extended after 1-1-23, to permit high school students who do not otherwise meet academic eligibility requirements to enroll in a dual credit course taught at the high school for high school credit only.
10. 105 ILCS 5/2-3.64a-15, added by P.A. 102-875, prohibits ISBE from requiring a standardized assessment for students in pre-K through grade 2, but still allows it to require assessments at those grade levels for diagnostic and screening purposes only.

The following **PRESS** materials are updated or created:

6:60, Curriculum Content
6:60-AP1, Comprehensive Health Education Program
6:160, English Learners
6:255, Assemblies and Ceremonies
6:260, Complaints About Curriculum, Instructional Materials, and Programs
6:260-AP, Responding to Complaints About Curriculum, Instructional Materials, and Programs - **NEW**
6:260-~~AP~~ E, Curriculum Objection Form - **RENAMED & RENUMBERED**
6:270, Guidance and Counseling Program
6:300, Graduation Requirements
6:300-E2, State Law Graduation Requirements
6:300-E3, Form for Exemption from Financial Aid Application Completion
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
6:340, Student Testing and Assessment Program

Student Health and Behavior

Many laws and other developments impacted student health and behavior. Following the passage of 105 ILCS 5/2-3.190, requiring boards to adopt an anaphylactic policy in accordance with a new ISBE model policy, ISBE retired the *Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form (Ill. EAP)* from its website. IASB has since obtained permission from the American Academy of Pediatrics (AAP) to adapt its *Allergy and Anaphylaxis Emergency Plan* for use within **PRESS** as exhibit 7:285-AP, E, *Allergy and Anaphylaxis Emergency Plan*. The new exhibit is available to **PRESS** subscribers as an alternative to the *Ill. EAP*. Districts are reminded to follow the instructions related to retention of AAP's logo and copyright information that appear at the beginning of the exhibit. The *Ill. EAP* is still referenced by name in the School Code; IASB, in coordination with ISBE, is pursuing a legislative fix to address this issue.

Additionally, the following updates affected the areas of student health, including mental health, and student behavior:

1. 77 Ill.Admin.Code Part 664, added at 46 Ill. Reg. 8337, implements the socio-emotional and developmental screening options under 105 ILCS 5/27-8.1(2).
2. 105 ILCS 5/27-23.7, amended by P.A. 102-894, and 23 Ill.Admin.Code §1.295, added at 46 Ill. Reg. 12736, requires districts to file their bullying policies electronically by September 30 each review year through ISBE's IWAS system. It also provides that ISBE will monitor districts' implementation of bullying policies to ensure they meet statutory criteria and will publish on its website a notice of non-compliance for districts that fail to file bullying policies.

3. 5 ILCS 860/, added by P.A. 102-752, eff. 1-1-23, creates the Student Confidential Reporting Act and requires that any State or locally operated school violence help line currently in operation work in conjunction with Safe2Help Illinois as needed. It also delegates management of Safe2Help Illinois to the Ill. State Police (ISP), provides that any report or information submitted to Safe2Help Illinois is confidential and is considered a report to a law enforcement agency that must be maintained by ISP for five years, and sets forth exemptions to confidentiality of reported information.
4. 405 ILCS 49/, amended by P.A. 102-899, eff. 1-1-23, renames the Children's Mental Health Act of 2003.
5. 705 ILCS 401/1-7(A)(8), amended by P.A. 102-752, eff. 1-1-23, changes the circumstances under which juvenile law enforcement records may be disclosed to school officials to "only if the agency or officer believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds."
6. In response to a request from the ISBE Student Care Dept., 7:190, *Student Behavior*, now contains language for boards to explicitly prohibit the use of isolated time out, time out, and physical restraint (RTO). Including such language in the policy allows a district to show that it meets one of the three

7. ISBE requirements for exemption from creating a plan for reducing the use of RTO.

The following **PRESS** materials are updated or created in response to these developments:

- 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:190, Student Behavior
- 7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students
- 7:190-AP4, Use of Isolated Time Out, Time Out, and Physical Restraint
- 7:190-E3, Memorandum of Understanding
- 7:285, Anaphylaxis Prevention, Response, and Management Program
- 7:285-AP, Anaphylaxis Prevention, Response, and Management Program
- 7:285-AP, E, Allergy and Anaphylaxis Emergency Plan - **NEW**
- 7:290, Suicide and Depression Awareness and Prevention
- 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits** Table in numerical order beginning on p. 8.

The following **PRESS** materials are updated:

- 2:20, Powers and Duties of the School Board; Indemnification
- 2:105, Ethics and Gift Ban
- 2:265, Title IX Sexual Harassment Grievance Procedure
- 2:265-E, Title IX Sexual Harassment Glossary of Terms
- 3:10, Goals and Objectives
- 5:120-AP2, E, Expectations and Guidelines for Employee-Student Boundaries

- 5:190, Teacher Qualifications
- 5:270, Employment At-Will, Compensation, and Assignment
- 5:290, Employment Termination and Suspensions
- 6:15, School Accountability
- 6:50, School Wellness
- 6:65, Student Social and Emotional Development
- 6:250, Community Resource Persons and Volunteers
- 7:190-E2, Student Handbook Checklist
- 7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs
- 7:340-AP1, E4, Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information
- 8:95-AP, Parental Involvement

PRM Five-Year Reviews

PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1400+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 459 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits** Table in numerical order beginning on p. 8.

The following **PRESS** materials are updated in response to five-year reviews:

- 2:210, Organizational School Board Meeting
 - 5:320, Evaluation
 - 8:30-AP, Definition of Child Sex Offender
- Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Progress Report — The contents of this table frequently change.

Topics	Our Response
<p>K-12 Districts Remain Ripe Targets for Ransomware Attacks</p> <p>On 9-6-22, the Los Angeles Unified School District (LAUSD) reported it had been hit over the Labor Day weekend with a massive ransomware attack, disrupting access to certain systems within the district. Also on September 6, the FBI, Cybersecurity and Infrastructure Security Agency (CISA), and Multi-State Information Sharing and Analysis Center (MS-ISAC) issued a joint Cybersecurity Advisory (CSA), warning of ransomware attacks against K-12 institutions by a hacking group called Vice Society and warning of an increase in cyberattacks during the 2022-2023 school year. See: www.cisa.gov/uscrt/ncas/alerts/aa22-249a. The CSA identifies a number of mitigations districts should take to prepare for such an attack. In addition, K-12 ransomware resources are available at: www.cisa.gov/stopransomware/k-12-resources.</p>	<p>No PRESS materials are affected.</p>
<p>New Law Requires Boards to Study and Decide Potential Opt-Out From Career Exploration and Development Requirements</p> <p>105 ILCS 5/10-20.83, added by P.A. 102-917, requires boards to adopt and commence certain career exploration and career development activities for grades 6-12 that are in alignment with State frameworks by 7-1-25, unless a board decides to opt out of all or part of the requirements of P.A. 102-917 by adopting a set of findings that considers six different factors. See: www.ilga.gov/legislation/publicacts/fulltext.asp?Name=102-0917&GA=102.</p>	<p>To afford districts adequate time to study this law and whether it wishes to opt-out of some or all the activities it requires, this law will be addressed in a future PRESS issue. Continue checking this Progress Report for future updates.</p>
<p>Faith's Law Trailer Bill</p> <p><i>Faith's Law</i>, P.A. 102-676, amended multiple state statutes to close significant legal loopholes related to combating grooming. A <i>Faith's Law</i> trailer bill, P.A. 102-702, eff. 7-1-23, further combats grooming by amending School Code provisions related to district and third-party contractor hiring practices, suspension and revocation of employee licenses, and criminal history records checks for prospective and current employees. It also requires the Ill. State Board of Education to develop a template that districts must use in conducting employment history reviews of applicants.</p>	<p>IASB will update additional materials in PRESS Issue 111, in enough time for subscribers to comply with this law's effective date.</p>
<p>White House Releases Toolkit to Help Schools with Infrastructure Needs</p> <p>In April 2022, the White House released resources to help schools navigate different federal agencies that have funds and grants available to assist with school infrastructure needs, such as energy cost reduction and improvement of water and waste systems. The toolkit is available at: www.whitehouse.gov/wp-content/uploads/2022/04/White-House-School-Infrastructure-Toolkit-04.04.22.pdf.</p>	<p>No PRESS materials are affected.</p>

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	
2:20, Powers and Duties of the School Board; Indemnification	<p>The policy is unchanged. The Cross References are updated due to the renaming of policy 5:120, <i>Employee Ethics</i>; <u><i>Code of Professional Conduct</i></u>; and <i>Conflict of Interest</i>. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/21B-75(b), amended by P.A. 102-702, eff. 7-1-23, allowing the State Superintendent of Education to revoke or suspend a teaching license for sexual misconduct; 105 ILCS 5/10-22.34, amended by P.A. 102-894, replacing the term <i>non-certificated</i> with <i>nonlicensed</i> in reference to personnel; 105 ILCS 5/10-20.21, amended by P.A. 102-1101, exempting food services contracts from the State law bidding procedure for contracts in excess of \$25,000, provided certain criteria are met; 325 ILCS 5/3, amended by P.A.s 102-567, 102-676, and 102-813, amending the definitions of <i>neglected child</i>, <i>person responsible for the child's welfare</i>, <i>abused child</i>, and <i>local law enforcement agency</i> in the Abused and Neglected Child Reporting Act; and Continuous improvement. 	<input type="checkbox"/>
2:30, School District Elections	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election.</p>	<input type="checkbox"/>
2:50, Board Member Term of Office	<p>The policy is unchanged. The footnotes are updated for the reason stated in 2:30, <i>School District Elections</i>, above, and for continuous improvement.</p>	<input type="checkbox"/>
2:100, Board Member Conflict of Interest	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy is updated in response to PRESS Advisory Board (PAB) member feedback regarding alignment of the conflict of interest language to 2 C.F.R. §200.318. The Legal References are updated for continuous improvement and style changes. The Cross References are updated in response to the renaming of 5:120, <i>Employee Ethics</i>; <u><i>Code of Professional Conduct</i></u>; and <i>Conflict of Interest</i>. The footnotes are updated in response to Ill. Governmental Ethics Act, 5 ILCS 420/4A, amended by P.A. 102-664, changing the information included in statements of economic interest, and for continuous improvement.</p>	<input type="checkbox"/>
2:105, Ethics and Gift Ban	<p>The Legal References, Cross References, and footnotes are updated. The Legal References and footnotes are updated with the final citation for 105 ILCS 5/22-903, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors. The Cross References are updated in response to the renaming of 5:120, <i>Employee Ethics</i>; <u><i>Code of Professional Conduct</i></u>; and <i>Conflict of Interest</i>. The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
2:210, Organizational School Board Meeting	<p>The policy, Legal References, and footnotes are updated. The policy and footnotes are updated for the reason stated in 2:30, <i>School District Elections</i>, above. A style change is made to the Legal References.</p>	<input type="checkbox"/>
2:250, Access to District Public Records	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> FOIA, 5 ILCS 140/7, amended by P.A.s 102-791, 102-752, eff. 1-1-23, and 102-753, eff. 1-1-23, exempting school district threat assessment procedures, information prohibited from being disclosed under the Student Confidential Reporting Act, and vulnerability assessments from disclosure in response to FOIA request; and Continuous improvement. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:250-AP1, Access to and Copying of District Public Records	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 1. Personnel Record Review Act (PRRA), 820 ILCS 40/7, amended by P.A. 102-562, allowing an individual to file a complaint alleging a violation of the PRRA; 2. PRRA, 820 ILCS 40/8, amended by P.A. 102-702, eff. 7-1-23, allowing the disclosure of personnel disciplinary records related to an incident of sexual misconduct; and 3. Continuous improvement. 	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/17-1.1, amended by P.A. 102-1088, requiring boards to approve their fiscal efficiency reports at an open meeting; 2. 105 ILCS 5/2-3.166, amended by P.A. 102-267, defining students identified as being at increased risk of suicide; 3. 105 ILCS 5/10-20.76, added by P.A. 102-134 and renumbered by P.A. 102-813, updating the final citation to student identification and suicide prevention information. 4. 105 ILCS 5/22-85.5(e), added by P.A. 102-676, requiring a district to web-post its employee professional code of conduct policy; 5. 105 ILCS 5/10-20.80, added by P.A. 102-302, and renumbered by P.A. 102-813, updating the final citation to school support personnel reporting requirements; 6. 105 ILCS 5/2-3.182, added by P.A. 102-302, updating the final citation to reporting of number of students with an IEP or Section 504 plan; 7. 105 ILCS 5/10-16a, amended by P.A. 102-638, eff. 1-1-23, requiring board members to be trained on trauma-informed practices for students and staff as part of professional development leadership training beginning with the 2023-2024 school year; and 8. Continuous improvement. 	<input type="checkbox"/>
2:265, Title IX Sexual Harassment Grievance Procedure	The policy and footnotes are updated in response to changed citations to the definitions of <i>dating violence</i> , <i>domestic violence</i> , and <i>stalking</i> from the 2022 reauthorization of the Violence Against Women Act, and for continuous improvement.	<input type="checkbox"/>
2:265-E, Title IX Sexual Harassment Glossary of Terms	The exhibit is updated for the reasons stated in 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> , above.	<input type="checkbox"/>
3:10, Goals and Objectives	The policy is unchanged. The footnotes are updated in response to 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180, changing its title to State Goals for Learning <u>and Learning Standards</u> , and for continuous improvement.	<input type="checkbox"/>
3:50, Administrative Personnel Other Than the Superintendent	<p>The policy is unchanged. The Cross References and footnotes are updated. The Cross References are updated in response to the renaming of 5:120, <i>Employee Ethics</i>; <u><i>Code of Professional Conduct</i></u>; and <i>Conflict of Interest</i>. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/24A-15, amended by P.A. 102-729, allowing districts to waive evaluations of principals and assistant principals during a disaster declaration in 2022-2023, provided they received <i>excellent</i> or <i>proficient</i> ratings on their last evaluations; and 2. Continuous improvement. 	<input type="checkbox"/>
3:60, Administrative Responsibility of the Building Principal	The policy is unchanged. The Cross References and footnotes are updated for the reasons stated in 3:50, <i>Administrative Personnel Other Than the Superintendent</i> .	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

3:60-E, Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security	The exhibit is updated in response to 105 ILCS 5/10-21.7, amended by P.A. 102-894, requiring districts to report attacks on school personnel to the Ill. State Board of Education (ISBE) via the School Incident Reporting System (SIRS) by August 1 annually. It is also updated for alignment with 4:170-AP1, <i>Comprehensive Safety and Security Plan</i> , and for continuous improvement.	<input type="checkbox"/>
4:10, Fiscal and Business Management	The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/17-1.3, added by P.A. 102-895, requiring districts to disclose the cash reserve balance of funds related to their operational levy at the public hearings for the district budget and levy for the taxable year. The Legal References are updated with a style change. The footnotes are also updated in response to 105 ILCS 5/17-2A, amended by P.A.102-895, extending the time period during which a district may transfer money from specified funds for any purpose through June 30, 2024 6 , and for continuous improvement.	<input type="checkbox"/>
4:60-AP1, Purchases	The procedure is updated in response to 105 ILCS 5/10-20.21(a), amended by P.A. 102-1101, exempting food services contracts from the State law bidding procedure for contracts in excess of \$25,000, provided certain criteria are met.	<input type="checkbox"/>
4:120, Food Services	The Legal References are updated for continuous improvement. Footnote 5 is added in response to 105 ILCS 125/5.5, added by P.A. 102-671, requiring districts that participate in the National School Lunch Program to provide a plant-based school lunch option to students who request one.	<input type="checkbox"/>
4:140, Waiver of Student Fees	The policy, Legal References, Cross References, and footnotes are updated in response to: <ol style="list-style-type: none"> 105 ILCS 5/10-20.13, amended by P.A. 102-1032, requiring districts to waive fees for students whose parents are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, adding <u>homeless children and youth</u> as students eligible for waivers. It also requires districts to waive both school fees <u>and fines</u>, including fines for the loss of school property, for all eligible students; and Continuous improvement. Footnote 1 is supplemented with a citation to 23 Ill.Admin.Code §1.245(e), requiring that parents/guardians be notified in writing within 30 calendar days following the adoption of any substantive amendments to the fee waiver policy and/or procedures.	<input type="checkbox"/>
4:140-AP, Fines, Fees, and Charges - Waiver of Student Fees	The procedure and footnote 1 are updated for the reasons stated in 4:140, <i>Waiver of Student Fees</i> , above.	<input type="checkbox"/>
4:140-E1, Application for Fee Waiver	The exhibit and footnote 1 are updated for the reasons stated in 4:140, <i>Waiver of Student Fees</i> , above.	<input type="checkbox"/>
4:140-E2, Application for Fee Waiver Based on Federal Free Meals Program	NEW. The exhibit is created for districts that tie the fee waiver application process to the federal free meals program application.	<input type="checkbox"/>
4:140-E3, Response to Application for Fee Waiver, Appeal, and Response to Appeal	RENUMBERED. The exhibit is unchanged and only renumbered in response to the creation of NEW 4:140-E2, <i>Application for Fee Waiver Based on Federal Free Meals Program</i> .	<input type="checkbox"/>
4:140-E 4 , Resolution to Increase Driver Education Fees	RENUMBERED. The exhibit is unchanged and only renumbered in response to the creation of NEW 4:140-E2, <i>Application for Fee Waiver Based on Federal Free Meals Program</i> .	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors	The policy, Legal References, Cross References, and footnotes are updated to align with changes made to 5:120, <i>Employee Ethics</i> ; <u><i>Code of Professional Conduct</i></u> ; and <i>Conflict of Interest</i> , described below, in response to <i>Faith's Law</i> , 105 ILCS 5/22-85.5, added by P.A. 102-676.	<input type="checkbox"/>
4:170-AP1, Comprehensive Safety and Security Plan	The procedure is updated in response to: <ol style="list-style-type: none"> 1. School Safety Drill Act (SSDA), 105 ILCS 128/25, amended by P.A. 102-395, requiring that a district's annual review of its emergency and crisis response plans, protocols, and procedures include the efficacy and effects of law enforcement drills; 2. SSDA, 105 ILCS 128/45, amended by P.A. 102-791, requiring boards to annually file the district's threat assessment procedure and a list identifying members of the threat assessment team with local law enforcement and the regional office of education; 3. 105 ILCS 5/10-21.7, amended by P.A. 102-894, requiring districts to report attacks on school personnel to the Ill. State Board of Education (ISBE) via the School Incident Reporting System (SIRS) by August 1 annually; and 4. Continuous improvement. 	<input type="checkbox"/>
4:190, Targeted School Violence Prevention Program	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> 1. SSDA, 105 ILCS 128/45, amended by P.A. 102-791, requiring boards to annually file the district's threat assessment procedure and a list identifying members of the threat assessment team with local law enforcement and the regional office of education; 2. FOIA, 5 ILCS 140/7(I), amended by P.A. 102-791, exempting school district threat assessment procedures from disclosure in response to FOIA request; and 3. Continuous improvement. 	<input type="checkbox"/>
4:190-AP1, Targeted School Violence Prevention Program	The procedure is updated in response to SSDA, 105 ILCS 128/45, amended by P.A. 102-791, requiring boards to annually file the district's threat assessment procedure and a list identifying members of the threat assessment team with local law enforcement and the regional office of education.	<input type="checkbox"/>
4:190-AP2, Threat Assessment Team	The procedure is updated for the reasons stated in 4:190, <i>Targeted School Violence Prevention Program</i> , above.	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> 1. Ill. Human Rights Act (IHRA), 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23, defining <i>race</i> to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists; 2. Victims' Economic Security and Safety Act, 820 ILCS 180/30, amended by P.A. 102-890, expanding anti-discrimination protections to include an employee's participation in a military proceeding related to the types of violence covered by the Act; and 3. Continuous improvement. 	<input type="checkbox"/>
5:20, Workplace Harassment Prohibited	The policy, Legal References, Cross References, and footnotes are updated. The policy is updated in response to the renaming of 5:120, <i>Employee Ethics</i> ; <u><i>Code of Professional Conduct</i></u> ; and <i>Conflict of Interest</i> , and for continuous improvement. The Legal References are updated in response to continuous improvement and style changes. The Cross References are updated in response to the renaming of 5:120, <i>Employee Ethics</i> ; <u><i>Code of Professional Conduct</i></u> ; and <i>Conflict of Interest</i> . The footnotes are updated in response to IHRA, 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, defining <i>race</i> to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists; and for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:120, Employee Ethics; <u>Code of Professional Conduct</u> ; and Conflict of Interest.	RENAMED & REWRITTEN. This policy is renamed in response to <i>Faith's Law</i> , 105 ILCS 5/22-85.5, added by P.A. 102-676, so its title explicitly references an employee code of professional conduct. It is rewritten to set forth expectations more clearly for employee behavior, including maintaining appropriate boundaries with students.	<input type="checkbox"/>
5:120-AP1, Statement of Economic Interests for Employees	The procedure is updated in response to: <ol style="list-style-type: none"> 1. The renaming of policy 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>; 2. Ill. Governmental Ethics Act, 5 ILCS 420/4A-108, amended by P.A. 102-664, updating a citation within Article 4A; and 3. Continuous improvement. 	<input type="checkbox"/>
5:120-AP2, Employee Conduct Standards	The procedure and footnotes are updated in response to: <ol style="list-style-type: none"> 1. Changes made to 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>, above, in response to <i>Faith's Law</i>, 105 ILCS 5/22-85.5, added by P.A. 102-676; 2. 105 ILCS 5/21B-75(b), amended by P.A. 102-702, eff. 7-1-23, allowing the State Superintendent of Education to revoke or suspend a teaching license for sexual misconduct; and 3. Continuous improvement. 	<input type="checkbox"/>
5:120-AP2, E, Expectations and Guidelines for Employee-Student Boundaries	This exhibit is updated to remove an inactive link to a sample ethical decision-making model and replace it with an active link to a different sample ethical decision-making model.	<input type="checkbox"/>
5:190, Teacher Qualifications	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B, amended by P.A. 102-894, deleting the provisional career and technical educator endorsements on Educator Licenses with Stipulations, and for continuous improvement,	<input type="checkbox"/>
5:200, Terms and Conditions of Employment and Dismissal	The policy is unchanged. The Cross References are updated in response to the renaming of policy 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i> . The footnotes are updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 5/24-12(d), amended by P.A. 102-708, resuming hearing procedures for teachers charged with acts of corporal punishment, physical abuse, grooming, or sexual misconduct, that were previously paused due to the COVID-19 pandemic; 2. 105 ILCS 5/10-23.5, amended by P.A. 102-854, addressing the continued employment of educational support personnel employees when a special education cooperative dissolves or reorganizes; 3. 105 ILCS 5/24A-5, amended by P.A. 102-729, giving districts the option, for the 2022-2023 school year only, to waive evaluations of teachers who received <i>excellent</i> or <i>proficient</i> ratings on their last evaluation; 4. <i>Bd. of Educ. of Rockford Public Sch. v. Rentsch</i>, holding that State law does not prohibit a PERA joint committee from agreeing to put a teacher on a remediation plan if the teacher receives a second <i>needs improvement</i> (rather than <i>unsatisfactory</i>) rating after being on a professional development plan; and 5. Continuous improvement. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:220, Substitute Teachers	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/21B-20(3), amended by P.A. 102-717, allowing a substitute teacher to substitute for a licensed teacher for a period to not exceed 120 days, rather than 90 days, for the 2021-2022 and 2022-2023 school years; 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23; and Continuous improvement. <p>The Legal References are updated with a citation to the Ill. Pension Code. The footnotes are updated for the same reasons as the policy and in response to Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A. 102-709, temporarily allowing TRS annuitants to substitute teach for 140 paid days or 700 paid hours between 7-1-21 and 6-30-22.</p>	<input type="checkbox"/>
5:250, Leaves of Absence	<p>The policy, Legal References, and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/24-6, amended by P.A.s 102-697 and 102-866, requiring districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, and expanding sick leave to include mental or behavioral complications; Family Child Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, expanding the entitlement to unpaid bereavement leave to <i>covered family members</i>, and to include absences related to unsuccessful pregnancies and adoptions; and 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, providing a paid leave entitlement for fully vaccinated school employees who must miss work due to a qualifying COVID-19 related reason when a disaster declaration for a public health emergency is in effect. <p>The Legal References are updated for reason #3 stated above and for style changes. The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
5:270, Employment At-Will, Compensation, and Assignment	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/10-23.5, amended by P.A. 102-854, addressing the continued employment of educational support personnel employees when a special education cooperative dissolves or reorganizes; and Continuous improvement. 	<input type="checkbox"/>
5:280, Duties and Qualifications	<p>The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/10-22.34 and 5/10-22.34b, amended by P.A. 102-894, updating the term <i>non-certificated</i> to <i>nonlicensed</i>; and 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446, permitting unlicensed personnel to supervise school activities connected to the academic program when the Governor has declared a disaster due to a public health emergency. <p>The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — continued

5:290, Employment Termination and Suspensions	<p>The Legal References, Cross References, and footnotes are updated. The Legal References are updated with style changes. The Cross References are updated in response to the renaming of policy 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/21B-75(b), amended by P.A. 102-702, eff. 7-1-23, allowing the State Superintendent of Education to revoke or suspend a teaching license for sexual misconduct; 105 ILCS 5/10-23.5, amended by P.A. 102-854, providing for continued support personnel employment when a special education cooperative dissolves or reorganizes; and Continuous improvement. 	<input type="checkbox"/>
5:320, Evaluation	The policy is updated in response to a five-year review.	<input type="checkbox"/>
5:330, Sick Days, Vacation, Holidays, and Leaves	<p>The policy, Legal References, and footnotes are updated. The policy and footnotes are updated for the reasons stated in 5:250, <i>Leaves of Absence</i>, and for continuous improvement. The Legal References are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, providing a paid leave entitlement for fully vaccinated school employees who must miss work due to a qualifying COVID-19 related reason when a disaster declaration for a public health emergency is in effect; and Continuous improvement. <p>The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
6:15, School Accountability	The policy is updated for the reason stated in 3:10, <i>Goals and Objectives</i> , and for continuous improvement. The footnotes are updated for continuous improvement.	<input type="checkbox"/>
6:20, School Year Calendar and Day	The Legal References and footnotes are updated. The Legal References are updated in response to continuous improvement and a style change. The footnotes are updated for the same reasons as the Legal References and in response to 105 ILCS 5/10-20.56, amended by P.A. 102-697, requiring districts to pay employees and contractors providing educational support services their regular rate of pay if the employee or contractor would have worked on an e-learning day and the day is not rescheduled.	<input type="checkbox"/>
6:20-AP, Remote and/or Blended Remote Learning Day Plan(s)	The procedure is updated for the reasons stated in 6:20, <i>School Year Calendar and Day</i> , above.	<input type="checkbox"/>
6:50, School Wellness	The Legal References and footnotes are updated. The Legal References are updated in response to 105 ILCS 5/2-3.189, added by P.A. 102-359 and renumbered by P.A. 102-813. The footnotes are updated in response to 105 ILCS 5/27-6, amended by P.A. 102-405, requiring students to be excluded from physical activity during a period of religious fasting, and for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:60, Curriculum Content	<p>The Legal References and footnotes are updated in response to 105 ILCS 5/10-20.79, added by P.A. 101-654 and renumbered by P.A. 102-813, updating the final citation to the requirement for computer literacy instruction, and 105 ILCS 5/27-23.16, added by P.A. 102-472 and renumbered by P.A. 102-813, updating the final citation to optional instruction on the naturalization process. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180, changing its title to State Goals for Learning <u>and Learning Standards</u>; 105 ILCS 5/27-22, amended by P.A. 102-864, clarifying graduation requirements through the 2023-2024 school year and beyond; 105 ILCS 5/27-17, amended by P.A. 102-971, eff. 1-1-23, requiring safe gun storage be taught as part of safety education, if a board offers safety education; Ill. Vehicle Code, 625 ILCS 5/6-408.5, amended by P.A. 102-1100, updating <u>high-school equivalency</u> to <u>State of Illinois High School diploma</u> as it pertains to driver training schools and instructors requesting certificates of completion from the Ill. Secretary of State; Comprehensive Health Education Program (CHEP), 105 ILCS 110/3, amended by P.A. 102-1034, eff. 1-1-23, requiring a district's program to include how and where to find mental health resources and specialized treatment in the State; and Continuous improvement. 	<input type="checkbox"/>
6:60-AP1, Comprehensive Health Education Program	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/27-17, amended by P.A. 102-971, eff. 1-1-23, requiring safe gun storage be taught as part of safety education, if a board offers safety education; CHEP, 105 ILCS 110/3, amended by P.A. 102-1034, eff. 1-1-23, requiring a district's program to include how and where to find mental health resources and specialized treatment in the State; and Continuous improvement. 	<input type="checkbox"/>
6:65, Student Social and Emotional Development	<p>The Legal References and footnote 3 are updated in response to 405 ILCS 49/, amended by P.A. 102-899, eff. 1-1-23, renaming the Children's Mental Health Act of 2003 (CMHA). Other continuous improvement updates are made throughout the footnotes.</p>	<input type="checkbox"/>
6:160, English Learners	<p>The policy is unchanged. Footnote 1 is updated in response to updates to 23 Ill.Admin. Code Part 228, ISBE rules governing Transitional Bilingual Education. Other continuous improvement updates are made throughout the footnotes.</p>	<input type="checkbox"/>
6:220, Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy, Cross References, and footnotes are updated in response to the renaming of policy 5:120, <i>Employee Ethics</i>; <i>Code of Professional Conduct</i>; and <i>Conflict of Interest</i>. Footnote 6 is updated in response to 105 ILCS 5/10-20.13, amended by P.A.s 102-1032 and 102-805, eff. 1-1-23, requiring districts to waive fees <u>and fines</u>, including fines for the loss of school property, for children living in households that meet eligibility guidelines for federal free lunch or breakfast, students whose parents are veterans or active duty military personnel with income at or below 200% of the federal poverty line, and for homeless children and youth. The Legal References are updated for continuous improvement.</p>	<input type="checkbox"/>
6:250, Community Resource Persons and Volunteers	<p>The policy and footnotes are updated due to 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b, amended by P.A. 102-894, replacing the term <i>non-certificated</i> with <i>nonlicensed</i> in reference to personnel.</p>	<input type="checkbox"/>
6:255, Assemblies and Ceremonies	<p>The policy, Legal References, and footnote 2 are updated in response to <u>Kennedy v. Bremerton Sch. Dist.</u>, where the U.S. Supreme Court held that a football coach had a right to pray on the 50-yard line after games.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:260, Complaints About Curriculum, Instructional Materials, and Programs	The policy is updated in response to PAB member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections.	<input type="checkbox"/>
6:260-AP, Responding to Complaints About Curriculum, Instructional Materials, and Programs	NEW. The procedure is created for the reason stated in 6:260, <i>Complaints About Curriculum, Instructional Materials, and Programs</i> , above.	<input type="checkbox"/>
6:260- AP E, Curriculum Objection <u>Form</u>	RENUMBERED & RENAMED. The exhibit is updated for the reason stated in 6:260, <i>Complaints About Curriculum, Instructional Materials, and Programs</i> , above.	<input type="checkbox"/>
6:270, Guidance and Counseling Program	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> 105 ILCS 5/10-22.24a, amended by P.A. 102-894, clarifying that school counselors hold a Professional Educator License with a school support personnel endorsement in school counseling; 105 ILCS 5/10-22.24b, amended by P.A.s 101-290 and 102-876, eff. 1-1-23, clarifying what is included in school counseling services for planning for post-secondary education; CMHA, 405 ILCS 49/, amended by P.A. 102-899, eff. 1-1-23, renaming the Children's Mental Health Act of 2003; and Continuous improvement. 	<input type="checkbox"/>
6:280, Grading and Promotion	The policy is unchanged. Footnote 3 is updated for continuous improvement and in response to 105 ILCS 5/10-20.9a, added by P.A. 102-727, and inoperative "on and after three years" from 5-6-22, prohibiting public high schools from withholding a student's grades, transcripts or diploma due to an unpaid balance on the student's account.	<input type="checkbox"/>
6:300, Graduation Requirements	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> The reason stated in 6:280, <i>Grading and Promotion</i>, above. 105 ILCS 5/27-22, amended by P.A. 102-864, clarifying graduation requirements through the 2023-2024 school year and beyond; 23 Ill.Admin.Code §1.440(c)(4), amended at 45 Ill.Reg. 14769, addressing the requirement for parents/guardians or students 18 years or older to file an application for financial aid before graduating; and Continuous improvement. 	<input type="checkbox"/>
6:300-E2, State Law Graduation Requirements	The exhibit is updated in response to: <ol style="list-style-type: none"> 105 ILCS 5/27-22, amended by P.A. 102-864, clarifying graduation requirements through the 2023-2024 school year and beyond; and Continuous improvement. 	<input type="checkbox"/>
6:300-E3, Form for Exemption from Financial Aid Application Completion	The exhibit is updated for the reasons stated in 6:300-E2, <i>State Law Graduation Requirements</i> , above.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to the Dual Credit Quality Act, 110 ILCS 27/16.5(c), added by P.A. 102-1077, eff. 1-1-23, requiring districts to notify students enrolled in mixed enrollment dual credit courses that include students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. The Legal References are updated with a reference to 105 ILCS 5/10-20.62, addressing dual credit courses and dual credit notification to 11th and 12th grade students. The footnotes are updated for the same reason as the policy and:</p> <ol style="list-style-type: none"> 1. Ill. Income Tax Act, 35 ILCS 5/231(b), permitting districts to submit documentation in support of employers that wish to claim a tax credit for certain educational expenses; and 2. Continuous improvement. 	<input type="checkbox"/>
6:340, Student Testing and Assessment Program	<p>The Legal References and footnote 1 are updated in response to 105 ILCS 5/2-3.64a-15, added by P.A. 102-875, prohibiting <i>standardized assessments</i> for pre-K through grade 2. A style change is also made to the Legal References, and other continuous improvement updates are made to the footnotes</p>	<input type="checkbox"/>
7:10, Equal Educational Opportunities	<p>The policy is unchanged. Footnote 2 is added in response to IHRA, 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23, defining <i>race</i> to include traits association with race, such as hair texture and protective hairstyles. Other continuous improvements are also made to the footnotes.</p>	<input type="checkbox"/>
7:20, Harassment of Students Prohibited	<p>The policy is unchanged. 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>, is added to the Cross References. Continuous improvement updates are made to the footnotes.</p>	<input type="checkbox"/>
7:50, School Admissions and Student Transfers To and From Non-District Schools	<p>The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/10-20.59, amended by P.A. 102-199, requiring districts to appoint a liaison to the Ill. Dept. of Children and Family Services (DCFS). Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
7:70, Attendance and Truancy	<p>The policy, Legal References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, requiring that middle and high school students be permitted one school day-long excused absence per school year to engage in a <i>civic event</i>; 2. 105 ILCS 5/22-92(b), added by P.A. 102-157 and renumbered by P.A. 102-813, requiring that every two years a board update its absenteeism and truancy policy and file it with ISBE and the regional superintendent of schools; 3. 23 Ill.Admin.Code Part 207, added at 46 Ill. Reg. 17102, implementing absenteeism and truancy policy requirements in 105 ILCS 5/22-92; and 4. Continuous improvement. <p>The new Part 207 rules were published in the Ill. Register in October 2022 but provide that “[n]o later than September 30, 2022, or no later than September 30 of the first full school year a school becomes subject to this Part, each school or district must file the policy through the State Board of Education’s Web Application Security (IWAS), and must submit an updated policy every two years thereafter by no later than September 30 of the year due.” 23 Ill.Admin.Code §207.30(a). ISBE informed the PRESS Editors that due to the late publication date, the submission deadline for the 2022-2023 school year is extended to 1-13-23, and the September 30 submission deadline is not operative until the 2023-2024 school year.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

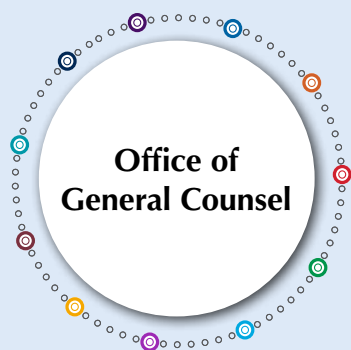
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	The Legal References and footnotes are updated for continuous improvement. The footnotes are also updated in response to 77 Ill.Admin.Code Part 664, added to implement the socio-emotional and developmental screening options under 105 ILCS 5/27-8.1(2).	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	The Legal References and footnotes are updated in response to 105 ILCS 5/27-23.7, amended by P.A. 102-894, and 23 Ill.Admin.Code §1.295, added at 46 Ill. Reg. 12736, requiring districts to file their bullying policies electronically by September 30 every two years through ISBE's IWAS system. Other continuous improvement updates are made in the footnotes.	<input type="checkbox"/>
7:190, Student Behavior	The policy and footnotes are updated. The policy is updated with a continuous improvement change. Footnote 48 is updated with language and instructions for boards that prohibit the use of isolated time out, time out, and physical restraint. Footnote 54 is updated in response to 105 ILCS 5/10-21.7, amended by P.A. 102-894, requiring districts to report attacks on school personnel to ISBE via SIRS by August 1 annually. Other continuous improvement updates are made in the footnotes.	<input type="checkbox"/>
7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students	The procedure is updated in response to 705 ILCS 401/1-7(A)(8), amended by P.A. 102-752, eff. 1-1-23, changing the circumstances under which juvenile law enforcement records may be disclosed to school officials, and for continuous improvement.	<input type="checkbox"/>
7:190-AP4, Use of Isolated Time Out, Time Out, and Physical Restraint	The procedure is updated in response to 23 Ill.Admin.Code §1.285, amended at 46 Ill. Reg. 6272, refining ISBE rules governing the use of isolated time out, time out, and physical restraint. A link to ISBE's Physical Restraint, Time Out, and Isolated Time Out Bill of Rights is also added.	<input type="checkbox"/>
7:190-E2, Student Handbook Checklist	The exhibit is updated in response to: <ol style="list-style-type: none"> 1. A title change made in PRESS Issue 108 to 6:60-AP1, E1, <i>Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes</i> <i>Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs;</i> 2. <i>Faith's Law</i>, 105 ILCS 5/22-85.5(e), added by P.A. 102-676, requiring districts to provide their employee code of professional conduct policy in any student or parent handbook; 3. 105 ILCS 5/2-3.190, amended by P.A. 102-413 and renumbered by P.A. 102-813, mandating boards to adopt an anaphylaxis policy in accordance with ISBE's model policy; 4. Incorporation of additional corresponding citations to the Illinois Principals Association <i>Online Model Student Handbook</i>; and 5. Continuous improvement. 	<input type="checkbox"/>
7:190-E3, Memorandum of Understanding	The exhibit is updated in response to 105 ILCS 5/10-21.7, amended by P.A. 102-894, requiring districts to report attacks on school personnel to ISBE via SIRS by August 1 annually, and for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:250, Student Support Services	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to 105 ILCS 5/10-20.59, amended by P.A. 102-199, requiring districts to appoint a liaison to DCFS. The Legal References are updated for the same reason as the policy and in response to the CMHA, amended by P.A. 102-899, renaming the Children’s Mental Health Act of 2003. The footnotes are updated for the same reasons as the policy and Legal References and in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.24a and 5/14-1.09.2, amended by P.A. 102-894, updating the terms <i>certified</i> and <i>certification</i> to <i>licensed</i> and <i>license</i> throughout the School Code; 2. 105 ILCS 5/22-93, added by P.A. 102-327, and renumbered by P.A. 102-813, updating the final citation to the school guidance counselor gift ban; and 3. Continuous improvement. 	<input type="checkbox"/>
7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs	<p>The procedure is updated in response to CMHA, 405 ILCS 49/, amended by P.A. 102-899, eff. 1-1-23, modifying the duties of the Ill. Children’s Mental Health Partnership and renaming the Children’s Mental Health Act of 2003, and for continuous improvement.</p>	<input type="checkbox"/>
7:285, Anaphylaxis Prevention, Response, and Management Program	<p>The policy, Legal References and footnotes are updated. The policy is updated for continuous improvement. The Legal References and footnotes are updated in response to 105 ILCS 5/2-3.190, amended by P.A. 102-413 and renumbered by P.A. 102-813, updating the final citation to the requirement for boards to adopt an anaphylaxis policy in accordance with ISBE’s model policy. Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
7:285-AP, Anaphylaxis Prevention, Response, and Management Program	<p>The procedure is updated for the reasons stated in 7:285, <i>Anaphylaxis Prevention, Response, and Management</i>, and to incorporate new PRESS exhibit 7:285-AP, E, <i>Allergy and Anaphylaxis Emergency Plan</i>.</p>	<input type="checkbox"/>
7:285-AP, E, Allergy and Anaphylaxis Emergency Plan	<p>NEW. The exhibit is created in response to 105 ILCS 5/2-3.190, amended by P.A. 102-413 and renumbered by P.A. 102-813, requiring boards to adopt an anaphylaxis policy in accordance with ISBE’s model policy. This exhibit was adapted with the permission of the American Academy of Pediatrics.</p>	<input type="checkbox"/>
7:290, Suicide and Depression Awareness and Prevention	<p>The policy, Legal References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. CMHA, 405 ILCS 49/, amended by P.A. 102-899, eff. 1-1-23, renaming the Children’s Mental Health Act of 2003; 2. Student Confidential Reporting Act, 5 ILCS 860/, added by P.A. 102-752, eff. 1-1-23; and 3. Continuous improvement. 	<input type="checkbox"/>
7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program	<p>The procedure and its footnote are updated for the reasons stated in 7:290, <i>Suicide and Depression Awareness and Prevention</i>, above.</p>	<input type="checkbox"/>
7:340, Student Records	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to Ill. School Student Records Act (ISSRA), 105 ILCS 10/, amended by P.A. 102-199, giving DCFS certain rights to access student records of children in its custody. The Legal References are updated with a style change. The footnotes are updated for the same reason as the policy and for continuous improvement.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:340-AP1, School Student Records	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 1. ISSRA, 105 ILCS 10/, amended by P.A. 102-199, giving DCFS certain rights to access student records of children in its custody; and 2. 105 ILCS 5/10-20.9a(c) and (d), added by P.A. 102-727, and inoperative “on and after three years” from 5-6-22, prohibiting public high schools from withholding a student’s grades, transcripts, or diploma due to an unpaid balance on the student’s account. 	<input type="checkbox"/>
7:340-AP1, E4, Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information	The exhibit is updated with current contact information for the U.S. Dept. of Education’s Student Privacy Policy Office and for continuous improvement.	<input type="checkbox"/>
7:340-AP2, Storage and Destruction of School Student Records	The procedure is updated in response to ISSRA, 105 ILCS 10/, amended by P.A. 102-199, requiring districts to give DCFS notice of the destruction of student records for children in its custody.	<input type="checkbox"/>
7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records	The exhibit is updated for the same reason as 7:340-AP2, <i>Storage and Destruction of School Student Records</i> , above.	<input type="checkbox"/>
8:30-AP, Definition of Child Sex Offender	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
8:95-AP, Parental Involvement	The procedure is updated in response to 105 ILCS 5/10-22.34 and 5/10-22.34a, amended by P.A. 102-894, replacing the term <i>non-certificated</i> with <i>nonlicensed</i> in reference to personnel.	<input type="checkbox"/>



The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.

Issue 110 Lead:



Maryam Brotine
Assistant PRESS Editor,
Assistant General Counsel
(ext. 1219), mbrotine@iasb.com



Kimberly Small
PRESS Editor,
IASB General Counsel
(ext. 1226), ksmall@iasb.com



Debra Jacobson
Assistant PRESS Editor,
Assistant General Counsel
(ext. 1211), djacobson@iasb.com



Ummehani Faizullahbho
Assistant Director,
Office of General Counsel
(ext. 1227), ufaizullahbho@iasb.com



Michael Ifkovits
Legal Assistant,
Office of General Counsel
(ext. 1237) mifkovits@iasb.com

Acknowledgement to PRESS Advisory Board

The **Policy Reference Education Subscription Service (PRESS)** Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on **PRESS** Issues. We appreciate their contributions and thank them sincerely.

— **Kimberly Small, Maryam Brotine, Debra Jacobson**

Charles Watkins, Associate Director/General Counsel, Illinois Association of School Administrators

Brian Schwartz, Deputy Executive Director & General Counsel, Illinois Principals Association

Heather K. Brickman, Attorney, Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP

Dr. Kimberly C. Chambers, Executive Director, Illinois Association of School Personnel Administrators;
Director of Human Resources, Adlai E. Stevenson High School District 125

Teri Engler, Attorney, Engler Callaway Baasten & Sraga, LLC

Dr. Dale R. Fisher, Assistant Superintendent for Human Resources, Deerfield Public Schools District 109

Stephanie E. Jones, Attorney, Kriha Boucek LLC

Dr. Michael Kiser, Attorney, Law Office of Michael L. Kiser, Esq.

Fred Mundinger, Assistant Superintendent, DuPage County Regional Office of Education

David G. Penn, Attorney, Schmiedeskamp, Robertson, Neu & Mitchell LLP

Merry Rhoades, Attorney, Tueth, Keeney, Cooper, Mohan & Jackstadt P.C.

M. Curt Richardson, Attorney, McLean County Unit District 5

Caroline Roselli, Attorney, Robbins Schwartz

Wayne Savageau, former IASB Policy Consultant, and former Superintendent

Dr. Lisa L. Smith, Retired Associate Superintendent for Educational Services, Community School District 308

Dr. Glenn A. Wood, Assistant Superintendent, Plainfield Community Consolidated School District 202

H. Allen Yow, Attorney, Rammelkamp Bradley, Attorneys at Law

IASB Staff Members, especially Policy Services Directors and select Field and Equity Services and Governmental Relations Directors

Special Acknowledgement to IASB Employees

The following individuals provide us with excellent assistance between and during the drafting of **PRESS** Issues. We also thank them and appreciate their dedication and contributions to the quality of this service.

Ummehani Faizullahbho, Office of General Counsel, preparation, formatting, quality assurance, editor, State and federal regulations monitor

Michael Ifkovits, Office of General Counsel, preparation, formatting, quality assurance, editor, State and federal regulations monitor

Document Status: Draft Update

BOARD OF EDUCATION

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the county clerk of the county in which the District's main office is located by May 1.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in or a tangible benefit from [PRESSPlus1](#) the entity selected for the contract:

1. ~~Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a~~ A member of the Board member's immediate family ~~or household~~;
2. The Board member's ~~business~~ partner; [PRESSPlus2](#) or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

105 ILCS 5/10-9.

5 ILCS 420/~~4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107,~~ Ill. Governmental Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3, Public Officer Prohibited Activities Act.

~~105 ILCS 5/10-9.~~

2 C.F.R. §200.318(c)(1).

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board (PAB) member feedback regarding alignment of the conflict of interest language to 2 C.F.R. §200.318. **Issue 110, October 2022**

PRESSPlus 2. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. *Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board Attorney, either place the

alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

Political activity means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

Prohibited source means any person or entity who:¹⁰⁸

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Superintendent shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

105 ILCS 5/22-930 (final citation pending). [PRESSPlus1](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; [Code of Professional Conduct](#); and Conflict of

Interest)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated with the final citation for 105 ILCS 5/22-93, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:210 Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within ~~40~~²⁸[PRESSPlus1](#) days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting, the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. The Board shall elect its officers, who assume office immediately upon their election.
4. The Board shall fix a time and date for its regular meetings.

LEGAL REF.:

~~10 ILCS 5/2A-1 et seq.~~ 105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.

10 ILCS 5/2A-1 et seq., Election Code.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:265 Title IX Sexual Harassment Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(119), *domestic violence* as defined in 34 U.S.C. §12291(a)(128), or *stalking* as defined in 34 U.S.C. §12291(a)(369). [PRESSPlus1](#)

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from [34 C.F.R. §106.30](#)

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

Title IX Coordinator:

Christy Sefcik
Name

25700 Old Grand Ave., Ingleside, IL 60041
Address

csefcik@grantbulldogs.org
Email

847-587-2561

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with [34 C.F.R. §106.45](#) before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence - including both inculpatory and exculpatory evidence - and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to changed citations to the definitions of *dating violence*, *domestic violence*, and *stalking* from the 2022 reauthorization of the Violence Against Women Act (VAWA). The policy uses the updated VAWA citations, although the Title IX regulations at 34 C.F.R. §106.30, which contain pinpoint citations to VAWA, have not been updated. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Chief School Business Official is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

The Chief School Business Official shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Chief School Business Official shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Chief School Business Official shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Chief School Business Official's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds. [PRESSPlus1](#) and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Chief School Business Official or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy. [PRESSPlus2](#)
4. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
5. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Chief School Business Official or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 et seq., Truth in Taxation Law.

[23 Ill.Admin.Code Part 100.](#)

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/17-1.3, added by P.A. 102-895, requiring districts to disclose this cash reserve balance information “at the public hearing at which the district certifies its budget and levy for the taxable year.” The statute does not specify the manner in which the disclosure must be made; for ease of administration, the added text manages disclosure at the budget hearing by including it in the budget review. To provide evidence of compliance, consider as a best practice recording this disclosure in the board meeting minutes and/or presenting it in writing. The term *operational levy* is not defined in the statute, but it may refer to a district’s *operating funds*, which Ill. State Board of Education rules define as the Educational, Operations and Maintenance, Transportation, and Working Cash funds. 23 Ill. Admin.Code §100.20. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/17-1.3, added by P.A. 102-895. Consult the board attorney about the meaning of the *public hearing* for the levy and if the disclosure must always be made at the board meeting at which the board certifies the district’s levy, or only in those instances where notice and a *public hearing* are required by the Truth in Taxation Law. 35 ILCS 200/18-70. Similar to the disclosure of cash reserves made at the budget hearing, a district may want to manage compliance for the levy hearing by incorporating the information into the presentation of the levy at the board meeting. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fees for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property [PRESSPlus1](#) are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, books, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines [PRESSPlus2](#) and that applications for fee waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; [PRESSPlus3](#) or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a); [PRESSPlus4](#)

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements. ~~The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter, but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.~~ [PRESSPlus5](#)

If a student receiving a ~~fee~~ waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

[23 Ill.Admin.Code §1.245](#) [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, requiring districts to waive fees and fines, including fines for the loss of school property, for all eligible students. While districts are only required to waive fines for the *loss* of school property and not the *damage* of school property, this policy extends fine waivers to both for ease of implementation and to encourage students to return school property even if damaged (instead of claiming property is lost to avoid a fine). **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/10-20.13(b), as amended by P.A. 102-805, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-1032. 105 ILCS 5/10-20.13(b), as amended by P.A. 102-1032, does not specify whether the *income* at or below 200% of the federal poverty line is the household income or solely the income of the veteran/active-duty military parent/guardian. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-20.13(b), amended by P.A. 102-805, eff. 1-1-23, adding homeless children and youth as students eligible for fee and fine waivers. See also non-regulatory guidance at www.isbe.net/Documents/guidance_reg.pdf, which states that students who are homeless, migrant, in foster care, runaway, or participating in Head Start are categorically eligible for school fee waivers. **Issue 110, October 2022**

PRESSPlus 5. For districts that establish an application process that is completely independent of a student's application for, eligibility for, or participation in the federal free meals program, see sample exhibit 4:140-E1, *Application for Fee Waiver*. For districts that tie the application process to the federal free meals program application and only ask for *verification* in accordance with the meals program, see sample exhibit 4:140-E2, *Application for Fee Waiver Based on Federal Free Meals Program*. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student [PRESSPlus1](#) boundary violations pursuant to policy 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*; and
 - c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child

sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:

- a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;
- b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
- c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.

LEGAL REF.:

[105 ILCS 5/10-23.13](#), [5/22-85.5](#), [5/27-9.1a](#), and [5/27-13.2](#).

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated throughout to align with changes made to 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, in response to *Faith's Law*, 105 ILCS 5/22-85.5, added by P.A. 102-676. **Issue 110, October 2022**

Document Status: Draft Update

General Personnel

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, [PRESSPlus1](#) color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Christy Sefcik
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

csefcik@grantbulldogs.org
Email

847-587-2561
Telephone

Complaint Managers:

Jeremy Schmidt
Name

285 E. Grand Ave.,
Fox Lake, IL 60020
Address

jschmidt@grantbulldogs.org
Email

847-587-2561
Telephone

Beth Reich
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

breich@grantbulldogs.org
Email

847-587-2561
Telephone

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who

fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee that may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

~~[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).~~ [Vance v. Ball State Univ.](#), 570 U.S. 421 (2013). [PRESSPlus2](#)

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

[Porter v. Erie Foods Int, Inc.](#), 576 F.3d 629 (7th Cir. 2009).

[Williams v. Waste Mgmt.](#), 361 F.3d 1021 (7th Cir. 2004).

[Berry v. Delta Airlines](#), 260 F.3d 803 (7th Cir. 2001).

~~[Crawford v. Metro. Gov't of Nashville & Davidson Cty.](#), 555 U.S. 271 (2009).~~

~~[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).~~

~~[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).~~

~~[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).~~

~~Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).~~

~~Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).~~

~~Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).~~

~~Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).~~

~~Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).~~

~~Vance v. Ball State Univ., 133 S. Ct. 2434 (2013).~~

~~Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).~~ Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. The Ill. Human Rights Act defines race to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23. The law allows employers to implement dress codes or adopt grooming policies that include restrictions on attire, clothing, or facial hair to maintain workplace safety or food sanitation. 775 ILCS 5/2-102(E-5). Title VII does not have a definition of race, but U.S. Equal Employment Opportunity Commission (EEOC) guidance provides that “[r]ace discrimination includes discrimination on the basis of ancestry or physical or cultural characteristics associated with a certain race, such as skin color, hair texture or styles, or certain facial features.” See the EEOC’s *Questions and Answers about Race and Color Discrimination in Employment*, at: www.eeoc.gov/laws/guidance/questions-and-answers-about-race-and-color-discrimination-employment. **Issue 110, October 2022**

PRESSPlus 2. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license ~~or short-term substitute license~~ and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, [PRESSPlus1](#) otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. ~~A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.~~

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Please also refer to the applicable collective bargaining agreement(s).

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, [PRESSPlus2](#) s Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in ~~State~~ law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The

Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118, III. Pension Code.](#)

[23 III.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

[ADOPTED: October 20, 2022](#)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 102-717. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23. **Issue 110, October 2022**

Document Status: Draft Update

Professional Personnel

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, [PRESSPlus1](#) Sabbatical Leave, Personal Leave, Leave of Absence Without Pay, Leaves for Service in the Military, Leaves to Serve as an Officer or Trustee of a Specific Organization

Please also refer to the applicable collective bargaining agreement(s).

Each full-time professional staff member is granted 13 days sick leave each school year at full pay. Unused days are allowed to accumulate to 390 days. Sick leave is defined in State law as personal illness, mental or behavioral health complications, [PRESSPlus2](#) quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

FamilyChild Bereavement Leave^{PRESSPlus3}

State law allows a maximum of 10 unpaid work days for eligible employees to take familychild bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the FamilyChild Bereavement Leave Act. Eligible employees may use familyChild bereavement leave, without any adverse employment action, allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child a covered family member, which includes an employee's child, stepchild, domestic partner,^{PRESSPlus4} sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the staff member's child covered family member, or (3) grieving the death of the staff member's child covered family member, without any adverse employment action, or (4) absence from work due to a Significant Event,^{PRESSPlus5} which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one child covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the FamilyChild Bereavement Leave Act. This policy does not create any right for an employee to take familychild bereavement leave that is inconsistent with the FamilyChild Bereavement Leave Act and does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time permitted by the federal Family and Medical Leave Act of 1993, [20 U.S.C. 2601](#), et. seq.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Child-Rearing Leave

The Board may grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed the equivalent of three semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member from using paid sick days as provided in this policy.

A teacher should request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date. The request should include the proposed leave dates. The leave shall end before a new school year begins or at the semester break.

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an

available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601 et seq.](#)).

COVID-19 Paid Administrative Leave [PRESSPlus6](#)

During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, paid administrative leave is available to eligible employees if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.

For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 [PRESSPlus7](#) as defined in 105 ILCS 5/10-20.83 (final citation pending).

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. [PRESSPlus8](#) An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

LEGAL REF.:

[105 ILCS 5/10-20.83](#) (final citation pending), [5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#).

~~[10 ILCS 5/13-2.5](#)~~

~~[105 ILCS 5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#)~~

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

~~ADOPTED: October 20, 2022~~

Questions and Answers:

***Required Question 1. Does the board require fully vaccinated employees to participate in a district COVID-19 testing program?

☒ No. (Default)

☐ Yes. (IASB will add "and participate in the District's COVID-19 testing program" to the end of this sentence.)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the

III. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-866. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to the Family Child Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23, expanding the entitlement to unpaid bereavement leave to *covered family members*, and to include absences related to unsuccessful pregnancies and adoptions. The employer may require reasonable documentation as specified in 105 ILCS 154/10(d), amended by P.A. 102-1050, eff. 1-1-23, but may not require that an employee identify which specific category under item (4) in the first paragraph of this subhead pertains to the leave. **Issue 110, October 2022**

PRESSPlus 4. *Domestic partner*, when used to refer to an unmarried employee, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state, or (2) an unmarried adult who is in a committed, personal relationship with the employee, who is not a domestic partner as described in item (1) and who the employee designates as that employee's domestic partner. 820 ILCS 154/5, amended by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 5. Note the term *Significant Event* does not appear in the statute; it is included in this policy text as a shorthand term to refer to those events listed in 820 ILCS 154/10(a)(4). **Issue 110, October 2022**

PRESSPlus 6. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. Whether some or all of the COVID-19 related reasons listed in 105 ILCS 5/10-20.83(b) and (c) (final citation pending) apply will depend upon current health guidance and/or rules. The law requires that this leave also be provided retroactively to an employee for a qualifying reason *prior* to 4-5-22 if the employee was fully vaccinated by 5-10-22. The law prohibits districts from rescinding the paid leave if the definition of "fully vaccinated against COVID-19" is later updated by the CDC or IDPH to include recommended booster doses.

Consult the board attorney for guidance about whether the board must accommodate an employee's religion or disability by exempting the employee from the COVID-19 vaccination prerequisite in 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, and/or if the board and union may agree that this leave will extend to all unvaccinated employees. Title VII of the Civil Rights Act of 1964 requires employers to accommodate an employee's sincere religious objection to an employer vaccination requirement unless doing so would be an "undue hardship" on the employer. 42 U.S.C §2000e(j). Similarly, the Americans with Disabilities Act requires an employer to exempt an employee with a disability (including pregnancy-related disability) from a safety-related standard, such as a vaccination requirement, unless the employee poses a *direct threat* to the health or safety of the employee or others while on the job. 29 C.F.R. §1630.2(r). See also the U.S. Equal Employment Opportunity Commission guidance document, *What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws*, at: www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws. **Issue 110, October 2022**

PRESSPlus 7. "Fully vaccinated against COVID-19" means: (1) two weeks after receiving the second dose in a two-dose series of a COVID-19 authorized for emergency use, licensed, or otherwise

approved by the U.S. Food and Drug Administration (FDA), or (2) two weeks after receiving a single dose of a COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA. If the Centers for Disease Control and Prevention (CDC) later revises the definition of “fully vaccinated against COVID-19” to include booster doses, and the Ill. Dept. of Public Health (IDPH) adopts the CDC’s revised definition, then employees will have five weeks after IDPH’s action to receive a booster (if eligible) to remain eligible for COVID-19 paid administrative leave. 105 ILCS 5/10-20.83(g) (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

PRESSPlus 8. This sentence is optional. 105 ILCS 5/10-20.83(d) (final citation pending), added by P.A. 102-697. It is a best practice for boards to require appropriate documentation to verify employee eligibility for the leave benefit. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the ~~Ill.~~^{inois} State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

~~Nonlicensedcertificated and Unlicensed~~^{PRESSPlus1} Personnel Working with Students and Performing Non-Instructional Duties

~~Nonlicensedcertificated and unlicensed~~ personnel performing non-instructional duties may be used:

1. For supervising study halls, long-distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule,^{PRESSPlus2}
or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a ~~nonlicensedcertificated~~ person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing ~~care~~ activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), [Ill. Vehicle Code](#).

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446 by P.A 102-894. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:320 Evaluation

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in Board of Education policies as well as in compliance with State law and any applicable employee handbook PRESSPlus1 and/or collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and federal law and any applicable employee handbook and/or collective bargaining agreement.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to a Policy Reference Manual (PRM) five-year review. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [PRESSPlus1](#)

Full or part-time educational support personnel who work at least 600 hours per year receive sick leave days according to the Classified Handbook schedule. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, mental or behavioral complications, [PRESSPlus2](#) quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent and/or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need to foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Vacation

Twelve-month employees shall be eligible for paid vacation days according to the Classified Handbook schedule.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Holidays

Unless the District has a waiver or modification of the School Code pursuant to [Section 2-3.25g](#) or [24-2\(b\)](#) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	2022 Election Day
Memorial Day	Thanksgiving Day
Juneteenth National Freedom Day	Christmas Day
Independence Day	

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave

Full-time educational support personnel have two paid personal leave day per year. The use of a personal day is subject to the approval of the Superintendent or designee and the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal two days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last three days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with ~~105 ILCS 5/24-6.3~~ State law.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. ~~Family Child~~ Bereavement Leave. PRESSPlus3
6. Leave to serve as an election judge.
7. COVID-19 Paid Administrative Leave. PRESSPlus4

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, ~~and 5/24-6~~, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127* 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the Ill. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-866. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to the Family Child Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 4. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning* with accompanying Illinois and [PRESSPlus1 Learning Standards](#).

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 9 through 12 and teachers.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

[23 Ill.Admin.Code Part 1](#), Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

ADOPTED: October 20, 2022

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.4.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2, and 20/1. [PRESSPlus1](#)

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:250 Community Resource Persons and Volunteers

The Board of Education encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a ~~certificated~~ licensed [PRESSPlus1](#) teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee;
5. As a guest lecturer or resource person under a ~~certificated~~ licensed teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[720 ILCS 5/12C-50.1](#), Failure to Report Hazing.

[730 ILCS 150/1](#) et seq., Sex Offender Registration Act.

[730 ILCS 152/101](#) et seq., Sex Offender Community Notification Law.

[730 ILCS 154/75](#) et seq., Murderer and Violent Offender Against Youth Community Notification Law.

[730 ILCS 154/101](#) et seq., Murderer and Violent Offender Against Youth Registration Act.

CROSS REF.: 4:170 (Safety), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:280 (Duties and Qualifications), 8:30 (Visitors to and Conduct on School Property), 8:95 (Parental Involvement)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b, amended by P.A. 102-894. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:255 Assemblies and Ceremonies

Assemblies must be approved by the Superintendent or designee and be consistent with the District's educational objectives.

While ~~the District respects an individual's brief, quiet, personal religious observance(s).~~ [PRESSPlus1](#) ~~it~~ shall not endorse or otherwise promote invocations, benedictions, and group prayers at any school assembly, ceremony, or other school-sponsored activity.

LEGAL REF.:

[Lee v. Weisman](#), 505 U.S. 577 (1992).

[Santa Fe Independent Sch. Dist. v. Doe](#), 530 U.S. 290 (2000).

[Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022).

[Jones v. Clear Creek Independent Sch. Dist.](#), 930 F.2d 416 (5th Cir. 1991), *cert. granted, judgement vacated*, 505 U.S. 1215 (1992), *remand*, 977 F.2d 963, *reh'g denied*, 983 F.2d 234 (5th Cir. 1992), and *cert. denied*, 508 U.S. 967 (1993).

CROSS REF.: 6:70 (Teaching About Religion), 6:80 (Teaching About Controversial Issues)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to [Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022), where the Supreme Court held that a football coach had a right to pray on the 50-yard line after games, even though still on duty, because he was engaged in a "brief, quiet, personal religious observance doubly protected by the Free Exercise and Free Speech Clauses of the First Amendment." Consult the board attorney if considering a policy or practice of prohibiting employees from engaging in private prayer in the presence of students. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members [PRESSPlus1](#) who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision. [PRESSPlus2](#)

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members in alignment with sample **PRESS** policy 2:260, *Uniform Grievance Procedure*. **Issue 110, October 2022**

PRESSPlus 2. Optional sentence; updated in response to **PRESS** Advisory Board (PAB) member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections. It strengthens the policy's connection to IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance. For criteria that can be used in reviewing curriculum objections, see sample administrative procedure, 6:260-AP, *Responding to Complaints About Curriculum, Instructional Materials, and Programs*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. [PRESSPlus1](#)
This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic or extracurricular athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20 of the School Code](#), in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, [5/10-20.62](#), 5/27-6, 5/27-22.3, and 5/27-22.05. [110 ILCS 27/](#), Dual Credit Quality Act.

[23 Ill.Admin.Code §§1.425\(e\)](#), [1.440\(f\)](#), [1.470\(c\)](#), and [Part 255](#).

CROSS REF.: 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Required by the Dual Credit Quality Act, 110 ILCS 27/16.5(c), added by P.A. 102-1077, eff. 1-1-23. Written notification is not required by the law, but it is a best practice to show compliance with this requirement.

Partnership agreements for dual credit programs that are entered into, amended, renewed, or extended after 1-1-23, must allow high school students who do not otherwise meet the community college's academic eligibility requirements to enroll in a dual credit course taught at the high school, but only for high school credit. 110 ILCS 27/16.5(a), added by P.A. 102-1077, eff. 1-1-23. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, [5/2-3.64a-15](#), 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1. [PRESSPlus1](#)

23 Ill. Admin. Code §§1.30(b) and §375.10.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. ¹⁵⁶**Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the

school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which the District is in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

50 ILCS 205/, Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189. [PRESSPlus1](#)

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

[ADOPTED: October 20, 2022](#)

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

The School District's curriculum shall include instruction on subjects required by State statute or regulation. The Superintendent or Superintendent's designee is responsible for keeping the Board of Education reasonably informed of the School District's curriculum and requirements of the law.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

105 ILCS 5/2-3.80(e) and (f), 5/10-20.~~73-79~~(final citation pending), 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, [5/27-23.16](#), 5/27-24.1, and 5/27-24.2. [PRESSPlus1](#)

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/. [PRESSPlus1](#)

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade; and
2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required

vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act. [PRESSPlus1](#)

410 ILCS and 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is

meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, ~~school counselors~~, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in [105 ILCS 5/27-23.7\(b\)](#) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Christy Sefcik
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

csefcik@grantbulldogs.org
Email

847-587-2561
Telephone

Complaint Managers:

Jeremy Schmidt
Name

285 E. Grand Ave.,
Fox Lake, IL 60020
Address

jschmidt@grantbulldogs.org
Email

847-587-2561
Telephone

Beth Reich
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

breich@grantbulldogs.org
Email

847-587-2561
Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy

was re-evaluated and no changes were deemed to be necessary, ~~or a signed statement from the board~~; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
 - c. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - d. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - e. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - f. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - g. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - h. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - i. 7:315, *Restrictions on Publications; High Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, ~~and §1.280,~~ and 1.295. [PRESSPlus1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (~~Food Allergy~~ Anaphylaxis Prevention, Response, and Management Program), 7:315 (Restrictions on Publications; High Schools)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools. [PRESSPlus1](#)

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. ~~A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.~~

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, [PRESSPlus2](#) along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

105 ILCS 5/10-23.13(b), 5/10-20.59, and 5/21B-25(G).

405 ILCS 49/, Children's Mental Health Act ~~of 2003~~.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/10-20.59, amended by P.A. 102-199. **Issue 110, October 2022**

PRESSPlus 2. Updated to align with *Erin's Law*, 105 ILCS 10-23.13, amended by P.A. 102-610. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board ~~monitors reviews and makes any necessary updates to~~ this policy at least ¹⁷⁶once every three years ~~by conducting a review~~

~~and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.~~ review and any necessary updates. [PRESSPlus1](#)

LEGAL REF.:

105 ILCS 5/2-3.190~~82~~, 5/10-22.39(e), and 5/22-30.

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 1. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 2. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will

incorporate paragraph number 2, above, along with Board policies:

- a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);
 - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the

Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act ~~of 2003~~, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 *et seq.* Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.763 (final citation pending), 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/10-20.75 (final citation pending), 5/14-1.01 *et seq.*, 5/14-7.02, and 5/14-7.02b, 5/27-7. PRESSPlus1

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/ Children's Mental Health Act ~~of 2003~~.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, ~~and~~ parents/guardians, ~~and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services,~~ [PRESSPlus1](#) certain rights, including the right to inspect, copy, and ~~or~~ challenge school student records. A student or the student's parent/guardian may request, in writing, that scores received on college entrance examinations be included on the student's academic transcript. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act; ~~implemented by~~ 34 C.F.R. Part 99.

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 10/5(a), amended by P.A. 102-199. The Ill. School Student Records Act does not give Ill. Dept. of Children and Family Services representatives the right to challenge student records. 105 ILCS 10/7. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within ten days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that ten-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U.S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody¹⁸³ of the Ill. Dept. of Children and Family Services

(DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law. [PRESSPlus1](#)

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students. Requests for exchange students must be submitted to the Building Principal of the school. All requests for attendance in the following year must be submitted before May 1.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

[8 U.S.C. §1101](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400 et seq.](#), Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/27-8.1](#).

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1.

Document Status: Draft Update - Rewritten

General Personnel

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

Title has been updated. Original Title: Employee Ethics; Conduct; and Conflict of Interest

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others. [PRESSPlus1](#)

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website, if any. [PRESSPlus2](#)

Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct. [PRESSPlus3](#)

The Superintendent or designee shall identify employee conduct standards [PRESSPlus4](#) that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy. [PRESSPlus5](#)
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*. [PRESSPlus6](#)
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:

- a. Transporting a student;
 - b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.[PRESSPlus7](#)
 5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following:[PRESSPlus8](#)
 - a. Violates expectations and guidelines for employee-student boundaries.[PRESSPlus9](#)
 - b. Sexually harasses a student.
 - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), or the Elementary and Secondary Education Act (20 U.S.C. § 7926).[PRESSPlus10](#)
 - d. Engages in *grooming* as defined in 720 ILCS 5/11-25.[PRESSPlus11](#)
 - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct*[PRESSPlus12](#) is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with 105 ILCS 5/22-5, “no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected,” except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. A member of the employee’s immediate family;
2. An employee’s partner; [PRESSPlus13](#) or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Guidance Counselor Gift Ban

Guidance counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For guidance counselors, a *prohibited source* is any person who is (1) employed by an institution of higher education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as for the general public.
2. Anything for which the guidance counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the guidance counselor believes that it was provided due to the official position or employment of the guidance counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the guidance counselor must consider the circumstances in which the gift was offered, including any of the following:
 - a. The history of the relationship between the individual giving the gift and the guidance counselor, including any previous exchange of gifts between those individuals.
 - b. Whether, to the actual knowledge of the guidance counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
 - c. Whether, to the actual knowledge of the ¹⁸⁹guidance counselor, the individual who gave the

gift also, at the same time, gave the same or a similar gift to other school district employees.

5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.

A guidance counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

U.S. Constitution, First Amendment.

2 C.F.R. §200.318(c)(1).

5 ILCS 420/4A-101, Ill. Governmental Ethics Act.

5 ILCS 430/, State Officials and Employee Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 135/, Local Governmental Employees Political Rights Act.

105 ILCS 5/10-22.39, 5/10-23.13, 5/22-5, 5/22-85.5, and 5/22-93.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/11-25, Criminal Code of 2012.

775 ILCS 5/5A-102, Ill. Human Rights Act.

23 Ill.Admin.Code Part 22, Code of Ethics for Ill. Educators.

Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).

Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 7:20 (Harassment of Students Prohibited)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed in response to Faith's Law, 105 ILCS 5/22-85.5, added by P.A. 102-676, so its title explicitly references an employee code of professional conduct. It is rewritten to set forth expectations more clearly for employee behavior, including maintaining appropriate boundaries with students.

This policy largely cites 105 ILCS 5/22-85.5, a small portion of the *Faith's Law* package. *Faith's Law* is the entirety of Public Act 102-676, which closed significant legal loopholes related to combating grooming by: (1) broadening the definition of grooming prohibited by the Criminal Code of 2012 (720 ILCS 5/11-25); (2) authorizing the Ill. Dept. of Children and Family Services to investigate grooming allegations under the Abused and Neglected Child Reporting Act (325 ILCS 5/3); and (3) requiring the Ill. State Board of Education (ISBE) to, by 7-1-23, develop and maintain a resource guide for students, parents/guardians, and teachers about sexual abuse response and prevention resources available in their community (105 ILCS 5/2-3.188). A *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, further combats grooming by amending School Code provisions related to district and third-party contractor hiring practices, suspension and revocation of employee licenses, and criminal history records checks for prospective and current employees. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/22-85.5(e), added by P.A. 102-676. See sample exhibits 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 7:190-E2, *Student Handbook Checklist*. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

PRESSPlus 3. See 105 ILCS 5/22-85.5(b), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 4. Sample conduct standards are contained in administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 5. 105 ILCS 5/22-85.5(d)(1), added by P.A. 102-676; 23 Ill.Admin.Code Part 22. 105 ILCS 5/22-85.5(d)(1) requires boards to incorporate ISBE's *Code of Ethics for Illinois Educators* in their policies. Prior to this law requiring boards to incorporate the *Code* by reference, this policy incorporated it to demonstrate a board's commitment to the *Code*'s principles, potentially allowing a board to enforce the *Code* independently from any action taken by the State Superintendent. **Issue 110, October 2022**

PRESSPlus 6. 105 ILCS 5/22-85.5(d)(5), added by P.A. 102-676, requires districts to reference required employee training related to child abuse and educator ethics in its employee professional conduct policy. **Issue 110, October 2022**

PRESSPlus 7. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. See also 105 ILCS 5/10-23.13(b), amended by P.A. 102-610. **Issue 110, October 2022**

PRESSPlus 8. Required by 105 ILCS 5/22-85.5(f), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 9. Sample expectations and guidelines are contained in administrative procedure 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 10. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 11. 720 ILCS 5/11-25(a), amended by P.A. 102-676, defines *grooming* as follows: “A person commits grooming when he or she knowingly uses a computer on-line service, Internet service, local bulletin board service, or any other device capable of electronic data storage or transmission, performs an act in person or by conduct through a third party, or uses written communication to seduce, solicit, lure, or entice, or attempt to seduce, solicit, lure, or entice, a child, a child's guardian, or another person believed by the person to be a child or a child's guardian, to commit any sex offense as defined in Section 2 of the Sex Offender Registration Act, to distribute photographs depicting the sex organs of the child, or to otherwise engage in any unlawful sexual conduct with a child or with another person believed by the person to be a child. As used in this Section, ‘child’ means a person under 17 years of age.” **Issue 110, October 2022**

PRESSPlus 12. Required by 105 ILCS 5/22-85.5(d)(2), added by P.A. 102-676. This definition of *sexual misconduct* is adapted from 105 ILCS 5/22-85.5(c), added by P.A. 102-676. It results from collaboration to implement some recommendations of the *Make Sexual and Severe Physical Abuse Fully Extinct (Make S.A.F.E.) Taskforce* and was endorsed by Stop Educator Sexual Abuse Misconduct & Exploitation (S.E.S.A.M.E.), a national organization working to prevent sexual exploitation, abuse, and harassment of students by teachers and other school staff. See www.sesamenet.org/ for further information. **Issue 110, October 2022**

PRESSPlus 13. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Semester 1 Final Exams

As the first semester concludes, we are prepared to administer final exams. All classes administer a final exam to all students, but exam types vary in format from objective, to essay, to performance, to portfolios. All freshmen, sophomores, and juniors take finals in all classes. Some senior students are exempt from final exams if they have met SAT benchmark scores or have earned a cumulative grade of an A for that class. Semester exams take place over the course of three consecutive days and will be completed by Wednesday, December 21.

Feeder School Articulations and Eight Grade Placements

December 8 was our second Principal Articulation Meeting of the year. A variety of topics were discussed including: curricular changes, career pathways, and Parent University opportunities. But with 8th Grade Enrollment Night right around the corner, student placement was the most timely topic.

Our freshman placement process has evolved to move the 8th grade teacher recommendation process back to May, as opposed to December. This process is more effective for 8th grade teachers and ultimately results in fewer disruptive course changes at the start of freshman year, making it better for students.

The process now follows a streamlined process where initial placements in core subjects are being made by standardized cut scores. These placements are adjusted based on test scores and 8th grade teacher recommendations in May. Therefore, at 8th Grade Enrollment Night student schedules will indicate that they are enrolled in a math, science, and English class along with the test scores required for each course level.

Bridging Student Transitions to High School

The planning is well underway for registering and enrolling current 8th grade students for next school year. To ensure a smooth transition, we must accomplish four major tasks: (1) obtain demographic information needed to enroll all incoming freshmen, (2) introduce students to the Grant pathways and select elective courses, (3) engage with activities and athletic offerings, and (4) establish relationships with incoming students and parents.

Much was learned in navigating the last several years, and we will be keeping the best elements of the remote and in-person iterations of this process. As the School Board is aware, planning has been underway with the Administrative Team and the feeder school principals as follows:

- Online Student Registration
 - This element allows parents/guardians to complete all necessary demographic and family information as well as submit all necessary paperwork electronically
 - Details:
 - The online registration window will be open from January 9, 2023 – February 1, 2023
 - Families will receive individual letters the first full week of January communicating their specific Skyward login information and how to register their student.

- Enrollment Nights on January 18-19, 2023
 - This element introduces all students to all of Grant's curricular pathways and course offerings. Students will tour campus and visit with elective teachers and students to learn about courses, meet with their school counselor, and select classes for freshman year as well as have their ID photos taken.
 - Due to the number of incoming freshmen, we host multiple Enrollment Nights, and each feeder school is assigned a specific night. Students may only attend their assigned night. In an effort to personalize the program as much as possible, counselors will meet with their future counselees in small groups.
- Activity and Athletics Fair Night on April 19, 2023
 - This element introduces all students to all of Grant's co-curricular and extracurricular offerings. Students will have the opportunity to meet with coaches, sponsors, and current students to learn more about all of the clubs, activities, and sports that Grant has to offer. Additionally, students will be able to sign up for a variety of summer camps available.
 - Due to the nature of this open-house-style event, all incoming freshmen are invited to attend this event on the same night. Our goal is to have every incoming freshman attend this event: we believe that there is an activity, club, or sport for every student. Students pride themselves on their involvement, and we know the importance of students making connections outside of the academic school day.

Performing Arts Society

The Performing Arts Society (PAS) has had an exceptionally productive, exciting, and busy few weeks. The theater's fall play performance of *The Matchmaker* by Thornton Wilder on the weekend of November 18 was full of lies, trickery, mistaken identities and newfound love. Our student costumer and props teams, led by Ms. Myers and supported by Mr. Cabanban, built the 19th century costumes from patterns and created period props. Ms. Jacobs' art students designed and painted the four sets that Mr. Hanson's construction students created. With two evening shows and one Sunday matinee, the cast and crew wowed the audience with this impressive performance of this thespian favorite.

Lastly, on December 13 and 15, we will be hosting the Annual Holiday Concerts featuring multiple bands and choirs including: Jazz Band, Concert Band, Symphonic Band, Wind Ensemble, Treble Choir, Bass Choir, Concert Choir, Advanced Treble Choir, and Chamber Singers. Through these performances, Grant musicians and singers will have the opportunity to showcase their talents to parents, peers, and community members.

December 15, 2022

National Honors Society:

- Volunteered at the Rotary Camp Duncan Holiday party, and was able to help lower-income families in the community with Christmas gifts and other necessities for kids and family members.
- Also volunteered at the Fox Lake Holiday craft fair. NHS members organized crafts to do with the kids and Meet Santa.

Principal's Advisory Club

- Students from Grant and Stanton held an interview session with Mr. Jim Ryan, former CEO of W.W. Grainger, and Mr. Sefcik. I believe it was a success and beneficial for the students in the room. We talked about what Mr. Jim Ryan did to become as successful as you can be and then had a Q&A at the end. We definitely should continue in the future.

Sophomore Class Council

- The winter dance Turnabout is scheduled to go! In the works of themes but is currently scheduled on February 24 from 7-10 p.m.

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades 9 through 12 in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, [PRESSPlus1](#) family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* ([10 ILCS 5/7-42](#) and [5/17-15](#)), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 9 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff

members or other people who may have information about the reasons for the student's attendance problem.

6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
13. A process for a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring [PRESSPlus2](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

[105 ILCS 5/22-92](#) and [5/26-1 through 18](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, requiring that, subject to Ill. State Board of Education (ISBE) guidelines, middle and high school students be permitted one school day-long excused absence per school year to engage in a *civic event*, defined as “an event sponsored by a non-profit organization or governmental entity that is open to the public. *Civic event* includes, but is not limited to, an artistic or cultural performance or educational gathering that supports the mission of the sponsoring non-profit organization. Schools may require students to provide an appropriate administrator with reasonable advance notice of the intended absence and documentation of participation. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-92(b), added by P.A. 102-157 and renumbered by P.A. 102-813; 23 Ill.Admin.Code §207.30(a), requiring that every two years a board update its absenteeism and truancy policy and file it with the Ill. State Board of Education and the regional superintendent of schools [or Intermediate Service Center Executive Director, whichever is appropriate].

The policy must contain all requirements of 105 ILCS 5/22-92, indicate the date of adoption (by month, day, and year) and any revision dates, and be filed electronically by September 30 each review year through ISBE’s Web Application Security (IWAS) system. 23 Ill.Admin.Code §§207.20(a), 207.30(a). If, after review and re-evaluation of the policy, the district determines that no updates are necessary, either a copy of board minutes clearly indicating the policy was re-evaluated and no changes were deemed necessary or a signed statement from the board president indicating the policy was re-evaluated and no changes were deemed necessary must be submitted to IWAS. 23 Ill.Admin.Code §207.30(a)(3). ISBE has stated that for districts that update the adoption date listed on a policy whenever the policy is updated, the date of adoption is sufficient to also indicate the revision date. See ISBE's *Absenteeism and Truancy Policy FAQ*, at: www.isbe.net/Documents/Absenteeism-Truancy-Policy-FAQ.pdf.

ISBE rules implementing this requirement were published in the Ill. Register in October 2022 but provide that “[n]o later than September 30, 2022, or no later than September 30 of the first full school year a school becomes subject to this Part, each school or district must file the policy through the State Board of Education’s Web Application Security (IWAS), and must submit an updated policy every two years thereafter by no later than September 30 of the year due.” 23 Ill.Admin.Code §207.30(a). ISBE informed the **PRESS** Editors that due to the late publication date, the submission deadline for the 2022-2023 school year is extended to 1-13-23, and the September 30 submission deadline is not operative until the 2023-2024 school year. **Issue 110, October 2022**

GCHS France Trip 2024

Coordinated/Led by Becky Wilds

Dates: **Travel Dates:** **March 22 - March 30 2024**
Info Meeting: **Late January TBA**

Cost: **\$4223**
 \$-200 early registration discount
 \$104 pre-paid tipping
 TOTAL: \$4127
 + \$450 Ultimate Plus

Trip can increase in price as we approach the departure date.

Included in Cost:

- **Round Trip Flights**
- **Daily Breakfast and Dinner**
- **Centrally Located 3+ Star Hotels**
- **24-Hour Tour Manager**
- **Paris Tour with Guide and Personal Headsets**
- **Local Transportation**
- **Paint Paris Neighborhood Tour**
- **Louvre with guide and reservation**
- **Top of the Arc de Triomphe**
- **Arromanches 360 Degree Theater**
- **American Cemetery at Colleville-sur-Mer**
- **Mont St. Michel**
- **Château de Chambord**
- **Château de Chenonceau**
- **Chartres Cathedral**

Not included: Passport expenses, lunch, spending/souvenir money, optional protection plans

Lodging: **Arranged by ACIS a few weeks before the trip. Hotels are always centrally located and 3+ stars.**

Purpose: **To gain a deeper understanding of the history of the French language and fully immerse students in the language to further practice and develop their language skills. This trip is an amazing opportunity to change students' global**

French 2024 Proposal

perspective, to help them to become more globally-aware citizens, and to appreciate the world they live in. It sets the foundation for studying abroad in college as well as building the desire for life-long learning through travel.

Trip Overview: Students will have the opportunity to tour some highlights of France, a country deeply discussed and studied in the GCHS French curriculum. Students will tour over 9 days visiting unique and historical cities that are rich in French history, but also participate in the daily life of the French people. Students will use their language skills to communicate with our tour guide, chaperones, and locals in each city. Our tour guide always provides commentary, knowledge and insight into France's history, and what it means to live in France today. He/She is also with us 24/7, and even stays with us in every hotel.

Itinerary:

- Mar 22, 2024:** Overnight flight from the USA to Paris.
- Mar 23, 2024:** Paris- We will arrive in Paris, meet our ACIS Tour Manager and begin touring the "City of Light".
- Mar 24, 2024:** Paris- We will begin by sightseeing throughout the city (Champs-Élysées, Notre Dame, Les Invalides), and continue sightseeing throughout the day with our guide. Afterwards, we will channel our inner artists with a Paint Paris painting lesson and walking tour of Île Saint-Louis. A local artist will not only explain the history behind the island's idyllic bridges and charming Parisian buildings, but also teach painting techniques important to French art history for capturing the scenery like a pro. We will ascend to the top of the Arc de Triomphe that evening.
- Mar 25, 2024:** Paris/Normandy- We will begin the day visiting the Louvre, and insightful commentary from a local guide will highlight the *Mona Lisa*, *Winged Victory*, *Venus de Milo* and more as we wander through the galleries. From its beginnings as a royal fortress to its current status as the world's most visited art museum, the Louvre has long been at the center of Parisian culture and home to a collection of 35,000 works of art from around the world. We will then travel on to Normandy by tour bus.
- Mar 26, 2024:** Normandy/St. Malo- We will visit Arromanches 360 Cinema, pay tribute to the fallen heroes at the American Cemetery and Memorial at Colleville-sur-Mer before descending from the bluff to walk along Omaha Beach, where American troops suffered some of the heaviest D-Day losses. We will then journey on to St. Malo, perched on seaside cliffs and still surrounded by ramparts built in defense from Corsair pirates.

French 2024 Proposal

- Mar 27, 2024:** Normandy/Loire Valley- We will visit the lovely island monastery of Mont St. Michel. This medieval abbey, once an important pilgrimage site, is surrounded by water at high tide. We then continue to the Loire Valley.
- Mar 28, 2024:** Normandy/Loire Valley- We will first visit Chenonceau, the château of six women, built over the River Cher in an exquisite Renaissance design. It features a moat, drawbridge, towers and turrets—and great stories about resistance to the Nazi army. We then move on to the town of Amboise, where Leonardo da Vinci is buried.
- Mar 29, 2024:** Loire Valley- We will visit impressive Chambord, the giant hunting lodge of François I that towers over its deer-filled park. We continue to Chartres to view the famed Gothic Chartres Cathedral, its stained-glass windows and veil of the Virgin Mary, before traveling on to Paris for dinner.
- Mar 30, 2024:** Departure from Nice to the USA.

Spain Trip 2024

Dates: Travel Dates: March 22, 2024 - March 31, 2024 (10 Days)
Info Meeting: January 2023

Cost: Base Trip Cost: \$4322
Protection Plans: +\$500 for the highest plan

Trip can increase in price as we approach travel date. Trip price will be locked in starting in January through our first registration deadline (likely March 1st). Planning to host a meeting in January 2023.

Included in Cost:

- Round Trip Flights
- Centrally Located Hotels
- Daily Breakfast and Dinner
- 24 Hour Tour Manager
- Toledo Tour with Guide
- Toledo Gothic Cathedral, Synagogue, Church of Santo Tomé
- Flamenco Lesson, Dinner and Show in Granada Granada
- Tour with Guide Alhambra and Generalife Gardens with Personal Headsets
- Ronda Tour with Guide
- Ronda Bullring Tour with Guide
- Seville Tour with Guide and Personal Headsets
- Seville Cathedral and Giralda Tower
- Spanish Fan Painting Workshop
- Córdoba Tour with Guide Córdoba
- Mezquita with Audio Guides
- Paella Dinner
- Madrid Tour with Guide Prado Tour with Personal Headsets

Not included: Passport expenses, spending money, optional protection plans

Lodging: Arranged by ACIS a few weeks before the trip. Hotels are always centrally located and 3-4 stars.

Purpose: To gain a deeper understanding of the history of the Spanish language and fully immerse students in the language to solidify and develop their language skills. This trip changes a student's global perspective and helps to form them as more globally aware citizens.

Trip Overview:

Students will have the opportunity to tour the highlights of Spain, a country deeply discussed and studied in the GCHS Spanish curriculum. Students will tour over 10 days, seven unique and historical cities that are rich in Spanish history but also demonstrate daily life of Spaniards. Students will use their language skills on a regular basis to communicate with our tour guide, chaperones and locals in each city. Our tour guide always provides constant commentary, knowledge and insights into Spain's history and what it means to be a Spaniard today.

Itinerary

Mar 22, 2022: Overnight Flight Depart from the USA.

Mar 23, 2022: Toledo

Arrive in Madrid, meet your ACIS Tour Manager and drive the short distance to Toledo.

Mar 24, 2022: Toledo

Get to know the old Visigothic capital of Toledo. With an expert local guide giving commentary via personal headsets, explore the Medieval Synagogue, visit El Greco's great painting in the Church of Santo Tomé and have a complete tour of the treasures of the Gothic Cathedral. In the afternoon, there is an optional excursion to Aranjuez, a favorite residence of monarchs throughout the centuries. If you prefer, enjoy free time to shop for Toledo Damascene ware or take time out in the main plaza for a café con leche.

Mar 25, 2022: Granada

Live out the famous scenes of Cervantes' Don Quixote today as you view the windmills of Consuegra. Continue to beautiful Granada, situated at the foot of the Sierra Nevada and home to Europe's greatest Moorish legacy. Tonight you will tour the fascinating caves of the Sacromonte neighborhood, stopping to learn the steps to Spain's most famous dance during a flamenco lesson. Enjoy a special dinner, then watch your instructors show you how it's done with a flamenco show.

Mar 26, 2022: Ronda

Your local guide provides expert commentary via personal headsets during this morning's sightseeing tour of the Alhambra, one of the greatest accomplishments of Moorish art and architecture, and the fragrant Generalife Gardens. Depart in the afternoon for Mijas, one of Spain's picturesque pueblos blancos. The white houses decorated with iron grilles make this a jewel of Andalucía. You'll also want to check out the intricate weaving, pottery and basket-making that the town is known for. Your final destination today is Ronda.

Mar 27, 2022: Seville

This morning's guided sightseeing tour of Ronda includes time to visit inside the 18th century bullring and then view the cathedral as well as the Puente Nuevo bridge spanning the dramatic gorge over the Guadalquivir River. Then head north to Seville, capital of Andalucía. Your route may take you past several more beautiful pueblos blancos—white villages—situated on rocky crags with charming streets and whitewashed houses.

Mar 28, 2022: Seville

Located in the heart of Andalucía, Seville is the region's capital. During today's sightseeing tour a local expert will show you, with commentary via personal headsets, the city's immense Gothic Cathedral, burial place of Christopher Columbus, and the grand Giralda Tower with its panoramic views. In the afternoon, participate in a fan painting workshop with an expert instructor from the Escuela de Bellas Artes. Then stroll the old section of the city, past the Torre de Oro or into the Parque María Luisa in the evening.

Mar 29, 2022: Madrid

This morning drive to Córdoba, where sightseeing with a local expert using audio guides includes the unique striped arches of the Moorish Mezquita and the myriad narrow lanes lined with whitewashed buildings. Next journey to Madrid, Spain's modern capital for a traditional Spanish paella dinner—a spicy tango of rice, seafood and vegetables considered by many as Spain's national dish.

Mar 30, 2022: Madrid

Madrid's rich heritage comes alive on your guided sightseeing tour of classic Spanish boulevards, grand plazas, and the diverse architecture of modern-day Madrid. Highlights include the Plaza de España with its statue of Don Quixote, the majestic Alcalá Gate, and the famous bullring Las Ventas. Then visit the magnificent Prado (skipping the lines with a timed reservation), one of the world's premier art museums. Here, an expert provides illuminating commentary via personal headsets on the artwork of Velázquez, Goya, Raphael, Rubens, and Bosch. Even the 18th-century Neo-Classical building that houses the collection is stunning. Spend your final evening in Spain wandering to see the artists and street performers in the Plaza Mayor.

Mar 31, 2022: Departure Depart for the USA.

Protection Plans



CHOOSE A PROTECTION PLAN

Peace of mind is key—make sure you have the level of protection that's right for you. Your ACIS program fee includes Basic Protection coverage. **ACIS recommends that participants upgrade to our Ultimate or Ultimate-Plus Protection Plans, which offer enhanced on-tour coverage plus the ability to cancel for any reason and receive a full refund.** For details of plan policies, please see the "Protection Plans" section on page 7 of this booklet.

	INSURANCE COVERAGE	CANCELLATION REFUND POLICY	RATE
ULTIMATE-PLUS PROTECTION PLAN	MOST ENHANCED health coverage, program interruption, baggage delay/loss and travel delay protection while on tour.	MOST ENHANCED cancellation refund policy. Cancel for any reason and receive a 100% cash refund (less the cost of the protection plan itself).	\$50 per day \$100 surcharge for participants age 66+ Must be selected and paid for no later than 130 days before departure.
ULTIMATE PROTECTION PLAN	ENHANCED health coverage, program interruption, baggage delay/loss and travel delay protection while on tour.	ENHANCED cancellation policy. Cancel for any reason and receive a full refund (less the cost of the protection plan itself). Note: Some of your refund will come as a future travel voucher.	\$35 per day \$100 surcharge for participants age 66+ Must be selected and paid for no later than 130 days before departure.
BASIC PROTECTION PLAN	STANDARD health coverage, program interruption, and travel delay protection while on tour. No baggage delay coverage.	STANDARD cancellation policies apply in all cases.	Included in program fee.

Plans must be purchased for the entirety of the tour, including departure and return dates.

ON-TOUR COVERAGE

Your ACIS program fee includes Basic Protection Plan coverage. Health Protection and Travel Delay/Quarantine coverage is underwritten by Crum & Forster SPC under Policy #CC001381 and supported by the Team Assist Plan. Full plan details are available at <https://acis.com/acis-on-tour-coverage/>

Coverage	Basic Protection Plan <i>Good</i>	Ultimate Protection Plan <i>Better</i>	Ultimate-Plus Protection Plan <i>Best!</i>
Health Protection Includes 24 hour medical assistance, consultation, monitoring and emergency evacuation where deemed necessary by Team Assist.	Coverage up to \$15,000. \$200 deductible.	Coverage up to \$50,000. No deductible. Team Assist will pay up to \$1,500 for an immediate family member to travel to the trip destination in the event that a participant under age 21 is hospitalized for more than 48 hours or more than 1 week if age 21 or older.	
Trip Interruption Medical and other interruption reasons as stated below.	Up to \$250 toward the cost of a one-way economy ticket to the United States.	Up to \$1,500 toward the cost of a one-way economy ticket to the United States.	
Baggage Delay/Loss	No coverage is included.	If bags are delayed for more than 24 hours on your outbound journey, ACIS will pay \$50 for emergency purposes. If bags are stolen or lost, up to \$1,000 total will be reimbursed if a signed police or airline report accompanies the claim. \$50 deductible applies.	
Travel Delay Protection	If your trip is delayed 12 or more hours, up to \$150 per day of traveling expenses will be reimbursed by Team Assist up to a maximum of \$1,500. Travel Delay Protection coverage also applies if you are forced into medical isolation overseas by a recognized government authority due to having, or being suspected of having, a contagious disease.		

Protection plans must be selected and premiums paid in full in order to be activated.

ACIS Protection Plans are updated each fall for the following travel year. Once finalized, a Health and Program Cancellation/Interruption Coverage booklet that outlines the specific coverages in place for the upcoming year will be available online.

CANCELLATION & SUPPLEMENTAL COVERAGE

Cancellation coverage is underwritten by the United States Fire Insurance Company and ACIS. Full plan details are available at <https://rb.gv/fsmqaa>. Refund amounts include the cost of overseas health protection.

	Basic Protection Plan	Ultimate Protection Plan	Ultimate-Plus Protection Plan
Refunds when Cancelling for Any Reason			
130+ days prior to departure	All payments less \$350	Full refund less \$100 voucher (and the cost of the protection plan itself)	Full cash refund (less the cost of the protection plan itself)
129-90 days prior to departure	All payments less \$650	Full refund less \$175 voucher (and the cost of the protection plan itself)	
89-65 days prior to departure	All payments less \$1,100	Full refund less \$275 voucher (and the cost of the protection plan itself)	
64-30 days prior to departure	All payments less \$1,300	Full refund less \$325 voucher (and the cost of the protection plan itself)	
29-4 days prior to departure	No refunds	Full refund less voucher for 25% of total payments (and the cost of the protection plan itself)	
Less than 4 days prior to departure	No refunds	No refunds	No refunds
Refunds when Cancelling for Covered Reasons (listed on Page 8)			
Any date up to departure	Standard refunds above apply	Full cash refund (less the cost of the protection plan itself)	
Supplemental On-Tour Coverage			
Increased Trip Interruption for Covered Reasons (listed on Page 8)	No additional coverage	Up to 150% of trip cost to cover missed portions of your program and additional transportation costs to leave and/or re-join your program in progress.	
Increased Travel Delay Protection	No additional coverage	If your trip is delayed 6 or more hours, receive \$150/day (\$750 maximum) to cover additional expenses.	

The **Ultimate-Plus Protection Plan** offers a full refund in cash for any reason up to 4 days before departure. Within 4 days of departure until your trip departs, full refunds are only available for medical and job loss-related reasons as stated below.

The **Ultimate Protection Plan** offers a full refund up to 4 days before departure as well, but these come in a combination of cash and future travel vouchers (see chart on page 7). For the medical and job loss-related reasons stated below, refunds will be paid fully in cash at any time until your trip departs.

The **Basic Protection Plan** is intended to provide core health and travel delay protection on tour and does not offer any special cancellation benefits for medical or job loss-related reasons.

ACCEPTABLE MEDICAL AND JOB LOSS-RELATED REASONS:

1. If you or a member of your immediate family (spouse, domestic partner, child, parent, grandparent, sibling or legal guardian) become ill, are seriously injured or die (medical documentation required).
2. If an adult participant or either parent/legal guardian of a student participant is laid-off (which must be documented with the appropriate forms from the Social Security Administration). Notification must be made to ACIS within seven days of job termination for this benefit to be in force. Program cancellations only.
3. Additional circumstances that may trigger enhanced refunds and on-tour coverage under our Ultimate and Ultimate-Plus Protection Plans can be found in our full protection plan contract, which is available at <https://rb.gv/fsmqaa>.

PROVISION OF REFUNDS

Refunds under our Ultimate and Ultimate-Plus plans will be made in two separate payments, coming to you from United States Fire Insurance Company and ACIS. Groups from New York state, all-adult groups and non-U.S. citizens are not covered under USFIC's cancellation protection. For these individuals, the same cancellation protection is available, but it will be provided by ACIS with all refund payments coming from ACIS directly.

CANCELLATION NOTES

1. If you elect to obtain a refund, that refund shall be ACIS' sole responsibility to participants and parents/legal guardians. **All cancellations must be submitted in writing to ACIS' Boston Headquarters at 330 Congress Street, Suite 5, Boston, MA 02210, or by email to accounts@acis.com.** Any refund that you are owed will be sent within 45 days of receipt of your cancellation request.
2. Refund amounts include the cost of overseas health protection. The Ultimate-Plus and Ultimate Protection Plan Fees and any visa fees are non-refundable and non-transferable. Non-refundable fees also include, but are not limited to, ACIS Travel Credit Voucher credits, late fees and cancelled check fees. ACIS Travel Credit Vouchers are transferable, are not redeemable for cash and expire two years from the date of issue. Please contact ACIS for more details.
3. Refunds are not available for missed meals, accommodations, transportation (including flight costs) or activities once the program has started unless you have selected our Ultimate or Ultimate-Plus Protection Plan and encounter a trip interruption for a covered reason. Minor alterations in programs will not result in refunds.

REINSTATEMENT FEES

Cancelled participants who request to be reinstated must send full payment, including a \$175 Reinstatement Fee (plus any additional airline charges), in the form of a cashier's check or credit card, along with a written request to be reinstated. Reinstatements are subject to airline and hotel availability.

TRAVEL SECURITY CLAUSE

As part of the Basic Protection Plan provided by ACIS, a group's itinerary may be rerouted or rescheduled at no cost to participants if the U.S. Department of State issues a Level 4 Travel Advisory that Americans should not travel to any country scheduled on the itinerary and the official Level 4 Travel Advisory is in effect within 90 days prior to departure.

accounts@acis.com

To: Dr. Sefcik and members of the GCHS Board of Education
From: Kevin Geist
Date: December 8, 2022
Re: Math Team Overnight Trip Request for February 24, 2023

Dear Esteemed Members of the Board of Education,

Each year, our Math Team must participate in a Regional competition to qualify for Sectionals and State competitions. The regional competition radius is quite wide for Math Team and we have been tentatively assigned to the DeKalb, Illinois at Northern Illinois University for the last several years. The Math Team contest check-in process begins in the 8:00am hour, requiring us to leave by 6:00am on Saturday to arrive to the contest on-time. With the size of the team heading to the Regional competition (about 25 students), we would need two activity buses to transport all of our participants. Activity buses would be preferred as it is roughly a 12-hour day for a bus driver and departure times after the contest can vary depending on the timing of the awards ceremony/student recognition presentation at the end of the day. Being that the event takes place in February, winter weather conditions could also significantly lengthen the travel times, putting the Math Team at risk of being late to check-in on Saturday morning.

Since the Regional Contest can qualify students and teams for state-level competition, we wish to put our best foot forward. If this trip is approved, student competitors will be on-time, well-rested and eat a quality breakfast prior to the competition. As such, the Math Team is requesting to travel after school on Friday afternoon to DeKalb, Illinois, and spend the evening in the area of our competition venue. Students would depart Grant Community High School at 3:30pm on Friday, February 24, 2023 and return to campus at 6:00pm on Saturday, February 25, 2023. The team is requesting approval for a one-night stay in the NIU area.

Competition entry fees are generously covered by the district from a Student Activities competition account. We were able to make tentative reservations at Comfort Inn for \$118.00 per room. This was done to ensure room availability and the best possible rates. If the trip is not approved, we will cancel those reservations. Students participating in the Regional contest will be contributing funds to the Math Team activity fund toward the cost of the rooms. We intend to use the Math Team activity fund to pay for all hotel fees. The Math Team will provide funding for a Friday evening dinner. The hotel provides breakfast on Saturday morning. The students will bring funds for lunch on Saturday afternoon.

In addition to approving the overnight trip, the Math Team would need to provide an additional proctor for the event. The purpose of the proctor is to ensure unbiased score tabulation. Each school provides a proctor. The individual will be compensated with mileage reimbursement and receive the hourly chaperone rate, which is when they are actively proctoring exams. The only other additional cost associated with this trip would be fuel reimbursement for our activity bus drivers.

Thank you again for your time and consideration. You have been so supportive of our student groups and we would love the opportunity to bring home a Regional, Sectional or State trophy to Grant Community High School.

Sincerely,

Kevin E. Geist

Assistant Director of Activities and Athletics

To: Dr. Sefcik and members of the Board of Education

From: Kevin Geist

Date: December 7, 2022

Re: Speech Team Overnight Trip Request for February 2023

Dear esteemed members of the Board of Education,

Pursuant to our yearly competition schedule, we will be competing in the IHSA tournaments. The Sectionals tournament has been tentatively assigned to the Dekalb High School. The event begins at 7:00 am on Saturday, February 11th. With travel times approximated to be around 100 minutes, the team would prefer to leave on Friday after school and stay overnight.

Coach Trisha Crambes and I have discussed the logistics of the trip, and we both feel that an overnight stay is warranted to ensure that our competitors arrive on time and are well rested. We want to put our best foot forward competitively. Trisha plans to leave Grant Community High School after school on Friday, February 10th with no more than 28 competitors in two activity buses. The Speech Team will be paying for the cost of all accommodations from their activity fund. The district will pay for competition entry fees. Students will be asked to provide their own money to pay for their meals on Friday and Saturday. Trisha will be accompanied by the assistant coach Marissa Myers.

You have been supportive of our student groups and we would love the opportunity to bring home a sectional or state trophy this year to Grant Community High School. Thank you for your time and your consideration.

Sincerely,

Kevin E. Geist
Assistant Director of Athletics and Activities

From: DAN YOUNG <dnyoungbhsretired@gmail.com>

Sent: Tuesday, November 22, 2022 11:58 AM

To: Ross, Tom <TRoss@grantbulldogs.org>

Subject: Resignation letter

Happy Holidays Tom!

This letter is to officially inform you that I will no longer be a full-time football coach next year at Grant. I have offered to be a "behind -the -scenes" mentor or consultant if needed.

I have been very proud of the progress we have made in the football program. Energy is high, and kids are realizing how close we are to not just competing in games, but winning them. Simply said, the future is bright!!!

I will be around once in awhile to check on the kids. I'll be sure to say hello. Thank you for trusting me with the students at GCHS. I enjoyed it very much. Your support meant a lot!

Go Bulldogs!

Dan Young

Original:

Amended:

X

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	Grant CHSD	District Number	124	County	Lake
---------------	------------	-----------------	-----	--------	------

Amount of Levy

Educational	\$	17,400,000	Fire Prevention & Safety *	\$	0
Operations & Maintenance	\$	4,455,000	Tort Immunity	\$	0
Transportation	\$	1,500,000	Special Education	\$	0
Working Cash	\$	302,000	Leasing	\$	0
Municipal Retirement	\$	387,000	0	\$	0
Social Security	\$	465,000	SEDOL IMRF Extension	\$	53,050
			Total Levy	\$	24,562,050

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 17,400,000 dollars to be levied as a special tax for educational purposes; and
the sum of 4,455,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 1,500,000 dollars to be levied as a special tax for transportation purposes; and
the sum of 302,000 dollars to be levied as a special tax for a working cash fund; and
the sum of 387,000 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 465,000 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 0 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 0 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for
the sum of 53,050 dollars to be levied as a special tax for SEDOL IMRF Extension
on the taxable property of our school district for the year 2022

Signed this day of 2022 (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 0

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 124, Lake County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2022 was filed in the office of the County Clerk of this County on 2022.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2022, is \$

(Date)

(Signature of County Clerk)

(County)



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Grant Community High School District 124, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 15-60 through 15-85 of the "Truth in Taxation Act".

Notice and hearing requirements of Section 15-60 through 15-85 of the Truth in Taxation Act are applicable.

This certificate applies to the 2022 levy.

Date: December 15, 2022

Presiding Officer: _____



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

RESOLUTION TO SPREAD A TAX LEVY

RESOLVED THAT (1) this Board spread a tax levy as follows: The sum of \$17,400,000 to be levied as a special tax for educational purposes; the sum of \$4,455,000 to be levied as a special tax for operations and maintenance purposes; the sum of \$1,500,000 to be levied as a special tax for transportation purposes; the sum of \$387,000 to be levied as special tax for municipal retirement purposes; the sum of \$465,000 to be levied as special tax for Social Security purposes; the sum of \$0 to be levied as a special tax for bond and interest purposes; the sum of \$0 to be levied as a special tax for tort immunity purposes on the assessed value of the taxable property of District #124 for the year 2022. (2) the President and the Secretary of this Board certify said tax levy in the form and manner prescribed by statute.

President

ATTEST: _____

Secretary

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, John Jared, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois, and as such I am the keeper of the records and files of the Board of Education of said District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution entitled "RESOLUTION TO SPREAD A TAX LEVY FOR THE YEAR 2022", and that said Resolution was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District Number 124 held on December 15, 2022.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois this 15th day of December, 2022.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, John Jared, do hereby certify that I am duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois and as such I am the keeper of the records and files of the Board of Education of said District.

I do certify that the foregoing constitutes a full, true and complete copy of the "LEVY ORDINANCE" and that said Ordinance was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District Number 124 on December 15, 2022.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois this 15th day of December 2022.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS

CERTIFICATION

I, John Jared, the duly qualified and acting Secretary of the Board of Education, Grant Community High School District Number 124, Lake County, Illinois, and the keeper of the records thereof, DO HEREBY CERTIFY that attached hereto is a true and correct copy of the resolution entitled:

RESOLUTION TO LEVY CERTAIN SPECIAL TAXES FOR SPECIAL EDUCATION DISTRICT IMRF PURPOSES

adopted at a regular meeting of the Board of Education of said School District held on the 15th day of December, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of December, 2022.

Secretary, Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

RESOLUTION TO LEVY CERTAIN SPECIAL TAXES FOR SPECIAL EDUCATION DISTRICT IMRF PURPOSES

WHEREAS, the Board of Education is authorized by Section 7-151 of the Pension Code to levy, by proper resolution, an annual tax for Illinois Municipal Retirement purposes; and

WHEREAS, the Board of Education is authorized by Public Act 90-511 to levy, by proper resolution, an annual tax for Illinois Municipal Retirement purposes for its contribution to the Special Education District of Lake County; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, Grant Community High School District Number 124, Lake County, State of Illinois, as follows:

Section 1. For the ensuing year, the County Clerk of Lake County is hereby authorized and directed to extend the following special taxes on behalf of this School District: the sum of \$53,050 to be levied as a special tax for its contributions to Special Education District of Lake County for its employees for Illinois Municipal Retirement purposes.

Section 2. This Resolution shall be in full force and effect upon its adoption.

Adopted this 15th day of December, 2022.

President, Board of Education

ATTEST:

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
Secretary, Board of Education
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

I, John Jared, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois, and as such I am the keeper of the records and files of the Board of Education of said District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution entitled "RESOLUTION FOR LEVYING FOR WORKING CASH FUND PURPOSES FOR THE YEAR 2022," and that said Resolution was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District No. 124 held on December 15, 2022.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois this 15th day of December, 2022.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 15, 2022

RESOLUTION FOR LEVYING FOR WORKING CASH FUND PURPOSES FOR THE YEAR 2022

IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 124, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That this Board of Education hereby determines that is necessary and for the best interest of this School District that a Working Cash Fund be levied by this Board of Education for the year 2022.

SECTION 2. That there is hereby levied a tax in the sum of \$302,000 or whatever but not more than .05 per cent of the full fair cash value as equalized or assessed by the Department of Revenue for the year 2022 upon all the taxable property of this School District No. 124, Lake County, Illinois.

SECTION 3. That the Secretary of the Board of Education is hereby authorized and directed to include said tax hereby levied for the year 2022 in the Certificate of Tax Levy for the year 2022 which certificate the Secretary shall file in the office of the County Clerk of Lake County, Illinois.

SECTION 4. That the Resolution shall be in full force and effect immediately upon its passage.

ADOPTED THIS 15th day of December, 2022.

President

ATTEST:

Grant High School Secretary
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX

Date: December 15, 2022
To: Dr. Christy Sefcik, Superintendent
From: Jeremy Schmidt, Tom Ross, Kevin Geist and Beth Reich
Re: Additional Coaching Recommendation

Background: _____

Athletics and co-curricular activities compete at the local, regional and state levels. Upon ratification of the Agreement between the Board of Education and the Grant Council, a standing committee was formed to meet on an annual basis to discuss the number of coaches and sponsors assigned to athletics and co-curricular activities. The committee is charged with making recommendations to the Board regarding number of coaches and sponsors needed for each team and activity, thus ensuring adequate staffing. The committee consists of Jeremy Schmidt, Tom Ross, Kevin Geist, Dan Benes, Shane Rivette and Beth Reich. During the 2022-2023 meeting, three requests were presented for coaching and one request was presented for co-curricular activities. We reported out and made our recommendations to you regarding those in November. After the meeting was over, an additional request was discovered to add a coach to the dance team.

External data was compiled by the committee to look at the dance team, and determine costs and benefits to making the requested changes. The data reviewed included: the average coach to student ratios for dance teams in Lake County from 2021-2022. Recognizing that last school year, participation by students was not to the pre-COVID levels yet, we are making a recommendation for this school year only, with the caveat that the committee will review the numbers again at the end of the season this year to determine if the position continues to exist for 2023-2024. Based on the data reviewed, the committee is recommending the addition of a .50 coach for the dance team.

Costs: _____

Potential costs to the district are based solely in the stipends paid to additional sponsors as found in the schedule in Appendix B of the teachers' contract. The addition of a .50 Assistant Dance Coach would cost at a maximum \$2,963.50 for 2022-2023.

The cumulative data from Lake County showed that Grant's coach to athlete ratios is higher than the average in dance, but data is from 2021-2022 - in which schools' participation data was still being affected by COVID. To our knowledge, no school decreased the number of coaches even though their participation was down. This data for dance is shown in the table attached to this document.

Benefits: _____

The addition of one .50 position for dance will benefit the students of Grant Community High School District 124. The .50 Assistant Dance coach will allow for additional supervision at multiple levels of competition. This addition will bring Grant closer with the average coach to student ratio that is standard across Lake County.

Recommendation:

The committee recommends the addition of one .50 Assistant Dance coach for 2022-2023, with the caveat the athlete to coach ratios will be reviewed at the end of the season to determine 2023-2024 coach levels.

BOE MEETING DECEMBER 15, 2022
FREEDOM OF INFORMATION REQUESTS FULFILLED

Date of Request	Requestor	Documents Requested	Date of Response
11/24/2022	SmartProcure	Purchasing records from 8/23/2022 to current	11/28/2022
11/24/2022	LC Federation of Teachers, Local 504	Special Education Workload Information Plan	11/29/2022